

PRESENT: Minutes of the regular meeting of the Engineering & Environmental Services Committee held in the CVRD Boardroom, 175 Ingram Street, Duncan, on November 28, 2012 at 3:30 p.m.

PRESENT: Director Iannidinardo, Chair
Director Dorey, Vice-Chair
Directors Duncan, Fraser, Giles, Hutchins,
Lefebure <4:30 p.m.>, Marcotte, Morrison, Walker
and Weaver

ABSENT: Director McGonigle

ALSO

PRESENT: W. Jones, CAO, CVRD
B. Dennison, P. Eng., General Manager, E & E
B. McDonald, Manager, Recycling & Waste Man.
J. Adair, Superintendent, Solid Waste Operations
J. Bath, Recording Secretary

**APPROVAL
OF AGENDA**

The following items were added to the agenda:
NB1 – Cowichan Bay float homes
NB2 – Peerless Road facility upgrades
NB3 – Glass Collection

It was moved and seconded that the agenda be approved as amended.

MOTION CARRIED

**ADOPTION
OF MINUTES**

It was moved and seconded that the minutes of the October 24, 2012 regular Engineering & Environmental Services Committee meeting be adopted.

MOTION CARRIED

**BUSINESS ARISING OUT
OF MINUTES**

No business arising

DELEGATIONS

D1

Chemainus Secondary School's Green Team requested funding towards a recycling station at their school.

R1

(Brought forward)

A staff report was considered regarding Chemainus Secondary School's request for a donation towards two new Recycling Centres.

It was moved and seconded that a one-time donation of \$850 be provided from Function 520 towards the Chemainus Secondary School's purchase of recycling centres to assist with the School's *"Zero Waste Pilot Demonstration Project"*.

MOTION CARRIED

It was moved and seconded that staff develop a policy regarding provision of donations to schools and non-profit groups seeking funding for green initiatives.

MOTION CARRIED

D2

Robert Carlyle requested forgiveness for his Youbou Water System user fee invoice for the period April 15 to October 15, 2012 due to a water leak on his property.

It was moved and seconded that a one-time forgiveness for excessive water usage be granted to 8160 Sa-see-nos Crescent, in accordance with CVRD Bylaw No. .2946 – Youbou Water System Management Bylaw, 2007.

MOTION CARRIED

D3

Brian Roberts, Cowichan Energy Alternatives Society provided a status update on bio-fuel production in the Cowichan Valley and the bio-diesel pump/distribution system at the Bings Creek Solid Waste Management Complex.

REPORTS

R2

A staff report was considered regarding an amendment to the Twin Cedars Sewer System Service Area.

It was moved and seconded that it be recommended to the Board that "CVRD Bylaw No. 2871 – Twin Cedars Sewer System Service Establishment Bylaw, 2006", be amended to revise the service area boundaries to include the following CVRD Parks properties:

Quarry Nature Park:

PID 025-019-058, Lot 1, Sections 11 & 12, Range 5, Shawnigan District, Plan 72280

PID 000-546-640 Lot A, Sections 12 & 13, Range 5, Shawnigan District, Plan 41279

Cobble Hill Common:

PID: 006-913-211, Lot 1, Block 32, Section 12, Range 6, Shawnigan District, Plan 1809

PID: 006-913-229; Lot 2, Block 32, Section 12, Range 6, Shawnigan District, Plan 1809

PID: 006-913-253; Lot 3, Block 32, Section 12, Range 6, Shawnigan District, Plan 1809

PID: 006-913-261; Lot 4, Block 32, Section 12, Range 6, Shawnigan District, Plan 1809

PID: 006-913-300; Lot 5, Block 32, Section 12, Range 6, Shawnigan District, Plan 1809

PID: 006-913-326; Lot 6, Block 32, Section 12, Range 6, Shawnigan District, Plan 1809

PID: 006-913-270; Lot 7, Block 32, Section 12, Range 6, Shawnigan District, Plan 1809

PID: 006-913-296; Lot 8, Block 32, Section 12, Range 6, Shawnigan District, Plan 1809

Watson Avenue Wetland Park:

PID: 017-390-842; Lot 4, Section 12, Range 6, Shawnigan District, Plan VIP84630

2. That the amended bylaw be forwarded to the Board for consideration of three readings and adoption.
3. That all connection fees for the above note properties be waived.

