

Minutes of the regular meeting of the Engineering and Environmental Services Committee held in the Boardroom, 175 Ingram Street, Duncan, on February 25, 2009 at 3:00 p.m.

PRESENT: Director Cossey, Chair
Directors Dorey, Duncan, Giles, Harrison, Iannidinardo,
Kuhn, Morrison, and Alternate Director Hartmann

ABSENT: Director Haywood, Vice-Chair

ALSO Warren Jones, Administrator

PRESENT: Brian Dennison, General Manager, E & E
Kate Miller, Manager, Regional Environmental Policy
B. McDonald, Manager, Recycling & Waste Management
Joanne Bath, Recording Secretary

APPROVAL OF AGENDA

The Committee agreed by consensus that Director Giles would chair the meeting as Director Cossey would be arriving late.

Item R7 – A staff report regarding the "*Environmental Lens*" was deferred to the next meeting. Items R10, R11, R12 and R13 were added to the agenda.

It was moved and seconded that the agenda be approved as amended.

MOTION CARRIED

ADOPTION OF MINUTES

It was moved and seconded that the minutes of the January 28, 2009 regular Engineering & Environmental Services Committee meeting be adopted.

MOTION CARRIED

BUSINESS ARISING OUT OF MINUTES

No business arising

DELEGATIONS

No delegations

REPORTS

R1

Staff Report regarding provision of support to Vancouver Island Recycling Centre.

It was moved and seconded that the CVRD provide the following relief to Vancouver Island Recycling Centre:

- 1. Waive the \$400.00 monthly payment required under the current contract for a period not to exceed six months; and**
- 2. Impose a \$10 per tonne tipping fee for material accepted under the multi-bin program for a period not to exceed six months.**

MOTION CARRIED

Director Cossey joined the meeting at 3:10 p.m. and took the Chair.

R2

Staff report regarding establishment of an Air Pollution Control Service within CVRD Electoral Areas.

Discussion took place regarding expediting the process to move this bylaw forward quickly and excluding certified wood-burning stoves from the regulatory bylaw. It was suggested that information regarding air burners and chippers be attached to building permits and/or subdivision applications.

It was moved and seconded that it be recommended to the Board:

- 1. That "CVRD Bylaw No. 2942 - Air Pollution Control Service Establishment Bylaw, 2007", not be proceeded with.**
- 2. That staff prepare a new bylaw for air pollution control with the nine electoral areas as the participating areas.**
- 3. That "CVRD Bylaw No. 3258 - Air Pollution Control Service Establishment Bylaw, 2009", be forwarded to the Board for consideration of three readings, and following Provincial approval, adoption.**

MOTION CARRIED

R3

Staff report providing details and requesting support for a proposed Urban Development and the Environment Workshop being held on March 28, 2009.

Director Giles asked that Parks Commission members be included in this invitation.

Discussion took place regarding reimbursement of travel costs for commission members attending this workshop.

It was moved and seconded that the CVRD Board support the proposed workshop on environmental aspects to planning decisions, Saturday, March 28, 2009, and encourage appropriate CVRD and member municipal staff, advisory planning commission and park commission members and others to attend.

MOTION CARRIED

R4

Staff report, for information only, providing details of the Engineering and Environmental Services Department's utility takeover policy.

Mr. Dennison advised that he has sought a legal opinion regarding the "approval in principle" terminology, which will be provided to the Committee once received.

Discussion ensued regarding changing the wording, as developers perceive the term *Approval in Principle* to be a "fait de compli". The Committee also discussed staff time costs not being covered in development takeovers.

Staff were given direction to look at language and staff time costs for takeover of existing and new utilities.

R5

Staff report providing Sewer System Management Amendment Bylaws.

It was moved and seconded:

- 1. That "CVRD Bylaw No. 3253 – Cowichan Bay Sewer System Management Amendment Bylaw, 2009" be forwarded to the Board for three readings and adoption.**
- 2. That "CVRD Bylaw No. 3254 –Eagle Heights Sewer System Management Amendment Bylaw, 2009" be forwarded to the Board for three readings and adoption.**
- 3. That "CVRD Bylaw No. 3255 – Cobble Hill Sewer System Management Amendment Bylaw, 2009" be forwarded to the Board for three readings and adoption.**

MOTION CARRIED

R6

Staff report providing amendments to Water Management Bylaws.

