

Minutes of the regular meeting of the Island Savings Centre Commission held in the Centre Board Room, 2687 James Street, Duncan, on Thursday, March 8, 2012 at 2:30 pm.

**PRESENT:** L. Iannidinardo, P. Kent, A. Siebring, B. Lines,  
L. Duncan

**ALSO**

**PRESENT:** J. Elzinga, Island Savings Centre Manager  
K. Schrader, Arts & Culture Manager  
B. Coleman, , North/Central Cowichan Facility Coordinator  
J. Van Horne, Human Resources Manager  
D. Williams, Youth Outreach Programmer  
A. Plunet, Recording Secretary

**APPROVAL OF  
AGENDA  
2012- 17**

**It was moved and seconded that the agenda be approved in order as presented.**

**MOTION CARRIED**

**ADOPTION OF  
MINUTES  
2012-18**

**It was moved and seconded that the minutes of the Feb. 28, 2012 regular meeting of the Island Savings Centre Commission be approved.**

**MOTION CARRIED**

**STAFF REPORTS:  
SR1**

B. Coleman, North/Central Cowichan Facility Coordinator, reported that work has begun in house to complete the signage project purchased out of the 2011 budget. The condition of the parking lot will be improved pending the arrival of material, and holes in the pavement have been marked to decrease liability risk.

**SR2**

D. Williams, Youth Outreach Programmer, reported the continuance of negative disturbances caused by youth loitering outside the entrances and inside the main lobby. Staff anticipates that the challenges will continue throughout the school spring break.

Discussion ensued on behavior patterns and how best to handle confrontational situations. The upgrading of the surveillance camera system, and creation of a meeting place away from the entrances were identified as possible solutions.

**SR3**

K. Schrader, Arts & Culture Division Manager, reported on upcoming Theatre events. Work has begun on the project identified in the 2011 budget to list the Cowichan Theatre facility on the outdoor signage.

The Friends of the Cowichan Theatre Society was credited with increasing community awareness of the Cowichan Theatre over the years, and projecting plans for future expansion such as a Theatre Lobby expansion and a black box theatre. Discussion ensued on the consideration of making changes to the Commission governance in order to increase support to strengthen community roots in relationship with the Theatre.

L. Iannidinardo made a motion to change the Island Savings Centre bylaw to allow appointed members from the community to sit on the Island Savings Centre Commission. The motion was seconded.

It was suggested that staff research the models, practices and benefits of different Commission makeup, and report back to the Commission on the benefits of including appointed community members to sit on the Commission. The previous motion was withdrawn, and a new motion put forward.

**2012-19**

**It was moved and seconded that Island Savings Centre staff research the historical governance of the Island Savings Centre Commission and other Commission governance models, practices and benefits, and return with a report to the Commission.**

**MOTION CARRIED.**

The Arts and Culture Manager stated that public communication would be necessary before going forward with an increase to ticket costs and ticket user fees.

**2012-20**

**It was moved and seconded that the Arts and Culture Manager report back to the Commission on the status of Capital Improvement initiatives identified in 2011.**

**MOTION CARRIED**

**SR4**

J. Elzinga, Island Savings Centre Manager, reported the cancellation of the Mar. 17/12 fundraiser event to bring hockey old-timer Guy Lefleur and the Montreal Canadiens Oldtimers to participate in an exhibition game in the Cowichan Arena.

**UNFINISHED  
BUSINESS**

No Unfinished Business

**NEW BUSINESS**

**NB1**

To promote efficiency and avoid duplication of services, the Cowichan Place Committee has adopted Terms of Reference for staff, which will be brought before their individual boards for further direction. The Commission noted that this Staff Committee was appropriate.

**NB2**

A March 6, 2012 Staff Report on long term funding for the Island Savings Centre was presented to seek Commission direction on requesting public

input into the Island Savings Centre Sustainability Plan.

2012-21

It was moved and seconded that Island Savings Centre Commission direct staff to make a presentation at the April Commission meeting on the potential of holding a public approval process in the fall of 2012 to address capital requirements and the increasing transfer to reserve. The presentation would include the expense of the public approval process, the components, and a proposed timeline.

**MOTION CARRIED**

NB3

A Request for Proposals will soon be made public for a Food and Beverage opportunity. Recognizing a responsibility as leaders, staff was encouraged to encourage sustainable food services by the inclusion of healthy alternatives in the process.

D. Williams left the meeting at 4:20 pm.

**RESOLVE INTO  
CLOSED  
SESSION**

2012-22

4:20 p.m.

It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter, Section Part 4, Division 3, Section 90, Subsection (1) (c) Labour Relations.

**MOTION CARRIED**

**RISE FROM  
CLOSED  
SESSION**

2012-24

4:25 p.m.

It was moved and seconded that the Commission rise without Report.

**MOTION CARRIED**

**QUESTION  
PERIOD**

No questions were received.

**ADJOURNMENT  
2012-25**

4:25 p.m.

It was moved and seconded that the meeting be adjourned at 4:25 p.m.

**MOTION CARRIED**

**NEXT MEETING**

Certified Correct:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Dated: