

Minutes of a Meeting of the Community Safety Advisory Committee held in CVRD Committee Room #2, 175 Ingram Street, Duncan, on Tuesday, June 6th, 2006 at 5:00 p.m.

PRESENT: Director Phil Kent, Chairperson
Michelle Bell, South-end Community Representative
Jan Christenson, Town of Ladysmith Councillor
Kathryn Dale, Community Options Society
Jim Harnden, CV Independent Living RC
Eden Haythornthwaite, School District #79

REGRETS: Director Gerry Giles
Carol Blatchford, Cowichan Lake Community Services
Sandra Goth, Cowichan Family Life
Melissa Hailey, North Cowichan Councillor
Candace Spillsbury, Social Planning Cowichan

ALSO PRESENT Terri Dame, Safer Futures
Saila Hull, CVRD Special Projects Coordinator
Bonnie Walsh, CVRD Recording Secretary

AGENDA

It was moved and seconded that the agenda be approved.

MOTION CARRIED

ADOPTION OF MINUTES

It was moved and seconded that the minutes of the May 5th, 2006, meeting be adopted.

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

BA1

Draft Terms of Reference (TOR). The only feedback on the Terms of Reference was with regard to the election or appointment of the Chair. To assist Saila in completing the TOR, the committee's composition; purpose and role; resources; communication strategy; meeting schedule; referral structure and position responsibilities were reviewed by the committee. Committee suggestions were:

- including a Vice-Chair on the committee; choosing representatives for their involvement with specific issues rather than to represent an electoral area; and ensuring that Area Directors are aware that they may request an issue be brought before the committee;

BA1 (continued)

- that the TOR clearly identifies the committee and its members as resources to area directors, their APC committees and CVRD staff. (It was noted that the Area E Director recently requested that a CVRD staff planner review safety issues of a subdivision plan with Terri Dame.);
- continuing to invite First Nations and RCMP participation and maintaining the current basic composition;
- instituting a distribution list where agenda, minutes and other items of interest are distributed to individuals and agencies who are not part of the committee but who may benefit from the information shared;
- regularly reporting to the Board of the CVRD on committee initiatives;
- scheduling meetings on a monthly basis; and
- re-establishing, through a formal agreement, the previous relationship between the CVRD and Safer Futures as the arrangement ensured the CVRD received dedicated support from Safer Futures.

Once Saila has revised the TOR to reflect these comments, it will be e-mailed to all committee members and provided to the CVRD Chair as the recommended TOR for the Committee.

BA2

Community Health and Safety Action Plan. Terri Dame briefed the committee, noting that the committee had discussed scheduling a day to review the plan to develop a strategic plan. The plan will be e-mailed again to all committee members for review prior to the workshop day. Terri advised that another workshop she has scheduled in September, with Mark Cabaj of the Tamarack Institute, could be an excellent follow-up to this committee's workshop/strategic planning session.

NEW BUSINESS**NB1****Committee Member Updates.**

Phil Kent reported that RCMP Inspector Linton Robinson reported at Duncan council meeting on June 5th. Inspector Robinson advised that the RCMP is developing a taskforce around domestic violence and that one of two provincial resource persons had been requested for Duncan/North Cowichan.

NB1
(continued)

Jim Harnden reported that the Disability Resource Centre obtained funding to assess the need for a crime-prevention program for seniors with disabilities in the community. Jim reported that his application of the assessment would include youth and other members with a long-term view to establishing further funding to expand this program.

NB2

Workshop Date. The Committee tentatively set the workshop date for Monday, July 24th. The workshop will be scheduled for ½ day, from 9 a.m. to 12 noon and will entail:

- Reviewing the history which led to the plan and the rationale behind items;
- Defining the committee's role in all or in parts of the plan;
- Defining our communication strategy; and
- Prioritizing each action item.

The consensus of the committee was that when finalized, this document should be presented to the CVRD Board.

NEXT MEETING

The next meeting will be held Tuesday, July 4th at 5:00 p.m. in CVRD Committee Room #2.

ADJOURNMENT
6:30 p.m.

It was moved and seconded that the Community Safety Advisory Committee meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 6:30 p.m.

Chairperson

Recording Secretary

Dated: _____