It was moved and seconded:

- 1. That CVRD Bylaw No. 3257 – Youbou Water System Management Amendment Bylaw, 2009, amending Schedule B – Metered Water Rates and Charges be forwarded to the Board for consideration of three readings and adoption.**
- 2. That Bylaw No. 3240 – Arbutus Mountain Estates Water System Management Amendment Bylaw, 2009 be forwarded to the Board for consideration of three readings and adoption.**

MOTION CARRIED

R7

R7 was deferred to March 25, 2009 Engineering & Environmental Services Committee meeting.

R8

PowerPoint presentation providing an update on the lower Cowichan/Koksilah Integrated Flood Management project.

The Manager, Regional Environmental Policies fielded questions from the Committee.

Staff were asked to look into whose jurisdiction dyke management should fall under.

R9

Staff report requesting a capital purchase prior to adoption of the 2009 Five-year Plan.

It was moved and seconded that the Board approve the purchase of a new Skidsteer Loader for the Recycling and Waste Management Division in the amount of \$45,808.00, prior to the adoption of the CVRD 2009 Five-year Financial Plan.

MOTION CARRIED

R10

Staff report regarding CVRD takeover the privately owned Douglas and Moth Water System in Cobble Hill.

Discussion took place regarding recovering staff time costs on takeover of new utilities versus existing utilities.

It was moved and seconded that it be recommended that the CVRD Board authorize staff time to investigate takeover of the existing Douglas & Moth Water System located in Electoral Areas C and D, as requested in the attached correspondence from Leighton Mellemstrand, Secretary, Douglas Hill Ratepayers Association, subject to the following conditions:

- 1. All lands on which infrastructure works are located will be placed within registered Statutory Rights-of-way, using the CVRD's standard charge terms;**
- 2. A utility transfer agreement be executed between the CVRD and the owners;**
- 3. A CVRD in-house review of the system be undertaken in order to address deficiencies in the water system;**
- 4. The owner of the Douglas and Moth Water Utility be willing to sell and/or transfer the system to the CVRD;**
- 5. A public consultation process regarding CVRD takeover be undertaken;**
- 6. A petition process be carried out and completed by at least 50% of the owners of parcels within the proposed service area with the total value of the parcels representing at least 50% of the net taxable value of all land and improvements in the service area.**

and further that, upon completion of a successful petition process, bylaws be prepared to create a service area for this utility.

MOTION CARRIED

R11 Staff report providing amendments to 2009 Budgets for Cherry Point Estates Water, Cowichan Bay Sewer and Youbou Sewer Systems.

It was moved and seconded that the following amendments be made to the 2009 budgets and forwarded to the Board for consideration:

- 1. Budget 670 – Cherry Point Estates Water Fund: Set Parcel Tax Requisition to \$18,750 and transfer \$3,327 to reserve.**
- 2. Budget 800 – Cowichan Bay Sewer Fund: Set Parcel Tax Requisition to \$147,620 and transfer \$56,295 to reserve.**
- 3. Budget 860 – Youbou Sewer Fund: Set Parcel Requisition to \$37,000 and transfer \$4,079 to reserve.**

MOTION CARRIED

R12 Staff report requesting approval to apply for infrastructure grants under the Canada-British Columbia Building Canada Fund – Communities Component.

It was moved and seconded that it be recommended to the Board that the following projects be submitted for funding under the Canada-British Columbia Building Canada Fund – Communities Component:

- 1. Shawnigan Lake North Water System Upgrades**
- 2. Bings Creek Organics Tipping Floor**

.

MOTION CARRIED

R13 Staff request that Item R4 of the January 28, 2009 Committee Agenda be amended to approve sole source purchase.

It was moved and seconded that the Board provide approval to incur a sole source expense of a Salsnes Filter against the Shawnigan Beach Estates Sewer System capital budget in the amount of \$105,000, prior to approval of the 2009 budget.

MOTION CARRIED

IN1 The Manager, Regional Environmental Policy, provided the Committee with an update on the Cowichan River weir operation, handing out a hydrograph, showing elevation of the Cowichan Lake level and weir height.

NEW BUSINESS There was no new business.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 4:45 p.m.

Chair

Recording Secretary

Dated: _____