

Minutes of the Regular meeting of the Regional Services Committee held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, February 23, 2011 at 6:15 pm.

PRESENT: Chair P. Kent
Directors M. Dorey, L. Duncan, G. Giles, B. Harrison, D. Haywood, R. Hutchins, L. Iannidinardo, K. Kuhn, T. McGonigle, I. Morrison, M. Marcotte, G. Seymour and T. Walker; and Alternate Director B. Bhandar

ABSENT: Director K. Cossey

ALSO

PRESENT: Warren Jones, Chief Administrative Officer
Joe Barry, Corporate Secretary
Mark Kueber, General Manager, Corporate Services
Jacob Ellis, Manager, Corporate Planning; Corporate Services
Ron Austen, General Manager, Arts, Recreation and Culture
Brian Dennison, General Manager, Engineering and Environmental Services
Tom Anderson, General Manager, Planning and Development
Sybille Sanderson, Acting General Manager, Public Safety
Sharon Moss, Manager, Finance; Corporate Services
Brian Farquhar, Manager, Parks and Trails; Parks, Recreation and Culture
Kate Miller, Manager, Regional Environmental Policy; Engineering and Environmental Services
Kate McIntosh, Manager, Human Resources; Corporate Services
Chris Ewing, Manager, Information Technology; Corporate Services
Steve Hurcombe, Budget Coordinator, Corporate Services
Rob Grant, GIS Supervisor, Corporate Services
Dominique Beesley, Recording Secretary

APPROVAL OF AGENDA

It was moved and seconded that the agenda be amended with the addition of the following New Business Item:

NB1 – Kerry Park Recreation Centre Budget; and

that the agenda, as amended, be approved.

MOTION CARRIED

**ADOPTION OF
MINUTES****2M1**

It was moved and seconded that the minutes of the Regular meeting of Regional Services Committee, held January 26, 2010, be adopted.

MOTION CARRIED

STAFF REPORTS**SR1**

Staff Report from Chief Administrative Officer dated February 14, 2011, regarding 2011 supplemental budget requests, was considered.

Function 105— Information Technology

It was moved and seconded that funding in the amount of \$80,671 for a Systems Technician II staff position, be added to Function 105 – Information Technology and that this amendment be included in the 2011 Budget.

MOTION CARRIED

Function 285— Regional Parkland Acquisition

It was moved and seconded that the Requisition for Function 285 – Regional Parkland Acquisition Fund be increased from \$500,000 to \$600,000 and that this amendment be included in the 2011 Budget.

MOTION DEFEATED

It was moved and seconded that the Requisition for Function 285 – Regional Parkland Acquisition Fund be increased by it being set at the rate of \$5 per \$100,000 property value assessment and that this amendment be included in the 2011 Budget.

MOTION CARRIED

Function 283—Kinsol Trestle

It was moved and seconded that funding in the amount of \$100,780 be added to Function 283 – Kinsol Trestle and that this amendment be included in the 2011 Budget.

MOTION CARRIED

Function 100—General Government

It was moved and seconded that the supplemental budget request for funding in the amount of \$25,000 for the institution of Arts and Culture – Cultural Mapping, be referred to the Board for its consideration in 2012.

MOTION CARRIED

It was moved and seconded that the supplemental budget request for funding in the amount of \$12,186 for the purchase and usage fees of Blackberry Smart Phones for Directors, be referred to Electoral Area Services Committee.

MOTION CARRIED

It was moved and seconded that funding in the amount of \$111,564 for a Communications Officer staff position, be referred to the Board for its consideration in 2012.

MOTION DEFEATED

It was moved and seconded that the supplemental budget request for funding in the amount of \$111,564 for a Communications Officer staff position, be considered at the Closed Session portion to immediately follow the Regional Services Committee meeting.

MOTION CARRIED

Function 131 – Environmental Initiatives

It was moved and seconded that funding in the amount of \$25,000 be added to Function 131 – Environment Initiatives, for expenditures of the Cowichan Watershed Board, and that this amendment be included in the 2011 Budget.

MOTION CARRIED

Function 205 – Emergency Planning

It was moved and seconded that funding in the amount of \$14,040 be added to Function 205 – Emergency Planning, for the purchase of an emergency notification system, and that this amendment be included in the 2011 Budget.

MOTION CARRIED

Function 520 – Solid Waste

It was moved and seconded that funding in the amount of \$56,000 be added to Function 520 – Solid Waste, to institute a remediation fee in order to establish a solid waste remediation reserve, and that this amendment be included in the 2011 Budget.

MOTION CARRIED

It was moved and seconded that the supplemental budget request for funding in the amount of \$19,764 for a Secretary, Engineering and Environment staff position (two days per week), be referred to the Board for consideration in 2012.

MOTION CARRIED

Function 100 – General Government

It was moved and seconded that funding in the amount of \$9,835 be added to Function 100 – General Government, for funding maintenance and subsidizing renting of the Spirit Stage, and that this amendment be included in the 2011 Budget.

MOTION CARRIED

It was moved and seconded that a Staff Report be prepared for Regional Services Committee regarding the feasibility of having the Spirit Stage (jointly owned with Cowichan Tribes) made available to various user groups.

MOTION CARRIED

SR2

Staff Report from General Manager, Corporate Services dated February 15, 2011, regarding draft 2011 Regional Budgets, was considered.

Function 131 – Environment Initiatives

It was moved and seconded that funding in the amount of \$14,000 be added to Function 131 – Environment Initiatives, for Environment Commission expenses, and that this amendment be included in the 2011 Budget.

MOTION CARRIED

It was the consensus of the Committee that the Environment Commission schedule a Special meeting to consider its 2011 Budget.

SR3

Staff Report from General Manager, Corporate Services dated February 14, 2011, regarding 2011 Regional Grant in Aid, was considered.

Function 100 – General Government

It was moved and seconded that the Regional Grant-in-Aid application from the Chesterfield Sports Society for funding in an amount of \$100,000 be approved and included in the 2011 Budget.

MOTION CARRIED

It was moved and seconded that a Regional Grant-in-Aid application from Cowichan Valley Arts Council for funding in an amount of \$27,000 for regional operations of Portals – The CVAC Centre for Arts Culture and Heritage, be approved and included in the 2011 Budget.

MOTION DEFEATED

It was moved and seconded that the Cowichan Valley and Ladysmith Arts Councils be invited to collaborate presentations for consideration as a Regional Grant-in-Aid.

MOTION CARRIED

It was moved and seconded that a Regional Grant-in-Aid application from Cowichan Valley Arts Council for funding in an amount of \$20,000 for regional operations of Portals – The CVAC Centre for Arts Culture and Heritage, be approved and included in the 2011 Budget.

It was moved and seconded that the motion be amended by adding the words “with an amount of \$4,000 from this amount being given to the Ladysmith Arts Council” after the last word.

MOTION CARRIED

It was moved and seconded that the main motion be further amended by replacing the figure "\$20,000" with the figure "\$25,000".

MOTION DEFEATED

VOTING RESUMED ON THE MAIN MOTION AS AMENDED:

Motion restated for clarification:

It was moved and seconded that a Regional Grant-in-Aid application from Cowichan Valley Arts Council for funding in an amount of \$20,000 for regional operations of Portals – The CVAC Centre for Arts Culture and Heritage, be approved and included in the 2011 Budget with an amount of \$4,000 from this amount being given to the Ladysmith Arts Council.

MOTION CARRIED

8:18 PM It was the consensus of the Committee to take a five minute recess from the meeting at 8:18 pm.

8:25 PM The meeting resumed at 8:25 pm.

It was moved and seconded that a Regional Grant-in-Aid application from the Cowichan Green Community in an amount of \$25,000 for core funding, be approved and included in the 2011 Budget.

MOTION DEFEATED

It was moved and seconded that a Regional Grant-in-Aid application from the Cowichan Green Community in an amount of \$15,000 for core funding, be approved and included in the 2011 Budget.

MOTION CARRIED

SR4 Staff Report from the General Manager, Corporate Services dated February 15, 2011, regarding proposed 2011 Hospital Budget, was considered:

It was moved and seconded that it be recommended to the Regional Hospital District Board that the Cowichan Valley Regional Hospital District 2011 Budget as presented be forwarded to the Hospital Board for consideration.

MOTION CARRIED

NEW BUSINESS

NB1

Kerry Park Recreation Centre Budget

It was moved and seconded it be recommended to the Board that funding in the amount of \$106,000 be added to Function 415 – Kerry Park Recreation Centre Ice Arena; with \$78,000 being allocated for a sound system and \$28,000 being allocated for a score board, to be financed through short term borrowing, and that this amendment be included in the 2011 Budget.

It was moved and seconded that the motion be amended by inserting the words "that the following Notice of Motion be placed on an agenda for a Special meeting of the Kerry Park Recreation Centre Commission:" after the word "seconded" in the first line.

MOTION CARRIED

VOTING RESUMED ON THE MAIN MOTION AS AMENDED:

Motion restated for clarification:

It was moved and seconded that the following Notice of Motion be placed on the agenda for a Special meeting of the Kerry Park Recreation Centre Commission:

That it be recommended to the Board that funding in the amount of \$106,000 be added to Function 415 - Kerry Park Recreation Centre Ice Arena; with \$78,000 being allocated for a sound system and \$28,000 being allocated for a score board, to be financed through short term borrowing, and that this amendment be included in the 2011 Budget.

MOTION CARRIED

Function 520 – Solid Waste

It was moved and seconded that Function 520 – Solid Waste be decreased by an amount of \$86,998 to be allocated as follows:

- Long Term Debt Fund decrease of \$72,000;
- Transfer to Reserve Fund increase of \$185,000;

- Federal Gas Tax Fund decrease of \$374,998;
- Transfer from Operating Reserve Fund increase of \$115,000;
- Scrap Metal Revenue Fund increase of \$60,000;
- Legal Expenses Fund increase of \$30,000;
- Contract for Services Fund decrease of \$100,000; and
- Capital Fund decrease of \$16,998;

and further, that this amendment be included in the 2011 Budget.

MOTION CARRIED

**RESOLVE TO
CLOSED SESSION
8:48 pm**

It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, Section 90, Subsection (1) (a) Personal Information.

MOTION CARRIED

**RISE FROM
CLOSED SESSION
9:03 pm**

It was moved and seconded that the Committee rise without report and return to the Regular portion of the meeting.

MOTION CARRIED

**ADJOURNMENT
9:03 pm**

It was moved and seconded that the meeting adjourn.

MOTION CARRIED

The meeting adjourned at 9:03 pm.

Chairperson

Recording Secretary

Dated:_____