

Minutes of the regular meeting of the Island Savings Centre Commission held in the Centre Board Room, 2687 James Street, Duncan, on Thursday, March 11, 2010 at 2:30 pm.

**PRESENT:** Councillors J. Winfrey, D. Haywood, G. Seymour,  
Alternate Director L. Heinio

**ALSO**

**PRESENT** J. Elzinga, Manager, ISC  
K. Schrader, Manager, Arts & Culture  
D. Begley, Youth Outreach Programmer  
A. Plunet, Recording Secretary

**CALL TO  
ORDER**

The Island Savings Centre Commission Chair called the meeting to order.

**APPROVAL OF  
AGENDA  
10- 16**

**It was moved and seconded that the agenda be approved with amendments and changes in order as presented.**

**MOTION CARRIED**

**ADOPTION OF  
MINUTES  
10-17**

**It was moved and seconded that the minutes of the February 11, 2010 regular meeting of the Island Savings Centre Commission be approved.**

**MOTION CARRIED**

**DELEGATION  
D1**

Representing the Cowichan Valley Capitals Jr. A Hockey Team, Greg Adams and Terry Evans gave a brief history of the professional relationship shared with the Island Savings Centre over the past 17 years.

Concern was expressed over the recent increase in overall expenditures while a decrease was perceived to exist in the level of services provided, impacting revenue. Rather than cut services, it was suggested that revenue could be achieved instead by adding services.

Discussion ensued. Although the Island Savings Centre will see funding cuts in the coming year, the partnership with the CV Capitals was recognized as a long term commitment that justified a closer working relationship in order to identify issues and regenerate support.

10-18

**It was moved and seconded that the Island Savings Centre Management establish a working group with the Cowichan Valley Jr. A Capitals to identify issues and work towards an acceptable level of support within a reasonable time line.**

**MOTION CARRIED**

D2

Representing Cowichan Valley Minor Hockey, Kathy Irving spoke on the Island Savings Centre ice allocation and cancellation policies, and the difficulties experienced recently due to a tight timeline during tournaments. She requested that for future events there be clearer communication with staff.

In response, the ISC Manager explained that the ice cancellation policy is currently being reviewed to allow additions and cancellations of ice time during tournaments that are booked outside of the agreed upon ice allocation previously set for the season with the user groups.

It was suggested that the cancellation policy be amended to increase flexibility in the booking of tournaments, and that up to 30 days notice of cancelling be allowed without financial penalty.

10-19

**It was moved and seconded that the Island Savings Centre Ice Cancellation Policy be amended to allow cancellation of ice tournaments within 30 days notice of the event, without financial penalty.**

**MOTION CARRIED**

There was discussion on cancellations made during the Capitals playoff season. It was suggested that ice allocation and cancellations were a booking and scheduling issue here rather than a change needed to an existing policy.

**ARTS &  
CULTURE  
REPORT**

Arts & Culture Division Manager K. Schrader stated:

Meetings have been held with various community stakeholders and user

**R1**

groups to learn about activities, arts programs, and cultural events that are happening throughout the CVRD. Plans to develop the Arts & Culture Division include a planning process that will include a cultural map and inventory of all cultural assets for the CVRD, in an effort to identify strengths as well as service gaps, develop improved programs and services, and increase arts capacity throughout the region.

Future plans include working with Parks and Recreation division managers to develop grassroots arts programming and events. Key areas of focus will be on youth arts outreach, and bringing art, music and theatre to regional outdoor parks. A new partnership has been formed with the BC Touring Council's new block booking system. As a result of the recent announcement of Gaming Grants available for new youth arts and culture funding, future plans will include a children's theatre series at the Cowichan Theatre.

A Cowichan Theatre Programming Advisory Committee and Arts and Culture Advisory Committee are in developmental stages, and an Open House is planned in early June for all Cowichan Theatre current and potential user groups.

To meet operational requirements, funding options will be researched to increase presenting funds for shows, and to enable an increase in staffing levels at the Cowichan Theatre.

A discussion ensued relating to responsibilities of the CVRD Arts & Culture Division in the role of regional performing arts. As a distinction has been made in the reorganization of the structure of the CVRD Cowichan Theatre facility and Management of a newly created Division representing the cultural development in all parts of the region, Commission members requested that further discussions be held for a clearer understanding of the development of principles of the New Division.

