

Minutes of the Regular meeting of the Regional Services Committee held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, July 27, 2011 at 6:06 pm.

PRESENT: Acting Chair K. Cossey
Directors M. Dorey, L. Duncan <6:12 pm>, G. Giles,
B. Harrison, D. Haywood, L. Iannidinardo, K. Kuhn,
M. Marcotte, I. Morrison, and G. Seymour
Alternate Directors B. Day and R. Hartmann

ABSENT: Directors R. Hutchins, P. Kent, T. McGonigle, and
T. Walker

ALSO

PRESENT: Warren Jones, Chief Administrative Officer
Joe Barry, Corporate Secretary
Mark Kueber, General Manager, Corporate Services
Sharon Moss, Manager, Finance
Kate Lindsay, Senior Environmental Analyst
Rob Williams, Engineering Technologist II

CALL TO ORDER The Corporate Secretary called the meeting to order, noted that Directors Kent (Chair) and Hutchins (Vice-Chair) were absent, and reviewed the procedure for appointing an Acting Chair.

APPOINTMENT OF ACTING CHAIR It was moved and seconded that Director Cossey be appointed as Acting Chair for the Regional Services Committee meeting of July 27, 2011.

MOTION CARRIED

APPROVAL OF AGENDA It was moved and seconded that the agenda be amended with the addition of the following items:

NB1 – Regional Recreation Update; and

CSSR2 – *Freedom of Information and Protection of Privacy Act.*

MOTION CARRIED

ADOPTION OF MINUTES

M1 It was moved and seconded that the minutes of the Regular meeting of the Regional Services Committee, held May 25, 2011, be adopted.

MOTION CARRIED

CORRESPONDENCE

C1 Letter from Lorne Scheffer, Chair, Cowichan Lake Community Forest Cooperative, dated July 7, 2011, re: Support for Requesting the Forest Minister to Agree to Cowichan Lake Community Forest Cooperative's Application for a Community Forest License between the Cooperative and the Pacheedaht First Nation, was considered:

It was moved and seconded that it be recommended to the Board that a letter of support be sent to the Minister of Forests, Lands and Natural Resource Operations requesting approval of the Land-Based Community Forest License Agreement application submitted by the Cowichan Lake Community Forest Cooperative and the Pacheedaht First Nation.

MOTION CARRIED

6:12 PM Director Duncan arrived to the meeting at 6:12 pm.

STAFF REPORTS

SR1 Staff Report from the Manager, Corporate Planning; Senior Environmental Analyst; and Engineering Technologist II; dated July 20, 2011; re: CVRD Green Team 2011 Work Plan; was considered:

The Senior Environmental Analyst and the Engineering Technologist II provided an overview of the CVRD Green Team 2011 Work Plan for information.

SR2 Staff Report from the Acting General Manager, Public Safety, dated July 13, 2011, re: 911 Partnership Agreement, was considered:

It was moved and seconded that it be recommended to the Board:

- 1. That the Cowichan Valley Regional District, the Regional District of Nanaimo, and the City of Nanaimo support the Guiding Principle to work together to provide 911 Service in each of their respective jurisdictions with the eventual goal of the Parties to fund 911 Service entirely through a call answer levy (CAL) placed on all telephone subscribers within the service areas; and**
- 2. That, until such time as the CAL is sufficient to provide all funding necessary for the 911 Service, any shortfall will be made up by the Parties on the basis of population in accordance with Schedule 'A' of the "911 Partnership Agreement"; and further**
- 3. That the "911 Partnership Agreement" between the Regional District of Nanaimo, the Cowichan Valley Regional District and the City of Nanaimo be approved for a period of five years expiring on December 31, 2015 and that the Chair and Corporate Secretary be authorized to enter into the agreement on behalf of the CVRD.**

MOTION CARRIED

SR3 Staff Report from the Acting General Manager, Public Safety, dated July 13, 2011, re: Emergency Management Agreement, was considered:

It was moved and seconded that it be recommended to the Board that the "Emergency Management Agreement" between the Cowichan Valley Regional District, the City of Duncan, the Corporation of the District of North Cowichan, the Town of Lake Cowichan and the Town of Ladysmith be approved for a period of five years (September 1, 2011 to August 31, 2016) and that the Chair and Corporate Secretary be authorized to enter into the Agreement on behalf of the CVRD.

MOTION CARRIED

SR4 Staff Report from the Acting General Manager, Public Safety, dated July 13, 2011, re: Community Wildfire Protection Plan Program Grant Application, was considered:

It was moved and seconded that it be recommended to the Board that the Board support the Public Safety Department in their application to UBCM for funding to update the CVRD Community Wildfire Protection Plan and further, should the application for funding to the UBCM be approved, that the Chair and Corporate Secretary be authorized to enter into a funding agreement on behalf of the CVRD.

MOTION CARRIED

SR5 Staff Report from the General Manager, Corporate Services, dated June 29, 2011, re: 2012 Regional Budgets Discussion, was considered:

It was moved and seconded that it be recommended to the Board:

- 1. That the 2012 Budget Timeline, as presented in the Corporate Services General Manager's June 29, 2011 Staff Report, be endorsed; and**
- 2. That the 2012 – 2016 Five Year Financial Plan objectives, as presented in the Corporate Services General Manager's June 29, 2011 Staff Report, be endorsed.**

MOTION CARRIED

It was moved and seconded that staff prepare an impact analysis of 0% for the nine regional budgets with a comparison of 1% and 2%.

MOTION CARRIED

NEW BUSINESS *Regional Recreation Update*

Director Iannidinardo requested an update on the progress of regional recreation discussions. The Chief Administrative Officer advised that, although projected for this past June, user statistics would not be available until September.

**RESOLVE TO It was moved and seconded that the meeting be closed to the public
CLOSED SESSION in accordance with the Community Charter Part 4, Division 3,
7:10 PM Section 90, Subsection (1) (j) *Freedom of Information and Protection
of Privacy Act.***

MOTION CARRIED

**RISE FROM It was moved and seconded that the Committee rise without report
CLOSED SESSION and return to the Regular portion of the meeting.
7:21 PM**

**ADJOURNMENT It was moved and seconded that the meeting adjourn.
7:21 PM**

MOTION CARRIED

The meeting adjourned at 7:21 pm.

Chairperson

Corporate Secretary

Dated: _____