



## **KERRY PARK RECREATION COMMISSION**

**Tuesday, May 25, 2010**

**5:15 pm - Regular Commission Meeting**

**Dinner served at 5:00 pm**

**Kerry Park Recreation Centre - Lounge**

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### **AGENDA**

**1. CALL TO ORDER:**

**2. APPROVAL OF AGENDA:**

**3. ADOPTION OF MINUTES:**

A1 - Adoption of the Kerry Park Commission meeting minutes – April 27, 2010

**4. BUSINESS ARISING FROM THE MINUTES:**

**5. DELEGATIONS:**

**6. CORRESPONDENCE:**

**7. REPORTS**

R1- Manager's Report

R2- Staff Report- Temporary Change to Liquor License

R3- Staff Report- Reserve Fund Bylaw- Boiler Replacement Project

**8. UNFINISHED BUSINESS:**

**9. NEW BUSINESS:**

**10. ADJOURNMENT:**

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**Distribution:**

Brian Harrison,	Director Area A	Doug Higginson,	Appointee Area A
Ken Cossey,	Director Area B	Heather Broughton,	Appointee Area B
Gerry Giles,	Director Area C	Michael Croft,	Appointee Area C
Lori Iannidinardo	Director Area D	Melanie Brancato,	Appointee Area D
Sheena Boyles,	Admin and Facility Bookings Coordinator, South Cowichan Recreation		
Kim Liddle,	Manager, South Cowichan Recreation		
Tony Liddle,	Acting Facilities Coordinator, South Cowichan Recreation		
Ron Austen,	General Manager, Parks Recreation and Culture Department		
Jim Wakeham,	Manager Facility, Fleet and Maintenance		



**KPRC Commission Meeting May 25, 2010**

**R1 - MANAGER'S REPORT**

Major Topics:

- 1) Canada Day
- 2) Summer Student Positions and Grants
- 3) Community Survey Update



**STAFF REPORT**  
**KERRY PARK RECREATION CENTRE COMMISSION MEETING**  
**OF May 25, 2010**

**DATE:** May 17, 2010

**FILE NO:**

**FROM:** Kim Liddle, Division Manager  
South Cowichan Recreation

**BYLAW NO:**

**SUBJECT:** Temporary Liquor License Change for Summer Bonspiel

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**Recommendation:**

That the Kerry Park Recreation Commission makes the following recommendation to the Cowichan Valley Regional District Board for approval:

*That there be a temporary change to the Primary Liquor License for July 3, 2010 Annual Summer Bonspiel, with the following comments required by the Liquor Control and Licensing Board:*

- 1. Noise: The event, with 30 years previous experience without complaint, is held inside the facility. The license change is from the Curling Lounge and McLean Room to the Arena floor area;*
- 2. Impact on the Community: History of the event has been well received and supported by the community.*
- 3. Purpose: The amendment is consistent with the purpose of the original license with the change being a temporary relocation to facilitate the event; and*
- 4. Impact on Residents: No visible impact as the change is contained within the Kerry Park Recreation Centre Building.*

**Purpose:**

To allow for a larger space to accommodate participants of the Annual Summer Bonspiel banquet.

**Financial Implications:**

There is a fee associated with applying for a temporary change in license. The total cost is \$330.00 which is applied to the contract of the Summer Bonspiel so there is no cost to the facility.

**Interdepartmental/Agency Implications:**

N/A

**Background:**

The Annual Summer Bonspiel has been taking place at Kerry Park Recreation for 30+ years. They anticipate 40 teams this year which we would not be able to accommodate within the Curling Lounge and Mc Lean room. Moving the banquet to the Arena side allows for a better set up and enables us to get the community involved in this great community event.

Submitted by,

Kim Liddle  
Division Manager  
South Cowichan Recreation

Financial Review Completed:

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Signature



## STAFF REPORT

### KERRY PARK RECREATION CENTRE COMMISSION MEETING OF May 25, 2010

**DATE:** May 18, 2010

**FILE NO:**

**FROM:** Tony Liddle, Acting South Cowichan Facility  
Operations Coordinator, Facility, Fleet & Transit  
Management Division

**BYLAW NO:**

**SUBJECT:** Reserve Fund Expenditure Bylaw- Boiler Replacement Project

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**Recommendation:**

*That the Kerry Park Recreation Commission recommend to the Cowichan Valley Regional District Board that a Reserve Fund Expenditure bylaw be prepared authorizing the expenditure of a maximum of \$100,000 from Reserve Fund Bylaw No. 351 (Mill Bay Recreation Centre Capital Project Reserve Fund Bylaw, 1978) for the purpose of funding the replacement of the boiler system within the Kerry Park Recreation Centre, and that the bylaw be forwarded to the Board for consideration of three readings and adoption.*

**Purpose:**

To obtain authorization to prepare a reserve fund expenditure bylaw for expenditure from the Kerry Park Recreation Reserve Fund.

**Financial Implications:**

The total cost of the boiler replacement project is not to exceed \$100,000. This capital project is included within the 2010 budget (function 411).

**Interdepartmental/Agency Implications:**

N/A

**Background:**

The current boiler system is 16 years old (installed in 1994) and is currently not operating efficiently and effectively. It was recommended by consultants two years ago that the boilers need replacing so the cost of replacement was built into the new development plans that went to referendum in the fall of 2009. With an unsuccessful referendum vote, we now need to replace the boilers as a separate project. The boilers are currently not cost effective and require continual increased contracted maintenance services due to its age. The unit continually cycles on and off resulting in excess carbon and soot build up.

Installing a new boiler system will provide reduced energy costs and maintenance costs thus saving money in the long term. The new system will be a modular wall mount system that is expandable with any future upgrades or developments within the facility.

Submitted by,

Tony Liddle  
Acting South Cowichan Facility Operations Coordinator,  
Facility, Fleet & Transit Management Division

Financial Review Completed:

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Signature