

Minutes of the Regular meeting of the Regional Services Committee held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, May 25, 2011 at 6:00 pm.

PRESENT: Chair P. Kent
Directors M. Dorey, L. Duncan, D. Haywood, R. Hutchins, L. Iannidinardo, K. Kuhn, T. McGonigle, G. Seymour and T. Walker; and Alternate Directors B. Bhandar and J. Krug

ABSENT: Directors K. Cossey, G. Giles, B. Harrison, M. Marcotte, and I. Morrison

ALSO

PRESENT: Warren Jones, Chief Administrative Officer
Joe Barry, Corporate Secretary
Sybille Sanderson, Acting General Manager, Public Safety
Geoff Millar, Manager, Economic Development
Kathy Lachman, Business Development Officer,
Economic Development
Dominique Beesley, Recording Secretary

**APPROVAL OF
AGENDA**

It was moved and seconded that the agenda be approved.

MOTION CARRIED

**ADOPTION OF
MINUTES**

2M1

It was moved and seconded that the minutes of the Regular meeting of the Regional Services Committee, held March 23, 2011, be adopted.

MOTION CARRIED

DELEGATION

D1

Domenico Iannidinardo, Manager of Environment and Resource Integration, TimberWest Forest Corp, provided a presentation on an overview of TimberWest's Watershed Management Program and Operating Plans for information.

STAFF REPORTS

SR1

Staff Report from the Acting General Manager, Public Safety dated May 9, 2011, regarding 911 Mount Wood Repeater Site License Agreement, was considered.

It was moved and seconded that it be recommended to the Board that the five-year agreement for the Mount Wood Repeater Site; for the period January 1, 2011 to December 31, 2015 at an annual rate of \$1,600 plus HST, between Timberwest and the CVRD; be approved; and that the Chair and Corporate Secretary be authorized to enter into the agreement on behalf of the CVRD.

MOTION CARRIED

SR2 Staff Report from the Manager, Economic Development dated May 18, 2011, regarding Sustainable Economic Development Strategy Process, was received as information.

Pat Foster, member, Economic Development Commission; Dale Wheeldon and Colleen Bond, Principals, EDCD Consulting; provided a PowerPoint presentation and answered questions on the Sustainable Economic Development Strategy process.

7:43 pm Director Dorey left the meeting at 7:43 pm.

SR3 Staff Report from the Corporate Secretary dated May 18, 2011, regarding Question Period Procedure Policy, was considered.

It was moved and seconded that it be recommended to the Board that the Question Period Procedure Policy, as attached to the Staff Report from the Corporate Secretary dated May 18, 2011, be approved as amended by adding the provision "Questions shall be addressed to the Chair".

MOTION CARRIED

It was moved and seconded that the Question Period Procedure Policy be referred to the member municipalities for consideration of adoption so as to create consistency in the Region.

MOTION CARRIED

SR4 Staff Report from the Chief Administrative Officer dated May 12, 2011, regarding Chair and Directors remuneration, was considered.

8:10 pm Director Seymour left the meeting at 8:10 pm.

It was moved and seconded that a Staff Report be prepared regarding Director remuneration; based on comparators, time commitments and other factors; and whether any adjustments to Directors' compensation should be considered beginning 2012.

MOTION CARRIED

ADJOURNMENT
8:24 pm

It was moved and seconded that the meeting adjourn.

MOTION CARRIED

The meeting adjourned at 8:24 pm.

Chairperson

Recording Secretary

Dated: _____