

Minutes of the regular meeting of the Island Savings Centre Commission held in the Centre Board Room, 2687 James Street, Duncan, on Thursday, May 12, 2011 at 2:30 pm.

PRESENT: Councillors A. Siebring, T. Duncan, D. Haywood,
Director L. Duncan, Alternate Director L. Heinio

ALSO

PRESENT J. Elzinga, Manager, ISC
B. Coleman, Coordinator, North/Central Cowichan Facility
D. Begley, Programmer, Youth Outreach
A. Plunet, Recording Secretary

CALL TO ORDER The Island Savings Centre Commission Chair called the meeting to order.

APPROVAL OF AGENDA
11- 19 **It was moved and seconded that the May 12, 2011 Agenda be approved.**

MOTION CARRIED

ADOPTION OF MINUTES
11- 20 **It was moved and seconded that the minutes of the March 24, 2011 Regular Meeting of the Island Savings Centre Commission be approved.**

MOTION CARRIED

BUSINESS ARISING OUT OF MINUTES No Business Arising

DELEGATIONS No Delegation

CORRESPONDENCE

C1 March 30, 2011 Report from the Municipality of North Cowichan Re: Aquannis Centre – Expanded Use

A recommendation was submitted from the North Cowichan Parks and Recreation Director to North Cowichan Council:

“That Council

- 1) Approve, in principle, the re-development of the old Aquannis Centre lobby, fitness studio, mechanical and change rooms for proposed expansion of youth outreach programming and the establishment of a child care facility, and
- 2) Seek approval, in principle, for this re-development from the Duncan City Council.

C2 April 11, 2011 letter from the Municipality of North Cowichan Re: Aquannis Centre – Expanded Use, advised that the North Cowichan Municipal Council passed the following resolution at its April 6, 2011 Regular Council meeting:

“that Council:

- 1. approve, in principle, the re-development of the old Aquannis Centre lobby, fitness studio, mechanical and change rooms for proposed expansion of youth outreach programming, and*
- 2. seek approval, in principle, for this re-development from the Duncan City Council”.*

C3 April 11, 2011 letter from the City of Duncan Re: Aquannis Centre, advised that the following resolution had been forward to City Council for their approval at the April 18, 2011 regular Council meeting:

*“**That** Council approve ‘in principle’ the concept of repurposing the unused lobby, change rooms and mechanical rooms of the Aquannis Centre for expanded use of youth outreach and gymnastics, for use as a child care facility, and use for staff support areas;*

***And That** management of the Centre be requested to provide details of the child care program parameters prior to final approval or the expenditure of any funds”.*

C4 An April 11, 2011 letter from Ms Barbara Stone expressed with gratitude the high level of professional support given by Theatre staff during the Cowichan Music Festival’s annual Festival.

The Commission acknowledged this support and suggested that copies of the letter be placed in the personnel files of the recognized Theatre staff.

**DEPARTMENT
RECORDS
DR1
YOUTH
OUTREACH
REPORT**

Youth Outreach Programmer D. Begley stated:

- The Drop-In Program offered Monday to Saturday has been producing good numbers of attendance.
- With the recent influx of teens with babies, programming includes a unified support system with the local schools and Margaret Moss Health Unit.
- Summer activities will include a Girls Only program and Leaders in Training, working in partnership with North Cowichan Youth Outreach.
- Hiring process will begin at the end of the summer to replace staff.

DR2
OPERATION
REPORT

North/Central Cowichan Facility Coordinator B. Coleman stated:

- Installation of the transformer is being scheduled to take place during an evening period shutdown.
- Completion of the lighting upgrade is expected pending BC Hydro's inspection.
- The new doors and framework project is estimated to be completed by the end of June.
- An electrical inspection prompted a regulation update regarding electrical tie-ins.
- New locking cupboards have been built as a security measure in the The Food and Beverage Department.

DR3
ISLAND SAVINGS
CENTRE
MANAGER
REPORT

Island Savings Centre Manager J. Elzinga stated:

- A decision made recently by BC Hockey League will result in an earlier beginning and end to the upcoming CV Capitals' season schedule.
- The BC Oldtimers Hockey Group has donated approximately \$2000 towards the estimated \$2500 purchase of an automated external defibrillator, or AED, with installation expected by early summer.
- A letter has been sent out to Arena user groups, with a request for ice allocations.
- An ISC Survey will be presented to the Commission for approval in June/11. Meetings continue on outstanding issues with Vancouver Island University.
- The Manager was pleased to report on the development of the Kidsport programs, and recognized Youth Outreach Programmer Denise Begley for her assistance with the Program.

INFORMATION

IN1

A news article was submitted by the family of Tyeshia Jones in gratitude for the support given by the community and those outside of the community.

1N2

The Parks, Recreation & Culture Department listed the dates of their facility closures over the 2011 Christmas season.

IN3

At the Commission's request for a quarterly update on the financial position of the Food and Beverage Division, a May 5, 2011 Staff Report stated that as of March 31, 2011, the Food and Beverage Department at the Island Savings Centre was in a deficit position of \$12,519.03.

A second information update is expected in July. It is anticipated that after the third update at the end of September, staff will request further direction on Food and Beverage from the Commission.

NEW BUSINESS

NB1

Through a Staff Report, the Manager requested direction on re-development of the Aquannis Centre, including the introduction of childcare.

The Manager stated his opinion that some form of child care is a high priority need for the Island Savings Centre, and that renovation of the available space in the former Aquannis Centre would address this need.

Discussion ensued. Questions were voiced regarding duplication of services within the community; cost; definition of suggested program development; clarification of space within the former Aquannis Centre; and security relating to child care.

The Manager was directed to research into the CVRD operation of child care at Elsie Miles including the effect of labour costs, and to report back to the Commission on the feasibility of child care and demand for child care within the community.

The Commission discussed ownership of the Aquannis Centre and whether electoral areas D and E would be involved, and agreed that any proposal to redefine ownership of the space should be addressed after the November election.

11-21

It was moved and seconded that

- 1. That Staff be directed to retain architectural services for the purposes of creating a conceptual design for the redevelopment of the south and west sides of the former Aquannis Centre. This conceptual design will include space for childcare, increased services for youth outreach, a better entrance for gymnastics, and staff support areas. Funding for these services would be from the allocated \$40,000 to upgrade the change rooms.**
- 2. That Staff be directed to provide a recommendation to the Island Savings Centre Commission at an upcoming commission meeting, on the best options for child care in the Aquannis centre space.**

MOTION CARRIED

CLOSED SESSION

No Closed Session

ADJOURNMENT

11-22

It was moved and seconded that the Regular meeting of the Island Savings Centre Commission adjourn.

MOTION CARRIED

The meeting adjourned at 3:45 pm

The next regular Island Savings Centre Commission Meeting will be held June 9, 2011, or at the call of the Chair.

Certified Correct:

Chairperson

Secretary

Dated: