

Minutes of the regular meeting of the Island Savings Centre Commission held in the Centre Board Room, 2687 James Street, Duncan, on Thursday, November 10, 2011 at 2:30 pm.

**PRESENT:** Councillors: A. Siebring, D. Haywood, T. Duncan,  
Director L. Duncan, Alternate Director L. Heinio

**ALSO**

**PRESENT:** R. Austen, General Manager, Parks, Rec & Culture  
J. Elzinga, Manager, Island Savings Centre  
K. Schrader, Manager, Arts & Culture  
B. Coleman, Coordinator, North/Central Cowichan Facility  
D. Begley, Youth Outreach Programmer  
A. Plunet, Recording Secretary

**CALL TO ORDER**

The Island Savings Centre Commission Chair called the meeting to order at 2:42 p.m.

**APPROVAL OF  
AGENDA  
11-44**

**It was moved and seconded that the agenda be amended with the addition of:**

**C2 - October 28, 2011 Cowichan Valley Arts Council,**

**And further that the agenda, as amended, be approved.**

**MOTION CARRIED**

**ADOPTION OF  
MINUTES  
11-45**

**It was moved and seconded that minutes of the Island Savings Centre Commission regular meeting of October 13, 2011 be approved.**

**MOTION CARRIED**

**BUSINESS  
ARISING OUT OF  
MINUTES  
BA1**

15 Passenger Van

In a Staff Report submitted November 10/11 by B. Coleman, direction was requested from the Commission on the disposal of the capital asset described as 2004 BMC Savana G3500 15 Passenger Van. As the existing van was taken off the road in May, 2011 for perceived safety concerns, staff suggested that the current vehicle could be traded for a 2006 – 2008 7 passenger minivan.

Discussion ensued. Although the purchase of a minivan would answer the

identified need for transportation for those in child care programs, the limited number of seats could restrict the extent of programs offered. It was suggested that a line item be included in next year's budget process to support the purchase of a larger van.

11-46

**It was moved and seconded that the Island Savings Centre Commission approve the disposal of the Centre's 2004 GMC Savana G3500 15 Passenger Van, and that approval be given to purchase a smaller mini-van at a cost not to exceed the sale of the 15 Passenger Van.**

**MOTION CARRIED**

An opposing vote was cast by Director L. Duncan.

BA2

Aquannis Centre Redevelopment update

An Aquannis Centre information update was provided in an October 27, 2011 Staff Report, as directed by the Island Savings Centre Commission in May/11.

A design planning exercise to redefine the Aquannis Centre space with the inclusion of child care is scheduled for November 23/11, and general cost estimates are anticipated to be presented to the Commission for input at the December/11 Commission meeting.

Until a potential change in ownership of the Aquannis Centre has been established, discussion on the redevelopment project will be from a research perspective only.

A discussion ensued, with questions raised regarding the provision of funds to cover the costs associated with childcare, and the need to establish the School District's future direction of early learning principles. The Island Savings Centre Manager will provide a report and will address these questions at the December Commission meeting.

**DELEGATIONS**

None

**DEPARTMENT  
REPORTS**

**DR1  
YOUTH OUTREACH  
REPORT**

Island Savings Centre Youth Outreach Programmer D. Begley stated that spring programs are currently being developed with the inclusion of partnering with North Cowichan.

**DR2  
OPERATION  
REPORT**

Report submitted by North/Central Cowichan Facility Coordinator B. Coleman:

- Directional signage will be installed around the facility by year end.
- The storm pump repair project is currently underway.
- The Multi Purpose Hall doors have been repaired, and hinges

replaced on the main lobby glass doors.

- Mirrors have been installed in the Genoa Room to be used by the School District's drama class.

**DR3  
COWICHAN  
THEATRE REPORT**

Report submitted by Arts & Culture, Manager, K. Schrader:

- A recent conference to attend the Canadian Arts Presents Alliance in Toronto was highly informative; the need to network with other Theatres was stressed in an attempt to build professional bridges.
- In order to bring down booking costs, group bookings are being coordinated with other theatres around BC.

**DR4  
ISLAND SAVINGS  
CENTRE MANAGER  
REPORT**

Report submitted by Island Savings Centre Manager J. Elzinga:

- Working with the Vancouver Island Sports Tourism Council initiative to provide opportunities for large events in the future.
- On November 26/11 the ISC will host a one day seminar by 'Success by Six' as an information session for parents.
- Working on the development of small to large welcome signage for the facility, with a report expected to follow for the Commission in December.

Discussion ensued regarding the use of digital way-finding signage for the Cowichan Place partners, with concern raised should drivers be distracted by the digital scrolling.

**CORRESPONDENCE**

**C1  
C2**

Correspondence from October 25, 2011 Kidsport Cowichan, and October 28, 2011 CVAC were considered.

**11-47**

**It was moved and seconded that:**

- 1. The letter sent October 25, 2011 from Kidsport Cowichan in gratitude to the Island Saving Centre for a donation towards their recent Silent Auction Oct. 15/11 be received and filed.**
- 2. The letter sent October 28, 2011, from Cowichan Valley Arts Council stating recent success for local artists be received and filed.**

**MOTION CARRIED**

**UNFINISHED  
BUSINESS**

No Unfinished Business

Alternate Director L. Heinio and D. Begley left the meeting at 3:40 pm.

**NEW BUSINESS**

**NB1**

In order to provide the Commission with a visual explanation of the area between University Way Extension and the North side of the Island Savings Centre, a walking tour was conducted of the North Side of Island Savings Centre/University Way.

The meeting resumed at 4:55 pm.

**NB2**

**North Side of Island Savings Centre Parking Agreement**

A Staff Report November 3, 2011 requested that the Island Savings Centre Commission approve in principle an agreement with the School District 79 for the Island Savings Centre's use of an approximate 7.5m x 60m strip of land on School District property between the north side for the Island Savings Centre, and the extension of University Way currently under construction.

The Island Savings Centre and School District staff have acknowledged the potential for using this strip of land to provide additional parking for the Island Savings Centre. As the School District does not anticipate a need for this section of land, it is proposed that the Island Savings Centre 2011 budget pay for any costs to alter the design and construction of this section of land, to allow for parking, at costs currently estimated at \$10,000.

**11-48**

**It was moved and seconded that the Island Savings Centre Commission approve in principle an agreement with the School District 79 and the Island Savings Centre for use of approximately 7.5m x 60m of School District property between the north side for the Island Savings Centre, and the extension of University Way, for the purpose of additional parking.**

**MOTION CARRIED**

A discussion took place regarding the sustainability model for the ISC as presented to the Island Savings Centre Commission in recent months. Further discussion is anticipated during review of the budget in the new year.

**QUESTION PERIOD:**

**CLOSED SESSION**

No Closed Session

**ADJOURNMENT**

The meeting adjourned at 4:00 p.m.

The next regular Island Savings Centre Commission Meeting will be held December 8, 2011, or at the call of the Chair.

Certified Correct:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Dated: