

Area A Parks & Recreation Meeting Minutes - DRAFT

June 25th, 2009

Held at Brentwood College

Present: David Gall, Clyde Olgivie, June Laraman, Joan Pope, Paris Webster, Mario Iiannidinardo, Greg Farley, Brian Harrison (Area A Director), Roger Burgess (Alternate Area A Director), Brian Farquhar (CVRD Parks & Trails Manager)

Meeting Minutes: It was moved and seconded
That the meeting minutes for March 19th be accepted with the correction of the name Brian Dias, CVRD Parks Operations Superintendent, to Ryan Dias.

MOTION CARRIED

Agenda: It was moved and seconded
That the meeting agenda for June 25th be accepted. Under Existing Business added Meredith Rd Update and under Other Business added New PRC Members.

MOTION CARRIED

Existing Business:

Parks Maintenance **Summer Student Priorities:** Brian Farquhar confirmed that the Mill Springs trail will be able to be completed either by the summer students or the JOP crew that has been funded.

Funding Grants **For Trail Clean-up:** Brian Farquhar confirmed that funding grant for the JOP program had been approved and that the requested program of work o for the Lilmac Trail connection east and west would be funded. The CVRD staff will be meeting with the contractor, BC Parks and North Cowichan in the next couple of weeks to develop a schedule for the 2 crews that have been funded for the next 30 weeks. It is possible that the work may not happen until the fall

Individual Donations: Per Brian Farquhar and Tanya Soroka, CVRD Parks & Trails, the CVRD does not have a policy in place for commissions to solicit individual donations. For this to occur the Area A PRC would need to recommend that a policy be established and formally document the request in the PRC minutes for review by the Electoral Area Services Committee and then approval by the Board.

It was moved and seconded that
The PRC recommend that a policy is established for the solicitation of donations and this request be reviewed by the Electoral Area Services Committee and be approved by the CVRD Board.

MOTION CARRIED

Meredith Rd Update: Per Brian Farquhar and Tanya Soroka, CVRD Parks & Trails, a cheque has not been received for the cash in lieu amount. The developer will bring in his most recent BC land assessment form when he is ready. The developer will not get approval from the CVRD to the MoT for meeting section 941 of the *Local Government act* for park and land dedication so will be unable to proceed.

Director Harrison updated the PRC that turnaround parking will be available once the development proceeds.

New Business

South Cowichan/End Parks & Recreation Commission:

Roger Burgess provided an overview of the commission and the budget. The mandate of the commission is to maintain, improve, acquire and develop entities within Areas A, B, C & D that have a regional context as opposed to entities that only have local significance.

The current entities are Cowichan Bay Boat Launch, Mill Bay heritage church, Cobble Hill dog off-leash park & Cobble Hill Cenotaph.

The members are drawn equally from the four aforementioned areas with two delegates from each area PRC plus the Area Director or alternate. It was established that David Gall would be attending as the Area A PRC chair and one other representative was required. June Laraman volunteered to be the other representative if there was no other volunteer.

Roger Burgess requested clarification as to who are the other area representatives and a copy of the most recent commission minutes. Brian Farquhar to follow-up and provide the information.

It was moved and seconded that June Laraman would be the other attendee at the South End Parks & Recreation Commission pending approval by both Director Harrison and the CVRD Board.

Rezoning Overview: Brian Farquhar provided an overview of how the rezoning application process works as it relates to Parks and Trails.

A. Parkland dedication for subdivision applications: BC Local Government Act s.941 allows Regional Districts to acquire for park purposes up to 5% of the land being developed. If the Regional District has Letters Patent for the park function, the landowner has the option of paying money in lieu of the 5% dedication.

B. Rezoning applications have no set process or guaranteed outcome. The request is referred to highways, health, environment etc. the area APC and the area PRC.

Required to look at the implications for residents and other potential benefits other than parks & trails.

Usually try to get area PRC feedback for the EAS after 1st or 2nd hearing.

Several ways to approach:

- 1) Restricted covenant against property with developer. Will not approve subdivision unless restricted covenant met.
- 2) Land dedication built into zoning bylaw.
- 3) Phased Development Agreement, which is a legally binding document that binds future CVRD boards to the agreement. Condition requirements are outlined for each phase, if the developer defaults then the contract is broken. If land ownership changes then the CVRD board must approve new owner.

Rezoning Application: Mill Bay Veterinary Clinic – Proposed rezoning is located at 840 and 846 Deloume Rd and is a total of 0.374 hectares (0.92 acres). The applicant is proposing to rezone the two subject properties for A- 3 Veterinary and R- 3 Urban Residential to a modified general commercial zone.

The proposed rezoning will not trigger a 5% park land dedication under section 941 of the *Local Government Act*. The CVRD Parks & Trails formally referred the request to determine if there is any opportunity for a trail corridor.

It was moved and seconded that
The Mill Bay Veterinary Clinic be requested to make a donation to the park fund.

MOTION CARRIED

Parks Proposal: Wildlife Viewing Pier at Fuller Lake: Request received from Tony Massey at the Freshwater Fisheries to consider making a donation of one to two thousand dollars towards a proposal to construct a wheelchair accessible angling and wildlife viewing pier at Fuller lake.

It was moved and seconded that
Area A appreciated the opportunity to make a donation, however, as funding cannot be made available outside its area this would not be possible.

MOTION CARRIED

Other: New PRC Members – Discussion around the need to recruit new area A PRC members as at times it is difficult to obtain a quorum. The commission can have up to nine members and currently only has seven members.

Director Harrison agreed that new members should be nominated for his review with the caveat that these new members should be parents with children as we need a focus on the requirements of young people and children in the area.

Adjournment: It was moved and seconded
That the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 8:50 PM.

Next meeting: September 17th, 2009 at 7pm at Brentwood College