

Minutes of the regular meeting of the Community Safety Advisory Committee held in Committee Room #2, 175 Ingram Street, Duncan, on Tuesday, March 20, 2007 at 5:10 p.m.

**PRESENT:** Director G. Giles, CVRD (Acting Chair)  
Terri Dame, Cowichan Women Against Violence Society  
Melissa Hailey, Municipality of North Cowichan  
Kathryn Dale, Community Options Society  
Maureen Gallinger, Cowichan Family Life  
Jim Harnden, disAbility Resource Centre  
Candace Spilsbury, Social Planning Cowichan

**ABSENT:** Director P. Kent, CVRD (Chair)  
Michelle Bell, Community Representative  
Staff Sergeant Susan Boyes, RCMP  
Brian Simmons, School District #79

**ALSO**

**PRESENT:** Saila Hull, Special Projects Coordinator  
Andrea Kross, Recording Secretary

**APPROVAL OF  
AGENDA**

**It was moved and seconded that the agenda be amended with the addition of:**

- 1. IN1 - Waterloo's crime prevention plan**
  - 2. NB8 - Status of the Community Report**
  - 3. NB9 - Making the Links project**
- and that the agenda as amended be approved.**

**MOTION CARRIED**

**ADOPTION OF  
MINUTES**

Director Giles noted an error in the first paragraph welcoming new member "Staff Sergeant James Giles"; "Giles" should be "Stiles."

**It was moved and seconded that the minutes of the September 12, 2006 Community Safety Advisory Committee meeting be adopted as corrected.**

**MOTION CARRIED**

**BUSINESS  
ARISING OUT  
OF MINUTES**

**BA1**

Terri Dame and Jim Harnden, as members of the CSAC subcommittee on panhandling, provided an update on the panhandling issue.

ACTION: The subcommittee on panhandling will submit a report with a synopsis of their findings and recommendations for appropriate further action.

ACTION: Since Staff Sergeant Stiles has moved to Edmonton, Staff Sergeant Susan Boyes should be invited to follow up on the panhandling issue.

## **INFORMATION**

**IN1** The Special Projects Coordinator introduced the article “Surrey unveils its crime reduction strategy,” and Terri Dame handed out copies of Waterloo’s crime prevention plan, “Who leads what & when? Working together to prevent crime: the integrated model for crime prevention.”

**IN2** Community Policing Offices. Director Giles gave an update on community policing and restorative justice programs in South Cowichan.

## **NEW BUSINESS**

**NB1** The Special Projects Coordinator presented a revision of the Terms of Reference.

The Special Projects Coordinator noted that with Carol Blatchford’s withdrawal from the committee, CSAC no longer has representatives from the northern or western sectors.

ACTION: The Special Projects Coordinator will ask the Town of Ladysmith and the Town of Lake Cowichan for political or community representatives.

ACTION: The Special Projects Coordinator will ask Michelle Williams to suggest a representative from the First Nations community.

**It was moved and seconded that it be recommended to the Board that the revised Community Safety Advisory Committee Terms of Reference, dated March 2007, be adopted.**

## **MOTION CARRIED**

**NB2** ACTION: The Recording Secretary will request committee contact information, in accordance with the Freedom of Information and Privacy Act, and available meeting time information to ascertain a

new meeting time that is convenient for all.

**NB3** New orientation binders were distributed to all members, and the Special Projects Coordinator gave an overview of their contents. Members who are interested in participating in an orientation workshop or a buddy system to mentor new members should contact Terri Hull or the Special Projects Coordinator.

The Special Projects Coordinator noted that the CVRD Public Safety Policy was approved by the Board in 1999. CSAC may wish to follow up on how this policy has been implemented in a future agenda item.

**NB4** Budget Update. The Special Projects Coordinator reported on upcoming changes to CSAC funding, including a half time position for Terri Dames.

**NB5** Memorandum of Understanding between Safer Futures and the CVRD.

ACTION: Terri Dame and the Special Projects Coordinator will draft a Memorandum of Understanding to formalize Terri Dame's role as staff support for the Community Safety Advisory Committee, and present this draft MOU at the next meeting.

**NB6** Regional Community Safety Action Plan (Safety Lens) update. Terri Dame provided an overview of CSAC's Community Safety Action Plan.

ACTION: Terri Dame will identify base information for the matrix to present at a future meeting.

Director Giles outlined an opportunity to get a developer's perspective on criteria for community safety by observing Mark Wyatt at Ocean Terrace Properties Ltd. as he plans the new development in Mill Bay.

ACTION: Director Kent, the Special Projects Coordinator, Terri Dame, and Candace Spilsbury will meet with Mark Wyatt.

**NB8** Status of the Community Report. Terri Dame handed out copies of the report and gave an overview.

**6:30 p.m.** Melissa Hailey left the meeting.

**NB7** Comprehensive Community Safety Initiative. Terri Dame gave an update.

**NB9**

Making the Links project. Terri Dame handed out “Safer Communities: Making the Links: Outline and Activities” and described the project.

**ADJOURNMENT**

**6:57 P.M.**

**It was moved and seconded that the meeting be adjourned.**

**MOTION CARRIED**

The meeting adjourned at 6:57 p.m.

Certified Correct:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_