

Minutes of the regular meeting of the Engineering & Environmental Services Committee held in the CVRD Boardroom, 175 Ingram Street, Duncan, on November 24, 2010 at 3:30 p.m.

PRESENT: Director Cossey, Chair
Director Kuhn, Vice-Chair
Directors Dorey Giles, Harrison, Haywood, Iannidinardo,
Kent (4:15 p.m.) Marcotte, Morrison

ABSENT: Director Duncan

ALSO W. Jones, CAO, CVRD

PRESENT: B. Dennison, P. Eng., General Manager, E & E
D. Leitch, AScT., Manager, Water Management
B. McDonald, Manager, Recycling & Waste Management
J. Bath, Recording Secretary

**APPROVAL
OF AGENDA**

New Business Items:

NB1 – Cloth Bags

NB2 – Fisher Road

NB3 – Study Distribution

NB4 – Penelakut Tribe agreement

It was moved and seconded that the agenda be approved as amended.

MOTION CARRIED

**ADOPTION
OF MINUTES**

It was moved and seconded that the minutes of the October 27, 2010 regular Engineering & Environmental Services Committee meeting be adopted.

MOTION CARRIED

**BUSINESS ARISING
OUT OF MINUTES**

No business arising

DELEGATIONS

No delegations

REPORTS

R1

A staff report was reviewed regarding creation of an amendment bylaw for the Douglas Hill Water System Service Area to include 4 additional properties.

It was moved and seconded that it be recommended to the Board:

- 1. That the *Certificates of Sufficiency*, confirming that sufficient petitions requesting inclusion into the Douglas Hill Water System Service Areas be received.**

2. That the boundaries of the Douglas Hill Water System service area be extended to include:
“PID 004-065-549, Lot 1, Section 2, Range 6, Cowichan Land District, Plan 16800”;
“PID 002-657-121, Lot 3, Sections 18&19, Range 6, Cowichan Land District, Plan 25720”
“PID 002-249-839, Lot 1, Sections 18&19, Range 6, Cowichan Land District, Plan 25720”
“PID000-044-156, Lot 1, Section 20, Range 6, Cowichan Land District, Plan 39846”
3. That "CVRD Bylaw No. 3382 – Douglas Hill Water System Service Establishment Bylaw, 2010", be amended to include:
“PID 004-065-549, Lot 1, Section 2, Range 6, Cowichan Land District, Plan 16800”; *“PID 002-657-121, Lot 3, Sections 18&19, Range 6, Cowichan Land District, Plan 25720”;* *“PID 002-249-839, Lot 1, Sections 18&19, Range 6, Cowichan Land District, Plan 25720”;* and *“PID000-044-156, Lot 1, Section 20, Range 6, Cowichan Land District, Plan 39846”*,
and that the amendment bylaw be forwarded to the CVRD Board for three readings and adoption.

MOTION CARRIED

R2

A staff report was considered regarding provision of funding for an Engineering Assessment for the Sylvania Improvement District Water System.

It was moved and seconded that the CVRD Board approve 100% funding to carry out an engineering assessment of the Sylvania Improvement District Water System, to a maximum cost of \$15,000, with the funding coming from the CVRD Electoral Feasibility Studies Function, and further that, if a new CVRD water service area function is created, these funds be paid back to the study function by the newly created service area.

MOTION CARRIED

R3

A staff report was considered requesting transfer of Community Works funding for the Satellite Park Water System upgrade project.

It was moved and seconded that the Board approve a 3% Community Works contribution increase of \$39,000 for the upgrades to the Satellite Park Water System, bringing the total Community Works contribution to \$469,000.

MOTION CARRIED

R4

A staff report was considered regarding Recycling Depot Contract Extensions to April 2012.

It was moved and seconded that the Cowichan Valley Regional District enter into Recycling Service Contract extensions with the following service providers.

