

Minutes of the regular meeting of the Engineering & Environmental Services Committee held in the CVRD Boardroom, 175 Ingram Street, Duncan, on January 27, 2010 at 3:35 p.m.

**PRESENT:** Director Kuhn, Acting Chair  
Directors Dorey, Duncan, Giles, Harrison, Haywood,  
Iannidinardo, Kent, Marcotte, Morrison, and Alternate  
Director Gutensohn

**ABSENT:** Director Cossey, Chair

**ALSO** Warren Jones, CAO  
**PRESENT:** B. Dennison, P. Eng., General Manager, E & E  
D. Leitch, AScT., Manager, Water Management  
B. McDonald, Manager, Recycling & Waste Management  
K. Miller, Manager, Regional Environmental Policy  
J. Bath, Recording Secretary

**APPROVAL  
OF AGENDA**

Item R-6 was removed from the agenda as the petition for inclusion in the Cowichan Bay Sewer System Service Area was withdrawn.

New Business items NB1 and NB2, as well as a delegation to present in the Closed Session of the meeting under Sub {(1) (e) – land acquisition, were added to the Agenda.

**It was moved and seconded that the agenda be approved as amended.**

**MOTION CARRIED**

**ADOPTION  
OF MINUTES**

**It was moved and seconded that the minutes of the December 9, 2009 regular Engineering & Environmental Services Committee meeting be adopted.**

**MOTION CARRIED**

**BUSINESS ARISING  
OUT OF MINUTES**

No business arising

**CORRESPONDENCE**

**C1**

From the Ministry of Community and Rural Development regarding responsibility for the maintenance of sidewalks in Regional Districts.

**It was moved and seconded that the correspondence be received and filed.**

**MOTION CARRIED**

**RESOLVE INTO  
CLOSED SESSION  
3:45 p.m.**

**It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, Sections 90 {(1) (e) and (k)}.**

**MOTION CARRIED**

**RISE FROM  
CLOSED SESSION  
4:36 p.m.**

**It was moved and seconded that the Committee raise without report.**

**MOTION CARRIED**

**STAFF REPORTS**

**R1**

Arbutus Ridge Drainage System Management Amendment Bylaw to add Schedule B – 2010 Flat Rate Charge.

**It was moved and seconded that it be recommended that " CVRD Bylaw No. 3351 – Arbutus Ridge Drainage System Management Amendment Bylaw, 2010" be forwarded to the Board for three readings and adoption.**

**MOTION CARRIED**

**R2**

Dogwood Ridge Water Management Amendment Bylaw to add Schedule H - -2010 Flat Rate Charge.

**It was moved and seconded that it be recommended that "CVRD Bylaw No. 3352 – Dogwood Ridge Water System Management Amendment Bylaw, 2010" be forwarded to the Board for three readings and adoption.**

**MOTION CARRIED**

**R3**

Lambourn Estates Water and Sewer Systems – release of "No Build" covenants.

**It was moved and seconded that it be recommended that the Board approve the removal, at the developers' expense, of “no-build” covenants on six of thirty lots within the Lambourn Estates Sewer and Water Systems Service Area; two in the Hiles development and four in the Royal Island development. All of the remaining 24 lots in the two developments will retain their “no-build” covenants.**

**MOTION CARRIED**

- R4** Brulette Place Sewer System Management, Capital Expenditure and Parcel Tax Bylaws in preparation of CVRD takeover of the sewer system.

**It was moved and seconded that:**

- 1. The Board accept the Utility Transfer Agreement between the CVRD and James and Karen Taggart for CVRD takeover of the Brulette Place sewer system in Electoral Area A, and further that the Chair and Corporate Secretary be authorized to sign the Utility Transfer Agreement.**
- 2. The following bylaws be forwarded to the Board for consideration of three readings and adoption:**
  - .1 CVRD Bylaw No. 3340 – Brulette Place Sewer System Management Bylaw, 2010**
  - .2 CVRD Bylaw No. 3341 – Brulette Place Sewer Capital Reserve Bylaw, 2010**
  - .3 CVRD Bylaw No. 3342 – Brulette Place Sewer Parcel Tax Bylaw, 2010.**

**MOTION CARRIED**

- R5** Funding for three Regional Environmental Initiatives: Toilet Rebate Program; Wood stove Rebate Program and subsidized Rain Barrel sales.

**It was moved and seconded that it be recommended:**

- 1. That that Budget 520 be increased by \$15,000 to accommodate a regionally funded woodstove rebate program for 2010 only.**
- 2. That staff proceed with the steps to establish a regional environmental initiatives function with sufficient flexibility for a variety of environmental initiatives; and further that this function include the costs currently attributable to the Environmental Policy Division.**

**MOTION CARRIED**

## **NEW BUSINESS**

- NB1** Shawnigan Lake North Water System service area extension.

**It was moved and seconded that it be recommended to the Board:**

- 1. That the *Certificate of Sufficiency*, confirming that a sufficient petition, requesting inclusion into the Shawnigan Lake North Water System Service Area, be received.**
- 2. That the boundaries of the Shawnigan Lake North Water System Service Area be amended to include:**
  - "PID 009-481-079, District Lot 16, Shawnigan District"***
  - "PID 009-255-702, Lot 1, Blk. 33 Shawnigan Suburban Lots, Shawnigan District Plan 218A"***
  - "PID 009-255-753, Lot 2, Blk. 33 Shawnigan Suburban Lots, Shawnigan District Plan 218A"*.**

3. That "CVRD Bylaw No. 1911 – Shawnigan Lake North Water System Establishment Bylaw, 1999", be amended to include *PID 009-481-079, District Lot 16, Shawnigan District, PID 009-255-702, Lot 1, Blk. 33 Shawnigan Suburban Lots, Shawnigan District Plan 218A, PID 009-255-753, Lot 2, Blk. 33 Shawnigan Suburban Lots, Shawnigan District Plan 218A*", and that the amended bylaw be forwarded to the Board for consideration of three readings and adoption.

**MOTION CARRIED**

**NB2**

It was moved and seconded:

1. That "CVRD Bylaw No. 3344 - Shawnigan Creek Drainage System Service Establishment Bylaw, 2010", be forwarded to the Board for consideration of three readings and, following provincial approval, be adopted.
2. That it be recommended to the Board that voter approval for the adoption of "CVRD Bylaw No. 3344- Shawnigan Creek Drainage System Service Establishment Bylaw, 2010", be obtained through an Alternative Approval Process.

**MOTION CARRIED**

**ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

**MOTION CARRIED**

The meeting adjourned at 5:20 p.m.

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Chair

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_