

Minutes of the Kinsol Trestle Revitalization Committee Meeting held on Tuesday, June 23, 2010, at 2:45 p.m. in the Regional District Board Room, 175 Ingram Street, Duncan, BC

**PRESENT**

Director Gerry Giles, Chair  
Director Dave Haywood  
Alternate Director Roger Burgess  
Director Mel Dorey  
Director Phil Kent

Absent: Director Brian Harrison  
Director Ken Cossey

**CVRD STAFF**

Brian Farquhar, Manager, Parks and Trails Division  
Brian Dennison, General Manager, Engineering and Environmental Services  
Norm Olive, Manager Capital Project Management  
Warren Jones, Administrator  
Mary Anne McAdam, Recording Secretary

**APPROVAL OF  
AGENDA**

It was Moved and Seconded  
That the agenda be approved as presented.

MOTION CARRIED

**M1 – MINUTES**

It was Moved and Seconded  
That the Minutes of the Kinsol Trestle Revitalization Committee Meeting of June 8, 2010, be accepted.

MOTION CARRIED

**DELEGATIONS**

There were no delegations.

**STAFF REPORTS**

**SR1 – Kinsol Trestle  
Bypass Trail**

Brian Farquhar, Parks and Trails Manager, presented Staff Report dated June 11, 2010, regarding Kinsol Trestle Bypass Trail (Jack Fleetwood Trail) Non-Exclusive License Renewal.

It was Moved and Seconded  
That the Board Chair and Corporate Secretary be authorized to execute the necessary documents to renew, for a 5-year period, a non-exclusive trail license agreement with Island Timberlands across Part of Block 439, Helmcken District for a one kilometre section of the Kinsol Trestle Bypass Trail (Jack Fleetwood Trail).

MOTION CARRIED

**SR2 –Timber  
Conservation  
Specialist Contract  
Award – Phase 2**

Norm Olive, Manager, Capital Projects, presented Staff Report dated June 16, 2010, regarding Timber Conservation Specialist Contract Award – Phase 2.

It was Moved and Seconded

That a “Limited Notice to Proceed” for Phase 2 work of the Timber Conservation Specialist Contract be awarded to Macdonald and Lawrence Timber Framing Ltd. in the amount of \$1,106,795.

**MOTION CARRIED**

**SR3 – Request for  
Qualifications for  
General Contractor**

Norm Olive, Manager, Capital Projects, reviewed Staff Report dated June 17, 2010, regarding Request for Qualifications for General Contractor.

It was Moved and Seconded

That Staff Report dated June 17, 2010, regarding a request for qualifications for General Contractor for the historic Kinsol Trestle Rehabilitation Project be received and filed.

**MOTION CARRIED**

**SR4– Kinsol Trestle  
General Contractor**

Brian Farquhar, Manager, Parks and Trails Division, reviewed Staff Report dated June 17, 2010, regarding Kinsol Trestle Grant Funding Update.

It was Moved and Seconded

That Staff Report dated June 17, 2010, regarding Kinsol Trestle Grant Funding Update be received and filed.

**MOTION CARRIED**

**NEW BUSINESS**

**NB1 – Temporary  
Construction Site  
Bypass Trail**

It was Moved and Seconded

That the Board Chair and Corporate Secretary be authorized to execute the necessary documents for a 1 year non-exclusive trail license agreement with Terasen Gas (Vancouver Island) across Part of Block 439, Helmcken District for a 50 metre section of the Kinsol Trestle Construction Site Bypass Trail that crosses the Terasen Gas statutory right-of-way to address issues pertaining to liability and indemnification, insurance coverage provision and use of the lands for a temporary bypass trail.

**MOTION CARRIED**

**PUBLIC QUESTIONS**

There were no questions from the public.

**CLOSED SESSION**

There were no closed session items.

**ADJOURNMENT**

It was Moved and Seconded

That the meeting be adjourned.

**MOTION CARRIED**

The meeting adjourned at 3:14 p.m.

Next meeting to be held Wednesday, July 28, 2010

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Chair

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Recording Secretary