**OPERATIONS  
REPORT  
R2**

The Manager reported for the Operations Coordinator that testing results came back negative for asbestos findings on pipes exposed in a newly developed storage area.

**YOUTH  
OUTREACH**

Youth Outreach Programmer D. Begley reported:

Activities during Spring Break are underway and Youth Corner continues to be popular, attracting approximately 25 youth per day. Flooring options

for the new space are under discussion.

The drop-in sports program held at Mount Prevost Middle School could be cancelled after the Spring Break due to poor attendance.

**BUSINESS  
ARISING**

A petition was submitted with signatures protesting the anticipated closure of the Café Central.

**INFORMATION**

**IN1**

Due in part to a shortage of qualified child care professionals, serious staffing concerns and a financial deficit, the Maple Bay Boys and Girls Club has announced closure by the end of March.

Island Savings Centre staff will continue to monitor the situation, as the Centre anticipates future involvement and development of child care programs.

**IN2**

Members of BC Hockey acknowledged the success of a Pee Wee Hockey provincial tournament held recently in the Cowichan Arena.

**IN3**

The ISC Manager presented information relating to the West Parking Lot, on Permeable Resurfacing for parking lots as an option for an environmentally friendly road surfacing product.

**NEW BUSINESS**

**NB1**

D. Begley, Youth Outreach programmer, outlined a vision shared by Councillor T. Duncan, regarding youth targeted art projects throughout different communities that are funded through the intercultural society. Requesting that youth be given permission to paint over an existing mural in the Island Savings Centre facility, the ISC Manager discussed potential long term plans that could affect the use of the space shared by the Youth Corner, and suggested that the placement of the art project be discussed further.

**NB2**

K. Schrader, Arts & Culture Division Manager, stated in a Staff Report that the necessary replacement of wireless microphones could affect the previously approved purchase of a new soundboard.

Although \$50,000 from the Island Savings Credit Union sponsorship had previously been approved by the Commission to purchase a desperately needed soundboard for the Cowichan Theatre, replacement of the

Cowichan Theatre wireless microphone system has become an urgent matter due to a recent regulatory development within the CRTC & FCC, which will leave the existing wireless system obsolete by June 12, 2010.

As both the soundboard and wireless system will require replacement by the end of the year, it was recommended that the monies previously approved for the soundboard be applied instead to purchase a new wireless microphone system, with installation prior to June 12, 2010, and that up to \$30,000 be transferred from reserve funds to purchase a new soundboard to be installed before the end of the year 2010.

A Canada Grant opportunity exists in 2011 which will match funds towards the purchase of new equipment. It was suggested that rather than transfer reserve funds to purchase a new sound board that is merely adequate and soon to be outdated in 2010, the Arts & Culture Manager pursue the possibility of either leasing a sound board or extending the life of the existing sound system, until the funding power can be maximized in January 2011 to purchase the desired state-of-the-art digital sound board that will last 15 to 20 more years.

K. Schrader was directed by the Commission to consult with Mike Schaefer, Technical Director, about either extending the life of the existing sound board or leasing a sound board until the matching grant funding can be accessed in 2011.

10-24

**It was moved and seconded that the \$50,000 approved from the Island Savings Credit Union sponsorship for purchase of a new soundboard, be used instead to purchase a new wireless microphone system for installation prior to the June 12, 2010 deadline.**

**MOTION CARRIED**

Councillor Haywood left the meeting at 4:55 pm.

The ISC Manager requested further clarification from the Commission regarding the direction required of the Cowichan Valley Jr. A Capitals working group. Alternate Director L. Heinio suggested that further discussion would be necessary regarding the hiring of a Food Consultant.

Realizing the possibility of inviting the Capitals back for discussion at a future meeting, the Manager was directed to report on the discussion with the CV Capitals at the April 8, 2010 Commission meeting.

**ADJOURNMENT**

**10-25**

**It was moved and seconded that the Regular meeting of the Island Savings Centre Commission adjourn.**

**MOTION CARRIED**

The meeting adjourned at 5:10 pm

The next regular Island Savings Centre Commission Meeting will be held April 8, 2010, at 2:30 pm, or at the call of the Chair.

Certified Correct:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Dated: