

Minutes of the Special Meeting of the Island Savings Centre Commission held in the Mesachie Room, 2687 James Street, Duncan, on Monday, February 20, 2012 at 3:00 pm.

**PRESENT:** L. Iannidinardo, P. Kent, A. Siebring, J. Woike,  
T. Duncan, L. Duncan

**ALSO**

**PRESENT:** R. Austen, General Manager, Parks, Recreation & Culture,  
J. Elzinga, Manager, Island Savings Centre  
K. Schrader, Manager, Arts & Culture  
J. Ellis, Manager, Corporate Planning  
M. Kueber, General Manager, Corporate Services  
S. Moss, Manager, Finance  
S. Hurcombe, Budget Coordinator  
J. Wakeham, Manager, Facility, Fleet & Transit  
B. Coleman, Facility Coordinator, North/Central Cowichan  
A. Spalding, Admin & Facility Booking Coordinator Island Savings Centre  
A. Plunet, Recording Secretary Island Savings Centre

**ABSENT:** B. Lines

**APPROVAL OF  
AGENDA**

12- 13

It was moved and seconded that the agenda be amended to include:  
- SR2 Feb. 20, 2012 Memorandum – Island Savings Centre  
5 Year Plan 2012 – 2016

and that the agenda, as amended, be approved.

**MOTION CARRIED**

**ADOPTION OF  
MINUTES**

12-14

It was moved and seconded that the minutes of the February 14, 2012 Island Savings Centre Commission be adopted.

**MOTION CARRIED**

L. Iannidinardo arrived at 3:05 pm.

**STAFF REPORTS:**

**SR1**

A February 15, 2012 Staff Report by Manager J. Elzinga addressed the 2012 Budget with the revision of supplemental items as listed in order of priority.

**SR2**

A February 20, 2012 Staff memorandum by Manager J. Elzinga stated that amendments to the 2012 budget would have a financial impact on the 2013 budget within the five year financial plan.

The amended supplemental items were considered.

12-15

It was moved and seconded to accept the following supplemental items listed in the provided Staff Report:

The Assistant Technical Director position; the Lead Hand position; the increase to the Theatre Presenting budget; repair of furniture and fixtures; repair of Multi Purpose Hall ceiling and Arena ceiling; upgrades to the multi-media switching equipment; and reduction to the transfer to reserve of \$158,965.00

Opposed: L. Duncan and L. Iannidinardo

**MOTION CARRIED**

**QUESTION  
PERIOD**

No questions were received.

**ADJOURNMENT**

12-16

3:52 pm

It was moved and seconded that the Special Commission meeting be adjourned

**MOTION CARRIED**

The meeting adjourned at 3:52 pm

Certified Correct:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Dated: