

Minutes of the Parks Committee Meeting held on Wednesday, March 9, 2011, at 3:30 p.m. in the Regional District Board Room, 175 Ingram Street, Duncan, BC

**PRESENT**

Director Mel Dorey, Chair  
Director Ian Morrison, Vice-Chair  
Director Loren Duncan  
Director Gerry Giles  
Director Brian Harrison  
Director Lori Iannidinardo  
Director Phil Kent  
Director Dave Haywood  
Director Klaus Kuhn

Absent: Director Ken Cossey

**CVRD STAFF**

Ron Austen, General Manager, Parks, Recreation and Culture Department  
Warren Jones, Corporate Administrative Officer  
Brian Farquhar, Manager, Parks and Trails Division  
Norm Olive, Manager, Capital Projects  
Mary Anne McAdam, Recording Secretary

**APPROVAL OF  
AGENDA**

The Chair noted changes to the agenda, which included two items of New Business

It was Moved and Seconded

That the agenda, be amended with the addition of the following items of New Business:

NB1 Staff report from Graham Gidden, Parks and Trails Technician, regarding Kinsol Trestle Access and Amenities

NB2 Two Kinsol Trestle News Articles

NB3 Display at the Discovery Centre

In addition, there are two Closed Session items of New Business: CSNB1 and CSNB2

and that the agenda, as amended, be approved.

MOTION CARRIED

**M1 - MINUTES**

It was Moved and Seconded

That the Minutes of the Parks Committee Meeting of February 1, 2011, be adopted.

MOTION CARRIED

**BUSINESS ARISING**

Brian Farquhar, Manager, Parks and Trails Division, reported that CVRD staff continue to follow-up with BC Parks regarding proposed park entrance road improvements at Spectacle Lake Park.

**DELEGATIONS**

**D1 – Yvonne McNab** Update presented by Yvonne McNab of Angle5 Video/Media Productions on the video documentary of the Historic Kinsol Trestle restoration.

**D2 – Gordon Macdonald and Euan McLean** Verbal and video presentation of the Historic Kinsol Trestle Rehabilitation Project by Gordon Macdonald of Macdonald and Lawrence Timber Framing Ltd. and Euan McLean, of Quoin and Project and Cost Management Ltd.

**STAFF REPORTS**

**SR1 – Kinsol Trestle Construction, Progress and Budget** Staff Report from Norm Olive, Manager, Capital Projects Management, and Brian Farquhar, Manager, Parks and Trails Division, regarding Kinsol Trestle construction progress and budget.

It was Moved and Seconded

That the firm price of \$394,789 (net of HST and rebate) submitted by Macdonald and Lawrence Timber Framing Ltd. on June 29, 2010, to complete the Phase III Remainder Historic Bents Stabilization capital work be approved.

That up to a maximum of \$416,000 in short term borrowing for the completion of the Historic Kinsol Trestle Phase III Remainder Historic Bents Stabilization capital works be approved, and that the loan be paid back over five years under the Liabilities Under Agreement section of 175 of the Community Charter.

That the proposed 2011 budget for Function 283 (Kinsol Trestle) be amended to reduce the requisition by \$90,000, and reduce operating expenses accordingly; also amend the 2011 budget for Function 280 (Regional Parks) by increasing the requisition by \$90,000 to cover the loan interest/principle payment, and also add the Short Term Borrowing revenue of \$416,000 and Capital Expenditure of \$416,000.

**MOTION CARRIED**

**SR2 – Cowichan Valley Trail Northern Completion Project Update** Staff report dated February 1, 2011, prepared by Dan Brown, Parks Trails Technician, regarding Cowichan Valley Trail Northern Completion Project Update.

It was Moved and Seconded

That staff proceed to organize Cowichan Valley Trail community celebration events in April/May at the new trailhead in the Town of Lake Cowichan and for the section of trail through Chemainus.

**MOTION CARRIED**

**INFORMATION**

**IN1 – Kinsol Trestle Project News Articles** Seven news articles documenting the Kinsol Trestle project received for information and filed.

**NEW BUSINESS**

**NB1 – Kinsol Trestle  
Access and Amenities**

Staff report from Graham Gidden, Parks and Trails Technician, regarding Kinsol Trestle Access and Amenities.

It was Moved and Seconded  
That Kinsol Trestle site finishing elements and associated priority list for construction of site access and amenities beyond the core works on the trestle structure be approved as funds become available.

MOTION CARRIED

**NB2 – Kinsol Trestle  
News Articles**

Two news articles regarding Kinsol Trestle Restoration Project received for information and filed.

**CLOSED SESSION**

It was Moved and Seconded  
That the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90(1), Subsections as noted in accordance with each agenda item.

MOTION CARRIED

The Committee moved into closed session at 5:00 p.m.

**RISE**

It was Moved and Seconded  
That the Committee rise without report.

MOTION CARRIED

**ADJOURNMENT**

The meeting adjourned at 5:32 p.m.

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Chair

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Recording Secretary