

Minutes of the Regular meeting of the Regional Services Committee held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, January 26, 2011 at 6:06 pm.

**PRESENT:** Chair P. Kent  
Vice-Chair R. Hutchins  
Directors K. Cossey, M. Dorey, L. Duncan, G. Giles,  
D. Haywood, L. Iannidinardo, K. Kuhn, M. Marcotte,  
I. Morrison, T. McGonigle, G. Seymour <at 6:10 pm>,  
and T. Walker

**ABSENT:** Director B. Harrison

**ALSO**

**PRESENT:** Warren Jones, Administrator  
Joe Barry, Corporate Secretary  
Mark Kueber, General Manager, Corporate Services  
Sharon Moss, Manager, Finance Services  
Dominique Beesley, Recording Secretary

**APPROVAL OF  
AGENDA**

**It was moved and seconded that the agenda be amended with the addition of the following New Business Item:**

**NB1 – Director Marcotte regarding Frank Jameson  
Community Centre;**

**and that the agenda, as amended, be approved.**

**MOTION CARRIED**

**ADOPTION OF  
MINUTES**

**2M1**

**It was moved and seconded that the minutes of the Regular meeting of Regional Services Committee, held November 24, 2010, be adopted.**

**MOTION CARRIED**

**6:10 PM**

Director Seymour arrived to the meeting.

**DELEGATIONS**

**D1**

Judy Stafford, Executive Director, Cowichan Green Community, provided a presentation which included showing a video on the Cowichan Green Community's 2010 year in review, for information.

**D2** Rick Juliusson, Director, Cowichan Station Area Association, provided a presentation on converting the old Cowichan Station Elementary School into the "The Hub" Community Centre, for information.

**D3** John Craig, Board Member, Nanaimo Airport Commission, provided a presentation on Nanaimo Airport activities and plans, for information.

**STAFF REPORTS**

**SR1** Staff Report from Manager, Finance Services dated January 19, 2011, regarding the Cowichan Valley Regional District Audit, was considered.

The Manager, Finance Services, introduced Cory Vanderhorst, Regional Specialist Partner, Meyers Norris Penny, who provided an overview and answered questions on the Cowichan Valley Regional District Audit Service Plan.

**It was moved and seconded that it be recommended to the Board that the Cowichan Valley Regional District Audit Service Plan Year Ending December 31, 2010 be received.**

**MOTION CARRIED**

**SR2** Staff Report from Manager, Finance Services dated January 18, 2011, regarding Spring Security Issuing Bylaw, was considered.

**It was moved and seconded that it be recommended to the Board that CVRD Security Issuing Bylaw No. 3458 be considered for three readings and adoption.**

**MOTION CARRIED**

**SR3** Staff Report from Corporate Secretary dated January 19, 2011, regarding CVRD Bylaw No. 3459 – Board Committee and Commission Procedures Amendment Bylaw, 2011, was considered.

**It was moved and seconded that the Staff Report from the Corporate Secretary dated January 19, 2011, regarding CVRD Bylaw No. 3459 – Board Committee and Commission Procedures Amendment Bylaw, 2011, be referred to the Communications Committee and that limitations be considered regarding the number of questions as well as maximum time limits.**

**MOTION CARRIED**

**NEW BUSINESS**

**NB1** Director Marcotte raised the issue of Area H's annual contribution to the Frank Jameson Community Centre.

It was moved and seconded that the apportionment section of Area H's "North Oyster Recreation Specified Area Establishment By-law No. 617, 1981", be amended to mirror the wording of Area G's "CVRD Bylaw No. 2056 – Frank Jameson Community Centre Grant-In-Aid Amendment Bylaw, 2000".

**It was moved and seconded that this item be referred to staff for a report on the apportionment section of Bylaw No. 617 being amended to mirror the wording of Bylaw No. 2056.**

**MOTION CARRIED**

**ADJOURNMENT** **It was moved and seconded that the Regional Services Committee meeting adjourn.**  
**7:30 PM**

**MOTION CARRIED**

The meeting adjourned at 7:30 pm.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_