

Minutes of the regular meeting of the Engineering and Environmental Services Committee held in the Boardroom, 175 Ingram Street, Duncan, on April 22, 2009 at 3:30 p.m.

**PRESENT:** Director Cossey, Chair  
Directors Dorey, Duncan, Harrison, Haywood, Kent,  
Kuhn, Iannidinardo, Morrison, and Alternate Director  
Krug

**ABSENT:** Director Giles

**ALSO**

**PRESENT:** B. Dennison, P. Eng., General Manager, E & E  
B. McDonald, Manager, Recycling & Waste Management  
Kate Miller, Manager, Regional Environmental Policy  
J. Bath, Recording Secretary

**APPROVAL  
OF AGENDA**

New Business items NB1, NB2 and NB3 were added to the agenda.

**It was moved and seconded that the agenda be approved as amended.**

**MOTION CARRIED**

It was agreed by consensus to end the meeting at 5:00 p.m.

**ADOPTION  
OF MINUTES**

**It was moved and seconded that the minutes of the February 25, 2009 regular Engineering & Environmental Services Committee meeting be adopted.**

**MOTION CARRIED**

**BUSINESS ARISING  
OUT OF MINUTES**

1. The Manager, Recycling and Waste Management, provided an update regarding the cloth bag campaign. Staff are looking at having a few hundred bags printed for promotional use as it is very expensive to provide good quality bags with the CVRD logo to every household. In combination with this initiative, letters will be sent to all local businesses discouraging use of plastic bags.
2. The General Manager, Engineering and Environmental Services, advised that discussions with Shawnigan Lake School concerning the partnership agreement for the development, ownership and usage of Wells A and B, located on their property is proceeding. The agreement will be brought forward once finalized.

**DELEGATIONS**

There were no delegations.

**REPORTS****R1**

A staff report was considered regarding re-distribution of Gas Tax Funding Allocations.

**It was moved and seconded that the Board accept the following modifications to the Gas Tax funding allocations for the Engineering and Environmental Services Department:**

- 1. Remove the Kerry Village Sewer rehabilitation project from the Gas Tax funding list as a result of grant monies received under the Towns for Tomorrow program**
- 2. Increase the Gas Tax funding for the Honeymoon Bay reservoir project to \$180,000.00 due to an increase in costs to supply Hydro power to the water treatment building.**
- 3. Increase the Gas Tax funding for the Satellite Park Reservoir and Treatment building upgrades to \$380,000.00, due to the requirement of a fire pump.**
- 4. Substitute the Dogwood Ridge water reservoir and treatment building upgrade project into the 2009/2010 Gas Tax project list if alternative funding becomes available for the Saltair reservoir project.**

**MOTION CARRIED****R2**

A staff report was considered regarding initiation of a “*Smoke Free*” campaign to raise awareness regarding open burning in the Cowichan Valley.

Discussion took place with the following suggestions from the Committee:

1. Provide developers with information regarding controlled burning of landclearing debris with rezoning applications.
2. Send information out with utility bills regarding free yard & garden drop-off at recycling depots.

**FOR INFORMATION****R3**

A staff report was considered regarding the Board’s directive of December 10, 2008 to embed an “Environmental Lens” into all decision-making immediately.

It was moved and seconded that it be recommended to the Board that the Manager of Regional Environmental Policy, working with the Environment Commission and CVRD and member municipal staff, develop a variety of environmental lenses for Board consideration, usable by the CVRD and its member municipality staff to support the Board's resolution of December 10, 2008, that *"the CVRD embed an environmental lens into all decision-making immediately"*.

**MOTION CARRIED**

**R4**

A staff report was considered regarding Honeymoon Bay Water System Service Area Expansion to include one property owned by TimberWest.

4:20 p.m. - Director Iannidinardo excused herself due to a conflict of interest as her son is an Executive Director with TimberWest.

It was moved and seconded that, once a formal agreement between the CVRD and TimberWest has been executed and a petition for inclusion into the Honeymoon Bay Water System Service area is received from TimberWest, a bylaw be prepared to amend "CVRD Bylaw No. 1588 – Honeymoon Bay Local Service (Community Water Supply and Distribution) Establishment Bylaw, 1983", by extending the boundaries of the service area to include the property described as *"Lot 2, Section 38, Plan VIP59274 in Renfrew District (Situate in Cowichan Lake District)"*, and further that the amendment bylaw be forwarded to the Board for consideration of three readings and adoption.

