



COWICHAN VALLEY REGIONAL DISTRICT

**REQUEST FOR QUALIFICATIONS
ES-007-14**

Kerry Park Upgrades

**Refrigerated Ice Rink Slab and
Installation of Sub-Floor Heating System**

SUMMARY

Closing Date: Tuesday, February 11th, 2014
Time: 2:00 pm
Location: Cowichan Valley Regional District
175 Ingram Street
DUNCAN, BC V9L 1N8
Attention: Norm Olive, Manager, Capital Projects

Bidder:

Name of Firm

Contact Name

This form must be returned with your qualifications.



COWICHAN VALLEY REGIONAL DISTRICT

REQUEST FOR QUALIFICATIONS RFQ ES-007-14

Kerry Park Upgrades Refrigerated Ice Rink Slab and Installation of Sub-Floor Heating System

1.0 INSTRUCTION TO PROPONENTS

The Owner, the Cowichan Valley Regional District (CVRD), is accepting offers from qualified contractors to be included in a **pre-qualification list** for the tender of a refrigerated ice sheet replacement and sub-floor heating system at the Kerry Park Arena. This qualification must be sealed, signed and clearly marked **ES-007-14 Refrigerated Ice Rink Slab and Installation of Sub-Floor Heating System**.

Kerry Park Recreation Centre contractor qualifications will be received by the CVRD by hand, mail delivery or E-Mail up to the time and date stated in this document.

Except as expressly and specifically permitted in these instructions, no proponents shall have any claim for any compensation of any kind whatsoever as a result of participating in the RFQ. By submitting a proposal, each proponent shall be deemed to have agreed that it has no claim.

This submission is open to General Contractors with subcontractors that have experience in all the areas itemised in this request.

2.0 INTENT

The CVRD's intends to tender the Refrigerated Ice Rink Slab and Installation of Sub-Floor Heating System in late February, 2014, and will be inviting pre-qualified contractors to tender the arena upgrade work. This works includes the following:

- Demolition of the existing arena concrete slab and refrigerated piping systems imbedded in concrete;
- Arena Rink refrigeration replacement;
- Arena Concrete slab replacement.

A short list of prequalified tenders will made by the CVRD based on the RFQ submission.



3.0 A schedule for the work is as follows:

- 3.1 Completion of this RFQ by February 11, 2014
- 3.2 Tender Release February 19, 2014.
- 3.3 Tender Site Meeting on February 25, 2014 at 11 a.m.
- 3.4 Tender Close March 7, 2014.
- 3.5 Refrigerated Ice Rink Slab and Installation of Sub-Floor Heating System Construction Start March 19, 2014.
- 3.6 Refrigerated Ice Rink Slab and Installation of Sub-Floor Heating System Construction completion July 31, 2014.

This is a proposed schedule and is subject to Board approval and subject to change.

4.0 INFORMATION TO BIDDERS

- 4.1 Completion Date for RFQ is **February 11, 2014.**
- 4.2 All proponents should provide the following information:
 - Proof of experience working on Ice sheet arena projects including the areas itemised in Section 2.0 in this document.
 - List of a minimum of 5 similar arena ice slab projects that the Contractor and or the sub-contractors have worked on. In the last 10 years.
 - Three references of work carried out on arena ice slab projects.
 - Confirmation of Current WCB good standing.
 - Confirmation of \$5 Million general liability insurance.
 - Confirmation that the Contractor can provide full bonding.
 - A list of key staff with resumés that will be used on the project.
 - Confirmation of resources to complete the work in the above schedule.

5.0 Limitation of Damages

Further to the preceding paragraph, the proponent, by submitting a qualification, agrees that it will not claim damages, for whatever reason, relating to the contract or in respect of the competitive process, in excess of an amount equivalent to the reasonable costs incurred by the proponent in preparing its proposal and the proponent, by submitting a proposal, waives any claim for loss of profits if no agreement is made with the proponent.

6.0 Sub-Contractors

Using a sub-contractor (who should be clearly identified in the qualification) is acceptable. This includes a joint submission by two or more proponents having no formal corporate links. However, in this case, one of these proponents must be prepared to take overall responsibility for successful performance of the contract and this should be clearly defined in the proposal.



7.0 Modification of Terms

The CVRD reserves the right to modify the terms of this RFQ and subsequent tender at any time at its sole discretion. This includes the right to cancel this Request for Qualifications at any time before or after the RFQ.

8.0 INQUIRIES

Direct all inquiries to:

CVRD

175 Ingram Street, Duncan BC V9L 1N8

Phone 250-746-2530

Attention: Norm Olive, Manager, Capital Projects **Email:** nolive@cprd.bc.ca

9.0 Evaluation

- 9.1 The CVRD will evaluate the proposals based on the submissions set out in this document. The selected proponents who will be allowed to tender on this project will be at the sole discretion of the CVRD. The CVRD have the right to select all or none of the proponents of this RFQ and could and may decide on alternative tendering procedure..
- 9.2 The CVRD reserves the right to reject any and/or all pre-qualification submissions.