

Minutes of the regular meeting of the ECONOMIC DEVELOPMENT COMMISSION held at the Community Futures Boardroom on May 13, 2010 at 7:30 am.

PRESENT: Chair Bruce Sampson
Director Kent
Director Morrison
George Robbins
Pat Foster
Mike Kelly
John Morris
John Plas
Jane Worton
Marsha Stanley

ALSO

PRESENT: Director Kuhn
Tom Anderson, General Manager, Planning & Development
Geoff Millar, Manager Economic Development
Judy Mills, Recording Secretary

ABSENT: Vice-Chair Dave Jackson
Kathy Lachman, Business Development Officer

**APPROVAL OF
AGENDA**

Two addenda were added to the agenda.

It was moved and seconded the agenda be accepted.

MOTION CARRIED

**ADOPTION OF
MINUTES**

It was moved and seconded that the notes from the April 22, 2010 EDC Planning Session be accepted.

MOTION CARRIED

**BUSINESS ARISING
OUT OF MINUTES**

**BA1
APPROVAL OF
COMMISSION ROLE**

The Economic Development Manager will circulate the EDC bylaw which includes the Terms of Reference.

It was moved and seconded to approve the new role definition for the Commission as stated. “The CVRD Economic Development Commission is an advisory body to the CVRD Board on ensuring a sustainable, healthy economy in the Region”.

MOTION CARRIED

**BA2
COMMISSION
FUNCTIONS**

- a) It was decided the Economic Development Chair will present to the CVRD Board twice a year, in adequate time for objectives and goals and provide a mid-term economic update, and if otherwise required.

It was noted EDC 2010 meetings will be held in Jan, Mar, May, Jun, Aug, Sept, Oct, Nov and Dec. Jan is budget review, Feb the Board adopts the Budget and Oct is budget development.

It was moved and seconded the Chair will report to the Board twice per year and more if required.

MOTION CARRIED

- b) It is important to showcase inter-connected strategies between the Environment, Economy and Social Planning. Discussion took place regarding groups working together and sharing of information. The Commissions are cross pollinated.
- c) Once the strategy is developed the Commission members expressed an interest to attend and do presentations to the service clubs and chambers. This will add credibility and increase the profile. Opportunity to highlight success stories both within the community and the EDC newsletter. In an effort to interface with the stakeholders it was agreed the Economic Development Manager will propose site visits for Commission members and arrange for delegates to attend the EDC meetings. Next EDC agenda will include a delegate from VIU.

**BA3
REGIONAL
SUSTAINABILITY
PLANNING
PROCESS**

It was moved and seconded the Economic Development Commission fully support the Regional Sustainability Planning Process.

MOTION CARRIED**BA4
DATA**

The information circulated to the Commission members was informative. It was requested they also receive the Planning & Development year-end report and the sustainability statistics and issues paper. Discussion took place regarding the core measurements and timeline of the sustainability process. The General Manager, Planning & Development, will update the Commission once the Terms of Reference are set and seek feedback.

Next EDC meeting a one hour block in the agenda will be scheduled to discuss measurements. Members who want to volunteer to discuss key indicators/components may do so prior to the meeting.

John Morris left the meeting at 8:35 am.

BA5 & BA6 Tabled due to time constraints.

DELEGATIONS Not applicable.

CORRESPONDENCE Not applicable.

REPORTS Not applicable.

**UNFINISHED
BUSINESS** Not applicable.

NEW BUSINESS

**NB1
CVRD AREA
AGRICULTURAL
PLAN LETTER** The Economic Development Manager circulated a memo for the CVRD Chair regarding recommendations for the Agricultural Advisory Committee. These recommendations were the result of a meeting of the EDC Chair, The Economic Development Manager and Business Development Officer to keep action moving on the CVRD Area Agricultural Plan. The Commission requested Rodger Hunter, Co-Chair of the Environment Commission, who is highly knowledgeable about water issues, be added to the list.

**NB2
BUDGET RECAP** The Economic Development Manager circulated a Budget Recap outlining the revenue and expenditures for the EDC and Tourism budget.

**NB3
NEXT EDC
MEETING** The following agenda items were agreed upon for the next EDC meeting:

- VIU delegate
- Update on the Sustainability Plan - General Manager Planning & Development
- Economic Development update – Economic Development Manager
- Discuss measurements – 1 hour timeslot
- Good news items – EDC newsletter
- List of potential speaking engagements & site visits
- Regional Tourism Plan update/presentation

Director Kent will Chair the meeting in the absence of Bruce Sampson.

CLOSED SESSION Not applicable.

ADJOURNMENT **It was recommended that the Regular meeting adjourn.**

The meeting adjourned at 9:25 am. Next meeting is June 17, 2010.

Chairperson

Certified Correct:

Secretary

Dated: _____