**MOTION CARRIED**

4:25 p.m. – Director Iannidinardo rejoined the meeting.

**R5**

A staff report was considered regarding First Stage Approval Process for CRVD Takeover of Utilities.

Director Kent left meeting at 4:30 p.m.

It was moved and seconded that the Board approve the following template as a first stage approval process/recommendation for both new and existing CVRD utility takeovers:

1. "That the Board provide first stage of approval and authorize staff time to continue with the process of potential takeover of the Click here to enter text. system(s), located in Electoral Area Click here to enter text., as requested by Click here to enter text., subject to the following conditions and with the understanding that nothing is intended by this approval to fetter future CVRD Board decisions on required bylaws:
2. All lands on which infrastructure works are located will be placed within registered Statutory Rights-of-way, using the CVRD's standard charge terms;
3. A utility transfer agreement be executed between the CVRD and the owners;
4. A CVRD in-house review of the system be undertaken in order to address deficiencies in the water system;
5. The owner of utility be willing to sell and/or transfer the system to the CVRD;
6. A public consultation process regarding CVRD takeover be undertaken;
7. A petition process be carried out and completed by at least 50% of the owners of parcels within the proposed service area with the total value of the parcels representing at least 50% of the net taxable value of all land and improvements in the service area.
8. This list is not exhaustive and items may be added, deleted or altered prior to a formal agreement being executed and further that, upon completion of a successful petition process, bylaws be prepared to create a service area for this utility."

**MOTION CARRIED****R6**

A staff report was considered regarding application for funding under the Provincial "Brownfield Renewal Strategy".

**It was moved and seconded that staff apply for funding under the BC Brownfield Renewal Strategy, in order to pursue remediation of the Peerless Road and Meade Creek ash fills.**

**MOTION CARRIED****R7**

A staff report was presented for information purposes, which provided the Committee with a report on Greenhouse Gas (GHG) Inventory.

**INFORMATION ONLY****NEW BUSINESS****NB1**

A staff report provided an update on the Cowichan Biodiesel Co-op Project.

It was moved and seconded that the Board Chair and Corporate Secretary be authorized to sign a temporary occupancy agreement with Cowichan Energy Alternatives, in cooperation with the Cowichan Biodiesel Cooperative, regarding the siting and operation of a waste vegetable oil collection/recycling depot and bio-diesel production facility at the CVRD's Bings Creek Solid Waste Management Complex.

**MOTION CARRIED**

The Committee agreed by census to extend adjournment of the meeting to 5:30 p.m.

**NB2**

A staff report was considered requesting approval for an application for funding, under the Canada-BC Building Canada Fund – Communities Component for Phase One of the “*Collaborative Projects envelope – Lower Cowichan Koksilah River Integrated Flood Management and Mapping Plan*” project.

Director Duncan proposed that, in conjunction with funding already available, the CVRD utilities and member municipalities benefiting from this project each support it with a contribution. He suggested the Eagle Heights Sewer System in Electoral Area E could fund up to \$30,000.

It was moved and seconded that the *Collaborative Projects envelope - Lower Cowichan Koksilah River Integrated Flood Management and Mapping Plan* project be submitted for funding under the Canada-British Columbia Building Canada Fund – Communities Component.

**MOTION CARRIED**

Director Iannidinardo left the meeting at 5:12 p.m.

**NB3**

**Curbside collection update** – The Manager, Recycling and Waste Management provided the Committee with an update regarding collection of organics (i.e. that cannot go into a backyard composter, such as cooked foods, waxed paper, pizza boxes, meat bones, etc.) at curbside.

**INFORMATION ONLY**

**NB4**

Moved to closed session.

**RESOLVE INTO  
IN CAMERA  
5:25 p.m.**

It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, Sections 90 (1) (j).

**MOTION CARRIED**

**RISE FROM  
IN CAMERA  
5:40 p.m.**

**It was moved and seconded that the Committee rise without report.**

**MOTION CARRIED**

**ADJOURNMENT**

**It was moved and seconded that the meeting be adjourned.**

**MOTION CARRIED**

The meeting adjourned at 5:42 pm

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_