

Minutes of the regular meeting of the Engineering & Environmental Services Committee held in the CVRD Boardroom, 175 Ingram Street, Duncan, on September 23, 2009 at 3:30 p.m.

PRESENT: Director Cossey, Chair (3:45 p.m.)
Director Haywood, Vice-Chair
Directors Dorey, Duncan, Giles, Harrison, Iannidinardo,
Kent, Kuhn, Morrison

ALSO W. Jones, CAO
PRESENT: Brian Dennison, P. Eng., Manager, Engineering &
Environmental Services
D. Leitch, AScT., Manager, Water Management
B. McDonald, Manager, Recycling & Waste Management
Kate Miller, Manager, Regional Environmental Policy
H. Huffman, Environmental Technologist
Kathleen Milward, Environmental Technologist
L. Lee, Recording Secretary

**APPROVAL
OF AGENDA**

R4 Removed

NB1 Consideration of expanded toilet rebate program.

It was moved and seconded that the agenda be approved as amended.

MOTION CARRIED

**ADOPTION
OF MINUTES**

It was moved and seconded that the minutes of the August 26, 2009 regular Engineering & Environmental Services Committee meeting be adopted.

MOTION CARRIED

**BUSINESS ARISING
OUT OF MINUTES
DELEGATIONS**

No delegations

**REPORTS
R1**

A staff report was considered to update CVRD Bylaw No. 2020 – Landclearing Management Regulation Bylaw, 2009.

It was moved and seconded that Cowichan Valley Regional District Bylaw No. 3322 – Landclearing Management Regulation Amendment Bylaw, 2009 be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

R2 A staff report providing the Committee with a report on the public education and enforcement strategy for Bylaw No. 2020, was considered.

It was moved and seconded that it be recommended to the Board that staff be directed to proceed with immediate full enforcement of Bylaw 2020 now, rather than January 1, 2010.

MOTION CARRIED

R3 A staff report was considered to provide the Committee with an information report on the sewer service break in Cowichan Bay, as referred from the Electoral Area Services Committee.

INFORMATION ONLY

R5 A staff report was provided to the Committee to consider short-term borrowing for purchase of office partitions in the Engineering & Environmental Services Department.

It was moved and seconded that the Board authorize the purchase of office dividers from Remco Systems Ltd., which entails borrowing a maximum of \$22,000 through short-term borrowing to be paid back within 5-years under the Liabilities Agreement, Section 175 of the Community Charter, and further that the 2009 Engineering & Environmental Services Control Budget 575 be amended accordingly.

MOTION CARRIED

R6 A staff report provided the Committee with an interim report as of July 31 on the status of the Water Management Division budget which fall under the direct responsibility of the Engineering & Environmental Department.

INFORMATION ONLY

R7 A staff report to provide the Committee with an interim report as of July 31st on the status of the Recycling & Waste Management Division budgets which fall under the direct responsibility of the Engineering & Environmental Services Department.

INFORMATION ONLY

R8

A staff report was provided to the Committee to consider withdrawal from the Mesachie Lake Water System Capital Reserve Fund.

It was moved and seconded that it be recommended to the Board that a reserve bylaw be prepared for withdrawal of funds not exceeding \$15,000.00 from the Mesachie Lake Water System capital reserve fund to help finance a Well Protection Plan, and further that the bylaw be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

IN1

The Committee was provided a draft letter to the Provincial Government regarding international export of garbage and landfill waste.

INFORMATION ONLY

NEW BUSINESS

NB1

Staff were directed to investigate the cost of a water conserving toilet rebate program to serve homes within the CVRD's electoral areas but outside the water and sewer service areas where the program currently exists.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 4:45 pm

Chair

Recording Secretary

Dated: _____