

Minutes of the regular meeting of the Community Safety Advisory Committee held in Committee Room #2, 175 Ingram Street, Duncan, on Thursday, October 4, 2007 at 1:00 pm.

PRESENT: Director G. Giles, CVRD (Vice Chair)
Constable Susan Boyes, RCMP
Kathryn Dale, Community Options Society
Jim Harnden, disAbility Resource Centre
Theresa Gerritsen, Cowichan Women Against Violence Society

ABSENT: Director P. Kent, CVRD (Chair)
Michelle Bell, Community Representative
Bruce Ingram, Community Representative
Councillor Melissa Hailey,
Municipality of North Cowichan
Maureen Gallinger, Cowichan Family Life
Brian Simmons, School District No. 79
Candace Spilsbury, Social Planning Cowichan

ALSO

PRESENT: Terri Dame, Safer Futures/CSAC Support
Jacob Ellis, Special Projects Coordinator
Dominique Beesley, Recording Secretary

**APPROVAL OF
AGENDA**

It was moved and seconded that the agenda be approved.

MOTION CARRIED

**ADOPTION OF
MINUTES**

It was moved and seconded that minutes of the Community Safety Advisory Committee meeting held on September 13, 2007 be adopted.

MOTION CARRIED

**BUSINESS
ARISING OUT
OF MINUTES**

BA1

Committee Appointments

The Special Projects Coordinator provided an update on recent member appointments to the Community Safety Advisory Committee noting that Bruce Ingram, community representative from the Town of Lake Cowichan and Theresa Gerritsen, Cowichan Women Against Violence Society, were the Committee's latest appointees.

Mr. Ellis confirmed that he had contacted the Town of Ladysmith and the Cowichan Tribes to request appointments to the Committee.

ACTION: Jacob Ellis will contact Cowichan Tribes to follow-up with his request for community representative members for CSAC.

BA2

Assistance to the District of North Cowichan with Official Community Plan Process

With regards to the Committee's assistance offered to the District of North Cowichan with its forthcoming Official Community Plan review, the Special Projects Coordinator said that the District does not appear to be at the point where they will be using this assistance. Although, explained Mr. Ellis, he felt it was a positive step in that they were aware of the resource.

BA3

Cowichan Region Safe Needle Disposal Initiative

Terri Dame provided an update to the safe needle disposal initiative, noting that an invitation to meet was issued to various agencies including the CVRD, the District of North Cowichan, the City of Duncan, the Canadian Mental Health Association, School District 79, Vancouver Island Health Authority, Cowichan Tribes and the Inter Tribal Health Authority.

Ms. Dame noted that a sub-committee had been formed which has been meeting to plan the 'Barefoot in the Park' project in anticipation that funding approval would be given from the Queen Alexander Foundation for the Children Community Grants Program. The Foundation has, however, put a hold on funding new projects for the immediate future. As such, planning is moving ahead, albeit based on a more modest budget.

ACTION: Terri Dame will forward the Cowichan Region Safe Needle Disposal Initiative invitation for the 'Barefoot in the Park' meeting scheduled for October 16, 2007 at 8:45 a.m. at the CVRD to members of CSAC.

Director Giles sought input from the Committee with regards to the CVRD purchasing the *Canadian Philanthropic Directory*, to be funded from either the budget for the Committee or general government, in that she felt would be a useful resource for various community groups within the Cowichan Valley. There was agreement among the Committee that it discuss the possible purchase of the *Directory* in more detail at the next meeting of the Committee.

BA4 Cowichan Region Safety Lens

Terri Dame provided an update on the progress of the Community Safety Lens document noting that before the Committee was a second draft, which was the outcome of feedback received from various groups.

Ms. Dame explained that she would be requesting assistance from a consultant and/or municipal planner prior to finalizing the Safety Lens document and that the intent of document is that it be used as a community social/safety-planning tool by local governments after approval has been granted for a property rezoning.

Ms. Dame noted that she would receive input on the Cowichan Region Safety Lens draft document (item no. BA4) from the Committee (via email) up until Friday, October 12, 2007.

BA5 Safer Futures / Social Planning Progress Reports

Terri Dame noted that Safer Futures and Social Planning Cowichan would be attending the CVRD's Regional Services Committee meeting on October 24th to conduct a brief presentation on its progress and activities and to request funding for its 2008 budget.

BA6 CVRD CSAC Web Page

The Special Projects Coordinator sought input from the Committee with regards to the draft Community Safety Advisory Committee web page noting that, if approved by the Committee, the web page could be uploaded by the IT Department and running shortly.

There was discussion among Committee members as to what content it felt should be available to the public. It was the consensus of the Committee that new documents to the website should be given approval before being uploaded.

It was moved and seconded that the Community Safety Advisory Committee website be developed as presented in item no. BA6.

MOTION CARRIED

BA7 Education and Training

The Special Projects Coordinator provided an update on the Committee's 2007 budget expenditures to date, noting that from the

\$2,500 provided, \$2,080 remains unspent.

Terri Dame then suggested that training and education for the Community Safety Advisory Committee members be funded from the budget. There was agreement among the Committee that it should contract services for community safety training.

It was moved and seconded that Terri Dame follow-up with Kamloops with regards to training for the Community Safety Advisory Committee and report back to the Committee on training topics and costs.

MOTION CARRIED

BA8

Safer Futures CSAC Activity Report

Terri Dame advised that the Safer Futures CSAC Activity Report dates back to the Committee's inception, which, she said, will form, in summary, the basis of the presentation to be given to the CVRD Regional Services Committee.

A member of the Committee suggested that these Safer Futures CSAC Activity Reports be a part of the Committee's webpage.

It was moved and seconded that the Safer Futures CSAC Activity Report be accepted as presented and that it be included on the Community Safety Advisory Committee web page (item no. BA6).

MOTION CARRIED

Terri Dame noted that she would receive input on the Report from Committee members up until October 12, 2007.

**INFORMATION
IN1**

Safer Communities Workshop on October 17 and 18, 2007

Terri Dame noted that the upcoming Workshop, to be hosted by the RCMP and Community Policing, would focus on crime prevention through social development.

Constable Susan Boyes provided a brief outline of the planned Workshop, including information on key presenters. Ms. Boyes confirmed that the Workshop would be held from 8:30 a.m. until 4:30 p.m. on October 16 and 17, 2007 at the United Church on Ingram Street. Ms. Boyes distributed a pamphlet with information on the Workshop to Committee members.

ACTION: Dominique will email the invitation and pamphlets on the Workshop to the Electoral Area Directors and Mayors Lefebure, Hutchins, Kent and Peake (as obtained from Constable Boyes at this meeting).

IN2

Institute for the Prevention of Crime Review

Terri Dame handed out a book entitled *IPC Review*, which, she said, was sent to her from the Institute for the Prevention of Crime and that may be of interest to Committee members.

**NEW BUSINESS
NB1**

Orientation of New Members

Terri Dame noted that herself and the Special Projects Coordinator were available for orientation of new Committee members.

NEXT MEETING

The next regular Community Safety Advisory Committee meeting is scheduled for Thursday, November 22, 2007.

**ADJOURNMENT
1:52 pm**

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 1:52 pm.

Certified Correct:

Chairperson

Recording Secretary

Dated: _____