

Minutes of the meeting of the Central Sector Liquid Waste Management Plan Steering Committee held in the Boardroom, 175 Ingram Street, Duncan, on May 16, 2012 at 12:15 p.m.

PRESENT: Director Duncan, CVRD Electoral Area E
Director Iannidinardo, CVRD Electoral Area D
Mayor Kent, City of Duncan
Mayor Lefebure, North Cowichan

ABSENT: Chief Alphonse, Cowichan Tribes

ALSO

PRESENT: Brian Dennison, P. Eng., CVRD
Louise Knodel-Joy, CVRD
Kate Miller, CVRD
Dave Devana, CAO, North Cowichan
John MacKay, P. Eng., North Cowichan
Baljeet Mann, MoE
Deborah Epps, MoE
Cheri Ayers, Cowichan Tribes
Joanne Bath, Recording Secretary

ELECTION OF CHAIR

Jon Lefebure was nominated and accepted the position of Chair of the Central Sector Liquid Waste Management Plan Steering Committee.

**APPROVAL
OF AGENDA**

It was moved and seconded that the agenda be approved as presented.

MOTION CARRIED

**ADOPTION
OF MINUTES**

It was moved and seconded that the minutes of the October 13, 2011 Central Sector Liquid Waste Management Plan Steering Committee meeting be adopted.

MOTION CARRIED

**BUSINESS ARISING
OUT OF MINUTES
BA1**

JUB Governance Options - The Committee discussed at length governance options for the Joint Utilities Board, as well as the broader issue of governance of the Central Sector Liquid Waste Management Plan process. It was noted that the plan document does not deal with ownership or management structure of facilities that fall within the Central Sector boundaries.

It was moved and seconded that staff form a sub-committee of all the partners (City of Duncan, Municipality of North Cowichan, CVRD and Cowichan Tribes) and bring a report back to the Steering Committee providing governance options for the Joint Utilities Board.

MOTION CARRIED

BA2

Central Sector LWMP Funding - A staff report was presented providing a recommendation to commence the process to re-establish the CVRD Central Sector Liquid Waste Management Plan function in order to carry out amendment to the plan. Included in the report was a funding formula.

The Committee discussed several options for cost-sharing with the partners.

It was moved and seconded that it be recommended to the CVRD Board that the necessary bylaw be prepared with the City of Duncan, the South-end of the Municipality of North Cowichan and CVRD Electoral Areas D and E for the purpose of funding an amendment to the Central Sector Liquid Waste Management Plan, and further that the bylaw be forwarded to the CVRD Board for consideration of three readings, and following provincial approval, adoption.

MOTION CARRIED

It was moved and seconded that staff look at financial cost-sharing options to fund a Central Sector Liquid Waste Management Plan function and bring a report back to the Steering Committee.

MOTION CARRIED

It was moved and seconded that a Memorandum of Understanding be created between the CVRD and Cowichan Tribes regarding provision of a funding contribution towards amendments of the Central Sector Liquid Waste Management Plan.

MOTION CARRIED

BA3

Joint Utilities Board Capacity Unit Distribution and Sales – Mr. MacKay provided a brief history on the allocation of JUB capacity units.

Director Iannidinardo provided the Committee with an excerpt from the Cowichan Bay Official Community Plan , which spoke to the requirement for an additional 215 JUB capacity units to accommodate infill growth in Cowichan Bay Sewer Service Area.

Discussion took place regarding long and short term solutions to accommodate potential growth within the Central Sector service area.

It was moved and seconded that a letter be sent to the Joint Utilities Board requesting access to provision of 215 additional capacity units for the Cowichan Bay Sewer System to accommodate potential growth within the service area.

MOTION CARRIED

CORRESPONDENCE No correspondence.

REPORTS

R1 **Update on JUB application for funding** - to be discussed in Closed Session.

R2 **Terms of Reference for Central Sector Liquid Waste Management Plan amendment** - Referred to the next meeting of the Steering Committee.

R3 **Public & Technical Advisory Committee** - Referred to a future meeting of the Steering Committee.

R4 **Sewer Servicing to accommodate growth in Cowichan Bay**
Discussed under item BA3 above.

**RESOLVING INTO
CLOSED SESSION
2:25 p.m.**

It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter Part 4, Division 3, Section 90, Subsection (1) (e) Land Acquisition.

MOTION CARRIED

**RISE FROM
CLOSED SESSION
2: 36 p.m.**

It was moved and seconded that the Central Sector Liquid Waste Management Plan Steering Committee rise without report.

MOTION CARRIED

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 2:38 p.m.

Chair

Recording Secretary

Dated: _____