

Minutes of the regular meeting of the Community Safety Advisory Committee held in Committee Room #2, 175 Ingram Street, Duncan, on Thursday, July 26, 2007 at 1:10 pm

**PRESENT:** Director G. Giles, CVRD (Acting Chair)  
Melissa Hailey, Municipality of North Cowichan  
Candace Spilsbury, Social Planning Cowichan  
Maureen Gallinger, Cowichan Family Life  
Michelle Bell, Community Representative  
Constable Susan Boyes, RCMP

**ABSENT:** Director P. Kent, CVRD (Chair)  
Kathryn Dale, Community Options Society  
Jim Harnden, disAbility Resource Centre  
Brian Simmons, School District #79

**ALSO**

**PRESENT:** Terri Dame, Safer Futures/CSAC Support  
Jacob Ellis, Special Projects Coordinator  
Andrea Kross, Recording Secretary

**APPROVAL OF  
AGENDA**

**It was moved and seconded that the agenda be approved.**

**MOTION CARRIED**

**ADOPTION OF  
MINUTES**

**It was moved and seconded that the minutes of the May 24, 2007 Community Safety Advisory Committee meeting be amended to correct Constable Susan Boyes' title and that the minutes as amended be adopted.**

**MOTION CARRIED**

**BUSINESS  
ARISING OUT  
OF MINUTES**

**BA1**

The Special Projects Coordinator reported that CSAC membership invitations were sent to the Town of Ladysmith, Town of Lake Cowichan, and Cowichan Tribes.

**ACTION:** The Special Projects Coordinator will follow up with the Town of Ladysmith, Town of Lake Cowichan, and Cowichan Tribes.

**BA2**

Terri Dame gave an overview of the Safety Lens project.

**ACTION:** Terri Dame will forward feedback from M. Wyatt and C.

Wirsz to CSAC members.

**ACTION:** Terri Dame will solicit feedback from other developers and planners.

**ACTION:** CSAC members should send feedback to Terri Dame before mid August.

**ACTION:** Terri Dame will create a second draft incorporating feedback and literature review information by the end of August.

**BA3** Needle Safety Planning. Terri Dame presented her workshop notes.

**ACTION:** Terri Dame will coordinate an August 14, 2007 meeting of key community decision makers to identify resources and leadership for a needle safety plan. She will give a report at the September CSAC meeting.

**BA4** Status of the Community Report on Public Safety.

**ACTION:** Terri Dame and the Special Projects Coordinator will identify the public safety issues that CSAC is responsible for, and will forward a report to Social Planning Cowichan.

**BA5** Memorandum of Understanding with Safer Futures / Terri Dame. A Grant in Aid from the CVRD to the Safer Futures Program for Terri Dame's role as a resource person for the Community Safety Advisory Committee was approved by the CVRD Board on March 28, 2007.

**It was moved and seconded that the Community Safety Advisory Committee endorses the Objectives and Work Plan section of the Grant in Aid - Funding Agreement as the contract between the Cowichan Women Against Violence Society (Safer Futures Program) and the CVRD.**

**MOTION CARRIED**

**1:48 pm** Terri Dame left the room.

**RESCINDED  
September 13,  
2007**

**It was moved and seconded that Terri Dame become a CVRD support person to the Community Safety Advisory Committee.**

**MOTION CARRIED**

**1:50 pm** Terri Dame returned.

**It was moved and seconded that CSAC send a letter to the Cowichan Women Against Violence Society to request a new representative for the committee.**

**MOTION CARRIED**

## **INFORMATION**

### **IN1**

*Public Safety Survey, Cowichan Valley Area* – University College of the Fraser Valley. Terri Dame noted that this survey was the basis for the *Citizen* article, “Valley Residents Feel Less Safe.” This item will be put on the agenda for September’s CSAC meeting.

**ACTION:** Terri Dame will contact the author of the study for information on how the Cowichan Valley compares to other communities.

## **NEW BUSINESS**

### **NB1**

Terri Dame introduced the Safer Futures / CSAC Work Plan.

**ACTION:** The Special Projects Coordinator will talk to the Administrator about a CSAC web page.

**ACTION:** Terri Dame will consult with City of Duncan Mayor Phil Kent to determine if CSAC needs to pursue the panhandling item.

**ACTION:** Social Planning Cowichan and Safer Futures will prepare a report to be submitted to the Regional Services Committee’s October meeting for next year’s Grant in Aid. Terri Dame and Candace Spilsbury will bring a draft report to CSAC’s September meeting for feedback.

**ACTION:** CSAC members should send education and training ideas to Terri Dame or the Special Projects Coordinator. Terri Dame will invite speakers to give presentations at CSAC meetings.

**ACTION:** CSAC members should give feedback to Terri Dame on networking ideas.

**2:30 pm**

Michelle Bell left the meeting.

**It was moved and seconded that the Community Safety Advisory Committee authorize Terry Dame to be involved with the South Cowichan and District of North Cowichan Official Community Plan processes.**

**MOTION CARRIED**

**ACTION:** CSAC will send a formal letter to the District of North Cowichan to express interest in their upcoming OCP review process, and will advise the CVRD Development Services Department of CSAC's interest in the South Cowichan OCP review process.

**ADJOURNMENT**

**2:37 pm**

**It was moved and seconded that the meeting be adjourned.**

**MOTION CARRIED**

The meeting adjourned at 2:37 pm

Certified Correct:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_