

Minutes of the Kinsol Trestle Revitalization Committee Meeting held on Tuesday, March 9, 2010, at 3:30 p.m. in the Regional District Board Room, 175 Ingram Street, Duncan, BC

PRESENT

Director Gerry Giles, Chair
Director Phil Kent, Vice-Chair
Director Dave Haywood
Director Ken Cossey
Director Brian Harrison

CVRD STAFF

Brian Farquhar, Manager, Parks and Trails Division
Warren Jones, Administrator
Brian Dennison, General Manager, Engineering and Environmental Services
Norm Olive, Manager Capital Project Management
Mary Anne McAdam, Recording Secretary

**APPROVAL OF
AGENDA**

It was Moved and Seconded
That the agenda be approved as presented.

MOTION CARRIED

M1 – MINUTES

It was Moved and Seconded
That the Minutes of the Kinsol Trestle Revitalization Committee Meeting of November 24, 2009, as presented, be accepted.

MOTION CARRIED

**CSM1 – CLOSED
SESSION MINUTES**

It was Moved and Seconded
That the Closed Session Minutes of the Kinsol Trestle Revitalization Committee Meeting of March 3, 2009, be accepted.

MOTION CARRIED

STAFF REPORTS

**R1 – Hiring of a
Timber Conservative
Specialist**

Staff report from Norm Olive, Manager, Capital Projects Management, regarding hiring of a Timber Conservation Specialist.

It was Moved and Seconded
That a contract in the amount of \$344,879 (not including applicable taxes) be issued to Macdonald and Lawrence Timber Framing Ltd to undertake the scope of work detailed in their proposal dated the 3rd day of February 2010, submitted in response to the Request for Proposal ES-002-10 Kinsol Trestle Timber Conservation Specialist.

MOTION CARRIED

R2 – Hiring of a Structural Engineer and Architect

Staff report from Norm Olive, Manager, Capital Projects Management, regarding hiring of a Structural Engineer and Architect.

It was Moved and Seconded

That a contract in the amount of \$145,530 (not including applicable taxes) be issued to Stantec Consulting Ltd. to undertake the scope of work detailed in their proposal dated the 15th day of February 2010, submitted in response to the Request for Proposal ES-005-10 Kinsol Trestle Structural and Architectural Services.

MOTION CARRIED

R3 – Cowichan Foundation Fundraising

Brian Farquhar, Parks and Trails Manager, provided a verbal update on the status of the Cowichan Foundation Fundraising.

Received for information purposes.

INFORMATION

No additional information.

NEW BUSINESS

No new business.

PUBLIC QUESTIONS

There were no questions from the public.

CLOSED SESSION

It was Moved and Seconded

That the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90(1), subsections as noted in accordance with each agenda item.

MOTION CARRIED

The Committee moved into Closed Session at 3:50 p.m.

RISE

It was Moved and Seconded

That the Committee Rise without report

MOTION CARRIED

ADJOURNMENT

It was Moved and Seconded

That the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 4:55 p.m.

Chair

Recording Secretary