Contract No.	Service	Supplier
ES-004-05	Bulk Plastic Transport	Active Industrial Waste Mgmt.
ES-005-05	Gypsum Transport	Active Industrial Waste Mgmt.
ES-006-05	Yard and Garden Transport	Active Industrial Waste Mgmt.
ES-007-05	Asphalt Roofing Transport	Active Industrial Waste Mgmt.
ES-009-05	Scrap Lumber Transport	Active Industrial Waste Mgmt.
ES-010-05	MPNRB Transport	Active Industrial Waste Mgmt.
ES-013-05	Scrap Metal Recovery	Steel Pacific Recycling
ES-016-05	Oil Products and Antifreeze Recovery	Newalta Corporation
ES-017-05	Asphalt Roofing Processing	Johel Bros.
ES-018-05	Scrap Lumber and Wood Products Processing	Steel Pacific Recycling
ES-019-05	Bulk Plastic Processing	BFI Canada.
ES-020-05	MPNRB Program Processing	BFI Canada
ES-022-05	Yard and Garden Processing	Central Landscape Supplies Ltd.
ES-027-05	CFC Removal	Electra Appliance Ltd.

for the period of January 1, 2011 to April 30, 2012; and that the Chair and Corporate Secretary be authorized to sign the extension agreements.

MOTION CARRIED

R5

A staff report was considered regarding an new Critical Streetlight Location – Electoral Area F at the entrance to the Cowichan Lake Education Centre.

It was moved and seconded that it be recommended to the Board that, as requested by the Town of Lake Cowichan, a *critical location* streetlight be installed at the corner of South Shore Road and the entrance road to the Lakeview Campground and Cowichan Lake Education Centre in Electoral Area F – Cowichan Lake South/Skutz Falls. All capital costs to be borne by the Town of Lake Cowichan.

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MOTION CARRIED

R6

A staff report was provided requesting submission of a Provincial Infrastructure Planning Grant application for "Arbutus Ridge Sewer Effluent Reuse for Irrigation Purposes".

It was moved and seconded that it be recommended to the Board that the CVRD support application of a provincial infrastructure planning grant for an Arbutus Ridge Sewer Effluent Reuse Study, to be funded to a maximum cost of \$15,000, with \$5,000 from the Arbutus Ridge Sewer System and \$10,000 through a Provincial Planning Grant application.

MOTION CARRIED

R7

A staff reported was considered regarding submission of a Provincial Infrastructure Planning Grant application for and Engineering Assessment of the Mill Springs Sewer System.

It was moved and seconded that it be recommended to the Board that the CVRD support application of an infrastructure planning grant to carry out an engineering assessment on the Mill Springs Sewer System, to be funded to a maximum cost of \$15,000, with \$5,000 from the CVRD Electoral Feasibility Studies Function and \$10,000 through the Provincial Infrastructure Planning Grant Program.

MOTION CARRIED

NEW BUSINESS

NB1

Cloth Bags

Discussion took place regarding a CVRD Board resolution to distribute cloth bags at events. Staff will check where this is at and report back..

NB2

Fisher Road Recycling Facility Public Meeting

Staff provided an update on the Waste Stream Licensing amendment for this facility, including compliance issues and public consultation. An Environmental Review and Traffic Assessment Study have just been made available to public. A local advisory group was struck in regard to the license amendment. Study recommendations will be presented at public meeting on November 25, 2010, where staff will also be requesting feedback from public..

NB3

Study Distribution

The Director for Electoral Area F requested clarification regarding distribution of studies to the Board prior to them being publicized.

The CAO advised that it would depend on the nature of the study, if it has been created due to direction from the Board, then a draft would be brought forward to the Board. However, in such cases as the Eco Depot,

the Advisory Group guided the Terms of Reference for that study, so the study went before that group before being publicized.

The General Manager, Engineering & Environmental Services advised that staff are planning to provide the Board with an update regarding the Eco Depot in the near future.

NB4

Draft Agreement with Penelakut Tribe

An error was identified in Item 6 (b) – Term, change "*fifteen*" to "*five*"

That it be recommended to the Board that the Chair and Corporate Secretary be authorized to sign an agreement with the Penelakut Tribe for the disposal of solid waste from the Penelakut Tribe at the CVRD's Bings Creek Solid Waste Management Complex.

MOTION CARRIED

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 4:42 p.m.

Chair

Recording Secretary

Dated: _____