



BOARD REPORT

DATE OF REPORT September 18, 2015

MEETING TYPE & DATE Board Meeting of October 14, 2015

FROM: Legislative Services Division
Corporate Services Department

SUBJECT: Cowichan Flood Management Service Establishment –
Notice of Alternative Approval Process and Deadline for Responses

FILE: Bylaw No. 3918

PURPOSE/INTRODUCTION

The purpose of this report is to set the deadline date for the Cowichan Flood Management Service Establishment Alternative Approval Process.

RECOMMENDED RESOLUTION

That the deadline for responses for the Alternative Approval Process for "CVRD Bylaw No. 3918 – Cowichan Flood Management Service Establishment Bylaw, 2015" be set at 4:30 pm, Wednesday, December 2, 2015.

BACKGROUND

At their meeting held on July 8, 2015, the Board approved proceeding with the establishment of a Cowichan Flood Management Service and gave third reading to Cowichan Flood Management Service Establishment Bylaw No. 3918 on September 9, 2015. The bylaw was subsequently forwarded to the Inspector of Municipalities for approval. Provincial approval has been received, and the Board may now proceed with obtaining public approval (elector consent) through an Alternative Approval Process.

Pursuant to Section 801.3 of the *Local Government Act* and Section 86 of the *Community Charter*, the Board must set the deadline for receiving elector responses for the Alternative Approval Process. The attached Notice of Alternative Approval Process and Elector Response Form set the deadline for responses for Bylaw No. 3918 at 4:30 pm, Wednesday, December 2, 2015.

ANALYSIS

If established, the Cowichan Flood Management Service would provide flood management within the Cowichan River Watershed Area. The maximum amount of money that may be requisitioned annually in support of this service shall be the greater of \$150,000 or an amount equal to the amount that could be raised by a property value tax of \$0.0320 per \$1,000 of net taxable value of land and improvements within the service area. The maximum cost to residential property owners with a residential property assessed at \$100,000 would be \$2.65 per year.

If less than 10% (2,622) of all electors within the proposed service area sign an Elector Response Form, the bylaw will be deemed to have the approval of the electors and the Board may adopt the bylaw. For the purpose of conducting the alternative approval process, the number of service area electors is calculated at 26,212.

FINANCIAL CONSIDERATIONS

Advertising costs for the Alternative Approval Process are estimated to be \$1,000 which will be recovered from the Cowichan Flood Management Service (if the Service is established) or from General Government (if the Service is not established).

COMMUNICATION CONSIDERATIONS

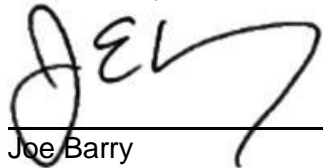
Pursuant to statutory requirements, the attached Notice of Alternative Approval Process will be published in the Cowichan Valley Citizen on October 21 and October 28; appear as a website Newsflash; and will be posted on our social media accounts at the beginning of the process.

Throughout the process, the Notice of Alternative Approval Process, Elector Response Form and additional background information will be available under the "Public Notices" section on our website.

STRATEGIC/BUSINESS PLAN CONSIDERATIONS

N/A


Prepared by:




Joe Barry
Corporate Secretary

Reviewed by:

Not Applicable
Not Applicable


Mark Kueber, CPA, CGA
General Manager

Corporate Services Review:


Mark Kueber, CPA, CGA
General Manager

Reviewed for Form and Content and Approved for Submission to the Board:

Chief Administrative Officer's Comments / Concurrence


Brian Carruthers
Chief Administrative Officer

ATTACHMENTS:

Attachment A – Notice of Alternative Approval Process – CVRD Bylaw No. 3918
Attachment B – Elector Response Form – CVRD Bylaw No. 3918