MOTION CARRIED

R3

A staff report was brought forward regarding an amendment to the Douglas Hill Water System Management Bylaw.

Discussion took place regarding swaying from CVRD policy in allowing a larger consumption rate than is normal for CVRD water systems. The Director for Electoral Area C advised that this water system used to have unlimited consumption, so this is a change and it will gradually be reduced again.

It was moved and seconded that "CVRD Bylaw No. 3657 – Douglas Hill Water System Management Amendment Bylaw, 2012" be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

R4

A staff report was considered regarding a petition to include Hecate Park into the Cowichan Bay Waterworks District.

It was moved and seconded that a petition be submitted to the Cowichan Bay Waterworks District to include Hecate Park and the Cowichan Bay Boat Launch (legally described as "Water Lease Lots 645 & 648, Cowichan Land District"), within the Cowichan Bay Waterworks District, and that the Board Chair and Corporate Secretary be authorized to sign the necessary documents.

MOTION CARRIED

R5 A staff report was considered regarding an amendment request to the Lambourn Estates Sewer service area.

It was moved and seconded that it be recommended to the Board:

1. That the *Certificate of Sufficiency*, confirming that sufficient petitions requesting inclusion into the Lambourn Estates sewer service area be received.
2. That *CVRD Bylaw No. 3052 – Lambourn Estates Sewer System Service Establishment Bylaw, 2008* be amended to include the following properties:
"PID 003-753-131, Lot 2, Section 4, Range 6, Plan 18564, Cowichan District"
"PID 003-698-823, Lot 2, Section 4, Range 6, Plan 19165, Cowichan District"
"PID 003-698-521, Lot 4, Section 4, Range 6, Plan 19165, Cowichan District"
"PID 003-698-475, Lot 1, Section 4, Range 6, Plan 19165, Cowichan District" and
"PID 002-802-571, Lot 1, Section 4, Range 6, Plan 24679, Cowichan District"

and further that the amended bylaw be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

R6 A staff report provided the Committee with an overview of the draft *Packaging and Printed Paper (PPP) Stewardship Plan*.

FOR INFORMATION

It was moved and seconded that staff provide the Committee with an educational report on appropriate recycling methods.

MOTION CARRIED

R7 A staff report provided the new Cobble Hill Drainage System Management Bylaw.

It was moved and seconded that it be recommended that "CVRD Bylaw No. 3650 – Cobble Hill Drainage System Management Bylaw, 2012" be forwarded to the CVRD Board for three readings and adoption.

MOTION CARRIED

R8 A staff report provided a summary of Regional Recycling Data collected for 2011.

FOR INFORMATION

NEW BUSINESS

NB1

A staff report was considered regarding carrying out a Feasibility Study to explore engineering options, cost and funding to connect float homes to the Cowichan Bay Sewer System.

It was moved and seconded that it be recommended that staff be authorized to proceed with a Feasibility Study for Cowichan Bay Marinas and float homes, and further that the study be funded to a maximum amount of \$15,000 to be withdrawn from the Electoral Feasibility Studies Function and repaid upon establishment of a Debt Repayment Service Area within the Cowichan Bay Sewer System Service Area.

MOTION CARRIED

NB3

(Brought forward)

Director Giles asked staff why glass is not collected as part of the curbside collection program?

Mr. McDonald responded that, although it is an inconvenience, collection of glass is very labour intensive and costly to collect at curbside. We encourage residents to stockpile items that are not collected at curbside and bring to CVRD Recycling Depots where they can see the many other items that are collected.

NB2

Staff provided a PowerPoint presentation giving an update on the Peerless Road Recycling Depot upgrade project.

FOR INFORMATION

It was moved and seconded that an information board be installed at Peerless Road to provide display project information and allow public input by means of a comment sheet or other appropriate means within the soonest possible timeframe.

MOTION CARRIED

**RESOLVE INTO
CLOSED SESSION
5:40 p.m.**

It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, Section 90 {Sub (1) (c)}.

MOTION CARRIED

**RISE FROM
CLOSED SESSION
5:45 p.m.**

It was moved and seconded that the Committee rise without report.

MOTION CARRIED

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 5:46 pm

Chair

Recording Secretary

Dated: