830 – Maple Hills Sewer

The role of the Maple Hills Sewer System function is to operate and maintain a sewer system in Area C. Revenue sources are user fees and parcel tax.

MAPLE HILLS SEWER (830)	**PARCEL TAX REQUISITION**	**$ 36,000**
PARTICIPATING AREA	**Specified Area of Electoral Area "C"**	
STATUTORY LIMITATION	**Max Requisition Amended in 2023**	
	Parcel Tax $ 38,950	
BYLAW #	**Management Bylaw 4232**	
MOST RECENT AMENDMENT DATE	**Adopted January 27, 2021**	
	Proposed Amemdment 2024	
TOTAL NUMBER OF PARCELS	**60**	
TOTAL NUMBER OF USERS	**60**	
ANNUAL COST PER PROPERTY	**Parcel tax**	**$ 600**
	User fee	**$ 360**

COWICHAN VALLEY REGIONAL DISTRICT

2024-2028 FINANCIAL EXPENDITURE PROGRAM

Service: Maple Hills Sewer

Function: 830

TOTAL EXPENDITURE	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**
Operational Costs	$62,069	$56,557	$58,000	$59,000	$59,000	$60,000
Long Term Debt						
Short Term Debt						
Capital						
Transfer to Capital Reserve						
TOTAL APPLICATION OF FUNDS	$62,069	$56,557	$58,000	$59,000	$59,000	$60,000
SOURCES OF FUNDS						
Requisition/Parcel Tax	36,000	36,000	36,000	37,000	37,000	38,000
User Fee	20,100	20,100	22,000	22,000	22,000	22,000
Transfer from Capital Reserve						
Transfer from Operating Reserve						
Transfer from Gas Tax Reserve	5,969	457				
Debt Proceeds						
Surplus/(Deficit)						
TOTAL SOURCE OF FUNDS	$62,069	$56,557	$58,000	$59,000	$59,000	$60,000

Account Code : ??-?-????-???? **To :** ??-?-????-???? **Function Type :** Selective

GENERAL SEWER FUND
830 - MAPLE HILLS SEWER

		2021 ACTUAL	2022 ACTUAL	2023 AMENDED BUDG	2024 DRAFT BUDGET
OPERATING REV					
4411 USER CHARGES					
03-1-4411-0000	USER CHARGES	-20,700	-21,600	-21,600	-21,600
03-1-4411-1000	DISCOUNTS	1,604	1,584	1,500	1,500
	Total USER CHARGES	-19,097	-20,016	-20,100	-20,100
7574 REQUISITION - PARCEL TAX					
03-1-7574-0000	REQUISITION - PARCEL TAX	-31,200	-33,000	-36,000	-36,000
	Total REQUISITION - PARCEL TA	-31,200	-33,000	-36,000	-36,000
9009 TRANSFER FROM GAS TAX RESERVE					
03-1-9009-0000	TSF FROM GAS TAX RESERVE	0	-1,031	-5,969	-457
	Total TRANSFER FROM GAS TA	0	-1,031	-5,969	-457
	Total OPERATING REV	-50,297	-54,047	-62,069	-56,557
OPERATING EXP					
4210 OPERATING EXPENDITURES					
03-2-4210-1301	WAGES	14,730	16,009	17,315	17,586
03-2-4210-1400	BENEFITS	4,125	4,952	5,357	5,441
03-2-4210-2121	POSTAGE	78	76	100	100
03-2-4210-2131	TELEPHONE	397	399	750	750
03-2-4210-2370	INSURANCE - PROPERTY	1,093	1,142	1,209	1,209
03-2-4210-2480	MINOR CAPITAL	0	1,031	5,969	457
03-2-4210-2561	ALARM MONITORING	411	410	300	300
03-2-4210-4100	ALLOC - GENERAL GOVERNME	1,991	2,099	2,364	2,226
03-2-4210-4575	ALLOC - ENGINEERING	3,692	3,682	4,948	5,569
03-2-4210-4587	ALLOC - ADMINISTRATION	1,256	1,415	748	416
03-2-4210-4588	ALLOC - RETRO ADJUSTMENT	2,700	2,700	2,700	2,700
03-2-4210-5110	SUNDRY EXPENSES	0	0	100	0
03-2-4210-7550	LICENCES & FEES	0	237	140	140
03-2-4210-9910	CONTINGENCY	0	0	469	363
	Total OPERATING EXPENDITUR	30,474	34,152	42,469	37,257
4215 SERVICE OF SUPPLY-SEWER					
03-2-4215-2320	LEGAL SERVICES	0	0	100	100
03-2-4215-2338	CONTRACT FOR SERVICES	0	0	1,300	1,000
	Total SERVICE OF SUPPLY-SEW	0	0	1,400	1,100
4220 SEWAGE COLLECTION SYSTEMS					
03-2-4220-2564	CONTRACT-HYDRO/CAMERA S	0	0	500	500
03-2-4220-2620	RENTALS/MACHINERY & EQUI	0	0	500	500

Account Code : ??-?-????-???? **To :** ??-?-????-???? **Function Type :** Selective

GENERAL SEWER FUND
830 - MAPLE HILLS SEWER

		2021 ACTUAL	2022 ACTUAL	2023 AMENDED BUDG	2024 DRAFT BUDGET
03-2-4220-5923	SUPPLIES	50	0	500	500
	Total SEWAGE COLLECTION SY	50	0	1,500	1,500
4240 SEWAGE TREATMENT & PUMPING					
03-2-4240-2316	LABORATORY TESTING	74	137	250	250
03-2-4240-2445	SLUDGE DISPOSAL	10,737	6,130	6,000	6,000
03-2-4240-2450	R & M - MACHINERY & EQUIPM	1,459	0	2,000	2,000
03-2-4240-2620	RENTALS/MACHINERY & EQUII	0	0	1,000	1,000
03-2-4240-2717	PROPANE SYSTEM & STORAG	352	0	250	250
03-2-4240-5510	WATER	840	816	800	800
03-2-4240-5530	ELECTRICITY	2,347	1,985	2,400	2,400
03-2-4240-5630	PARTS/SUPPLIES	2,858	3,398	1,500	1,500
03-2-4240-5638	CONTRACT ELECTRICAL REPA	0	0	500	500
03-2-4240-5923	SUPPLIES	85	0	500	500
	Total SEWAGE TREATMENT & P	18,753	12,466	15,200	15,200
4260 DISPOSAL FIELD/FORCEMAIN					
03-2-4260-2450	R & M - MACHINERY & EQUIPM	0	0	500	500
03-2-4260-2620	RENTALS/MACHINERY & EQUII	0	0	500	500
03-2-4260-5630	PARTS/SUPPLIES	0	0	500	500
	Total DISPOSAL FIELD/FORCEM	0	0	1,500	1,500
	Total OPERATING EXP	49,277	46,618	62,069	56,557
	Surplus/Deficit	**-1,019**	**-7,429**	**0**	**0**

Budget Report by Cost Center

Account Code : ??-?-????-???? **To :** ??-?-????-???? **Function Type :** Selective

	2021 ACTUAL	2022 ACTUAL	2023 AMENDED BUDG	2024 DRAFT BUDGET
Summary Total Revenues	**0**	**0**	**0**	**0**
Summary Total Expenses	**0**	**0**	**0**	**0**
Summary Surplus/Deficit	**-1,019**	**-7,429**	**0**	**0**

2024 Year over Year Comparative Analysis

Function: **830 - Maple Hills Sewer**

Requisition Change	2023 Requisition	Proposed 2024 Requisition			Requisition $ Increase (Decrease)	Requisition % Increase (Decrease)
	$36,000	$36,000			0	0.00%
A) Core Budget			**2023 $ Budget**	**2024 $ Budget**	**Requisition $ Increase (Decrease)**	**Requisition % Increase (Decrease)**
Explanation of increase/decrease:					0	0.00%
Decrease transfer from gas tax reserve			-5,969	-457	5,512	15.31%
Decrease administrative operating expenses including minor capital			42,469	37,257	(5,212)	(14.48%)
Decrease service of supply			1,400	1,100	(300)	(0.83%)
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
		Subtotal	**37,900**	**37,900**	**0**	**(0.00%)**
B) Prior Year One-time items						
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
		Subtotal	**0**	**0**	**0**	**0.00%**
Max Draft 2024 Budget					**-**	**(0.00%)**
C) Other items to maintain service level						
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%
					0	0.00%

		Subtotal	**0**	**0**	**0**	**0.00%**
Total Draft 2024 Budget					**-**	**(0.00%)**
D)	**Supplemental Items**					
1)	Capital		-		0	0.00%
	Debt		-		0	0.00%
	Reserves		-		0	0.00%
	Gas Tax		-		0	0.00%
	Other		-		0	0.00%
	Operating		-		0	0.00%
2)	Operating		-		0	0.00%
	Reserves		-		0	0.00%
	Other		-		0	0.00%
		Subtotal	**-**	**-**	**0**	**0.00%**
Max 2024 Requisition change if Supplemental & Other Items are Approved					**-**	**0.00%**

Notes:

1) The Operating Reserve balance at December 31, 2022 is $65,985 with $0 committed in 2023 - uncommitted balance is $65,985.

2) The Capital Reserve balance at December 31, 2022 is $9,755 with $0 committed in 2023 - uncommitted balance is $9,755.