

Minutes of the Inaugural meeting of the Board of the Cowichan Valley Regional District and Cowichan Valley Regional Hospital District held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, December 7, 2011 at 7:00 pm.

**PRESENT:** Directors M. Walker, B. Fraser, G. Giles, L. Iannidinardo, L. Duncan, I. Morrison, M. Dorey, M. Marcotte, P. Weaver, R. Hutchins, P. Kent, T. McGonigle, J. Lefebure, B. Lines, and R. Hartmann

**ALSO**

**PRESENT:** Joe Barry, Corporate Secretary  
Kathleen Harrison, Deputy Corporate Secretary  
Mark Kueber, General Manager, Corporate Services  
Warren Jones, Administrator  
Sharon Moss, Manager, Finance  
Tom Anderson, General Manager, Planning and Development  
Brian Dennison, General Manager, Engineering and Environmental Services  
Ron Austen, General Manager, Parks, Recreation and Culture  
Sybille Sanderson, Acting General Manager, Public Safety

**CALL TO ORDER**

The Corporate Secretary called the meeting to order, provided a review of the evening's agenda and explained the procedure for taking the Oath of Office.

**ELECTION RESULTS REPORT**

The Corporate Secretary announced the results of the 2011 General Local Election and confirmed the names of the Directors elected for each Electoral Area.

**OATH OF OFFICE – ELECTORAL AREA DIRECTORS**

The following Oaths of Office were administered by the Corporate Secretary:

Electoral Area A – Mill Bay/Malahat .....Director Mike Walker  
Electoral Area B – Shawnigan Lake .....Director Bruce Fraser  
Electoral Area C – Cobble Hill ..... Director Gerry Giles  
Electoral Area D – Cowichan Bay .....Director Lori Iannidinardo  
Electoral Area E – Cowichan  
Station/Sahtlam/Glenora ..... Director Loren Duncan  
Electoral Area F – Cowichan  
Lake South/Skutz Falls ..... Director Ian Morrison  
Electoral Area G – Saltair/Gulf Islands ..... Director Mel Dorey  
Electoral Area H – North Oyster/Diamond .....Director Mary Marcotte  
Electoral Area I – Youbou/Meade Creek .....Director Pat Weaver

**OATH OF OFFICE – MUNICIPAL DIRECTORS**

The Corporate Secretary introduced the recently appointed Directors from the four CVRD member municipalities and administered the following Oaths of Office:

	District of North Cowichan..... Mayor Jon Lefebure
	District of North Cowichan..... Councillor Ruth Hartmann
	District of North Cowichan..... Councillor Barb Lines
	Town of Lake Cowichan..... Councillor Tim McGonigle
	Town of Ladysmith..... Mayor Robert Hutchins
	City of Duncan ..... Mayor Phil Kent
<b>OATH OF OFFICE – APPOINTED ALTERNATE ELECTORAL AREA DIRECTORS</b>	Electoral Area B – Shawnigan Lake...Alternate Director Kelly Musselwhite
	Electoral Area C – Cobble Hill ..... Alternate Director John Krug
	Electoral Area D – Cowichan Bay..... Alternate Director Leslie Heinio
	Electoral Area E – Cowichan Station/Sahtlam/Glenora ..... Alternate Director Mike Lees
	Electoral Area F – Cowichan Lake South/Skutz Falls ..... Alternate Director Dave Darling
	Electoral Area H – North Oyster/Diamond ..... Alternate Director Rob Waters
<b>OATH OF OFFICE – APPOINTED MUNICIPAL ALTERNATE DIRECTORS</b>	District of North Cowichan..... Councillor Jennifer Woike
	District of North Cowichan..... Councillor Al Siebring
	District of North Cowichan..... Councillor Kate Marsh
	Town of Lake Cowichan..... Councillor Bob Day
	Town of Ladysmith..... Councillor Don “Duck” Paterson
	City of Duncan ..... Councillor Tom Duncan
<b>NOMINATIONS FOR CHAIR</b>	The Corporate Secretary called for nominations for Chair and noted that, by previous resolution of the Board, the Regional District Board Chair and Hospital Board Chair are held by one Director, elected by majority vote from among the members of the Board.
	Director Hutchins was duly nominated.
	Director Kent was duly nominated.
<b>ELECTION BY BALLOT</b>	There being no further nominations, nominations were declared closed and Directors Hutchins and Kent were provided an opportunity to address the Board in support of their candidacy for Chair. An election by ballot was then conducted.
<b>DECLARATION OF CHAIR FOR 2012</b>	Director Hutchins was declared elected as Chair of the Cowichan Valley Regional District and Cowichan Valley Regional Hospital District Boards for the year 2012.
<b>NOMINATIONS FOR VICE-CHAIR</b>	The Corporate Secretary called for nominations for Vice-Chair.
	Director Iannidinardo was duly nominated.
<b>DECLARATION OF VICE-CHAIR FOR 2012</b>	There being no further nominations, Director Iannidinardo was declared elected as Vice-Chair of the Cowichan Valley Regional District and Cowichan Valley Regional Hospital District Boards for the year 2012.

**ASSUMPTION OF  
CHAIR**

Chair Hutchins assumed the Chair and thanked the Directors for their support.

**11- 661**

**It was moved and seconded that the Ballots for Chair of the Cowichan Valley Regional District and Cowichan Valley Regional Hospital District Boards for the year 2012 be destroyed.**

**MOTION CARRIED**

**ADJOURNMENT**

**7:35 pm**

**11-662**

**It was moved and seconded that the Inaugural Board meeting adjourn.**

**MOTION CARRIED**

The meeting adjourned at 7:35 pm.

Certified Correct:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Secretary

Dated:\_\_\_\_\_