

Minutes of the Parks Committee Meeting held on Wednesday, May 25, 2011, at 1:00 p.m. in the Regional District Board Room, 175 Ingram Street, Duncan, BC

**PRESENT**

Director M. Dorey, Chair  
Director L. Duncan  
Director G. Giles  
Director L. Iannidinardo  
Director K. Kuhn  
Director M. Marcotte  
Alternate Director R. Burgess  
Alternate Director B. Bhandar

Absent: Director I. Morrison, Vice-Chair  
Director B. Harrison  
Director P. Kent  
Director D. Haywood  
Director K. Cossey

**CVRD STAFF**

R. Austen, General Manager, Parks, Recreation and Culture Department  
W. Jones, Corporate Administrative Officer  
B. Farquhar, Manager, Parks and Trails Division  
T. Soroka, Parks and Trails Planner  
L. Gale, Recording Secretary

**APPROVAL OF  
AGENDA**

The Chair noted changes to the agenda, including moving item CSD1 to the front of the agenda.

It was Moved and Seconded  
That the agenda, as amended, be approved.

MOTION CARRIED

**M1 - MINUTES**

It was Moved and Seconded  
That the Minutes of the Parks Committee Meeting of March 9, 2011, be adopted.

MOTION CARRIED

**BUSINESS ARISING**

There was no business arising.

**CLOSED SESSION**

It was Moved and Seconded  
That the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90(1), Subsection as noted in accordance with agenda item.

MOTION CARRIED

The Committee moved into closed session at 1:10 P.M.

**RISE**

It was Moved and Seconded  
That the Committee rise without report.

MOTION CARRIED

**STAFF REPORTS**

**R1 – Regional Parks and Trails Program – Growth and Development**

Staff Report from Tanya Soroka, Parks and Trails Planner, Parks and Trails Division, regarding Regional Parks and Trails Program – Growth and Development.

It was Moved and Seconded

That the Staff Report dated May 16, 2011 from Tanya Soroka, Parks and Trails Planner regarding Regional Parks and Trails Program – Growth and Development be received and filed.

**MOTION CARRIED**

**R2 – Regional Parks Signage and Promotional Materials**

Staff Report from Graham Gidden, Parks Planning Technician, regarding Regional Parks Signage and Promotional Materials.

It was Moved and Seconded

That the Regional Parks Committee endorse the graphic standards as proposed for CVRD Regional Park signage and informational documents.

**MOTION CARRIED**

**R3 – Kinsol Trestle Heritage Legacy Grant**

Staff Report from Graham Gidden, Parks Planning Technician, regarding Kinsol Trestle Heritage Legacy Grant, was received as information.

**R4 – Cowichan Valley Trail 2011 Priorities and Grant Funding Opportunities**

Staff Report from Brian Farquhar, Manager Parks and Trails, regarding Cowichan Valley Trail 2011 Priorities and Grant Funding Opportunities.

It was Moved and Seconded

That application be made to Trans Canada Trail for grant funding to financially assist with completion sections of the Cowichan Valley Trail between the Chemainus River and Town of Ladysmith in 2011.

**MOTION CARRIED**

**R5 – Use Compliance Update on the Cowichan Valley Trail**

Staff Report from Ryan Dias, Parks Operations Superintendent, regarding Use Compliance Update on the Cowichan Valley Trail, was received as information.

**R6 – BC Parks 100 year Celebrations – Community Legacy Program Grant Funding**

Staff Report from Tanya Soroka, Parks and Trails Planner, regarding BC Parks 100 year Celebrations – Community Legacy Grant Funding.

It was Moved and Seconded

That an application be made to the community Legacy Program Grant funding program for \$20,000 for parking lot and day use improvements and interpretive signage at Chemainus River Park.

**MOTION CARRIED**

**R7 – Cowichan Valley Trail Celebration Events**

Staff Report from Dan Brown, Parks Trail Technician, regarding Cowichan Valley Trail Celebration Events, was received as information.

**R8 – Vista Request For Support For Trail Reconnaissance Study Grant Application**

Staff Report from Brian Farquhar, Manager Parks and Trails, regarding Vista Request for Support for Trail Reconnaissance Study Grant Application

It was Moved and Seconded

That application be made on behalf of the Vancouver Island Spine Trail Association (VISTA) for \$8,000 in grant funding from the provincial government to complete a trail reconnaissance study for the proposed VI Spine Trail section between the east end of Cowichan Lake and Francis Lake located in Alberni Clayoquot Regional District.

**MOTION CARRIED**

**R9 – Sansum Point Property – TLC Fundraising Activities**

Staff Report from Brian Farquhar, Manager Parks and Trails, regarding Sansum Point Property – TLC Fundraising Activities.

It was Moved and Seconded

That a Framed Limited Edition Giclee Print “Samsun Point”, be purchased from Sue Coleman’s Studio for the CVRD Ingram Street building.

**MOTION CARRIED**

**INFORMATION**

**IN1 – Excerpts from Trails BC News**

Excerpts from Trails BC News regarding Cowichan Valley Trail for informational purposes only.

It was Moved and Seconded

That the excerpts from Trails BC News regarding Cowichan Valley Trail be received and filed.

**MOTION CARRIED**

**NEW BUSINESS**

There was no New Business.

**CLOSED SESSION**

It was Moved and Seconded

That the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90(1), Subsections as noted in accordance with each agenda item.

**MOTION CARRIED**

The Committee moved into closed session at 2:25 p.m.

**RISE**

It was Moved and Seconded

That the Committee rise without report.

**MOTION CARRIED**

**ADJOURNMENT**

The meeting adjourned at 3:25 pm

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Chair

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Recording Secretary