



C·V·R·D

**REGIONAL AGRICULTURAL ADVISORY COMMISSION**

**TUESDAY, MARCH 27, 2012**

**CVRD BOARDROOM**

**175 INGRAM STREET, DUNCAN, BC**

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**AGENDA**

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**Note: A copy of the full agenda package is available at the CVRD website [www.cvrld.bc.ca](http://www.cvrld.bc.ca)**

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Director Marcotte, Chair  
Director Hartmann, Vice Chair  
Director Duncan  
Director Giles

Director Hutchins  
Bob Crowford  
Mick Smith  
Joanne McLeod

Ian Christison  
Pat Durose  
Wayne Haddow  
Rodger Hunter

Dave Thomson  
Fred Oud

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**DISTRIBUTION:**

**Full Agenda Package:**

WARREN JONES, CHIEF ADMINISTRATIVE OFFICER  
TOM ANDERSON, GENERAL MANAGER PLANNING & DEVELOPMENT  
GEOFF MILLAR, ECONOMIC DEVELOPMENT MANAGER  
KATHY LACHMAN, BUSINESS DEVELOPMENT OFFICER

**Agenda:**

DIRECTOR KENT	DIRECTOR FRASER
DIRECTOR LEFEBURE	DIRECTOR IANNIDINARDO
DIRECTOR LINES	DIRECTOR MORRISON
DIRECTOR MCGONIGLE	DIRECTOR DOREY
DIRECTOR WALKER	DIRECTOR WEAVER

MARK KUEBER, GENERAL MANAGER CORPORATE SERVICES  
ROB KLINE, MINISTRY OF AGRICULTURE & LANDS

Minutes of the Regular meeting of the Agricultural Advisory Committee held on Tuesday, November 22, 2011 at 12:00 pm in the CVRD Boardroom, 175 Ingram Street, Duncan, BC

**PRESENT:** Chair Marcotte  
Director Duncan  
Director Seymour  
Director Iannidinardo  
George Robbins  
Wayne Haddow  
Peter Keber  
Rodger Hunter  
Joanne McLeod  
Pat Durose

**ALSO**

**PRESENT:** Kathy Lachman, Business Development Officer  
Judy Mills, Recording Secretary

**ABSENT:** Director Giles, Ian Christison, Dan Ferguson, Mick Smith, George Baird, Marsha Stanley, Tom Anderson and Geoff Millar

**APPROVAL OF AGENDA**

Two items were added to Business Arising, two items to Correspondence and one item to New Business.

**It was moved and seconded that the item on Section 946 of the Local Government Act, Subdivision for a Relative, as introduced by Director Duncan will be put on the next meeting agenda for discussion.**

**MOTION CARRIED**

**It was moved and seconded the amended agenda be accepted.**

**MOTION CARRIED**

**ADOPTION OF MINUTES**

**It was moved and seconded to approve the Regular AAC meeting minutes of October 25, 2011.**

**MOTION CARRIED**

**BUSINESS ARISING FROM THE MINUTES**

**BA1  
WATER  
CONSERVATION &  
IRRIGATION  
MANAGEMENT  
WORKSHOPS**

Wayne Haddow reported further consideration has been given to the December dates for the two workshops to be led by Ted Van der Gulik and it has been decided to re-schedule them into the new year.

**BA2  
COUNTRY LIFE IN BC  
ARTICLE**

George Robbins reported there is an article in the November 2011 issue of Country Life in BC titled "Young farmers gain insight into the economics of ag" which directly pertains to the motion made at the October 25, 2011 AAC meeting under R1 regarding leasing.

This is provided for information purposes and any member wanting a copy of the article can contact George Robbins.

**CORRESPONDENCE**

**C1  
AGRICULTURE LAND  
USE INVENTORY**

Rodger Hunter reported the Environment Commission received a funding request from Ted Van der Gulik, BC Ministry of Agriculture, for partnership for Water Sustainability Society, to map agriculture areas, inventory of crops and irrigation used or required. The Environment Commission approved a \$30,000 contribution from their 2011 budget to support this initiative.

Discussion took place and the members agreed it was easier if the funds came from one location.

**It was moved and seconded to receive and file the letter dated October 20, 2011 from John Milne, President CAS regarding Agriculture Land-Use inventory.**

**MOTION CARRIED**

**C2  
COWICHAN REGION  
AREA AGRICULTURE  
PLAN ACTION STEPS**

Discussion took place. The members agreed the November 19, 2011 South Cowichan Eco Depot Opinion referendum addressed this issue.

**It was moved and seconded to receive and file the email dated November 8, 2011 from Harmony Huffman, Engineering and Environmental Services Department regarding response to K. Chong on Cowichan Region Area Agriculture Plan action steps.**

**MOTION CARRIED**

**C3  
EMAIL FROM  
LAVONNE HUNECK**

Discussion took place. The members agreed the issue has been resolved by way of the November 19, 2011 South Cowichan Eco Depot Opinion referendum.

**It was moved and seconded to receive and file the email dated November 16, 2011 from Lavonne Huneck regarding Huffman reply to K. Chong, November 8, 2011.**

**MOTION CARRIED**

**C4  
UBCM IN THE HOUSE  
NOVEMBER 18, 2011**

For information Kathy Lachman handed out a copy of the UBCM "In the House" November 18, 2011 communication. Purpose is to inform local governments about recent legislative and policy changes that the provincial government has introduced regarding the Agriculture Land Commission (ALC). It was noted ALC changes around sustainability piece has potential to affect those farmers with applications filed.

Discussion took place.

**REPORTS**

**R1  
ISLANDS  
AGRICULTURE SHOW  
UPDATE**

Kathy Lachman reported Kevin Koopmans will be speaking on innovative leasing. Registration is now being taken for booths and sponsorships. The website has been set up under iashow.ca. Invitations are being extended to any farmer's organizations on the island. Email Kathy Lachman to arrange a presentation. There are 63 booths available and 16 have been booked to date. Exhibitors range from 4H to suppliers to tractor displays, heritage farming equipment display and government organizations which provide services to the farming community. Farm Credit Canada is the presenting sponsor and funding keynote speaker. EDC will have a booth devoted to Economic Development and the AAC. Looking for volunteers from the AAC to participate.

**R2  
AGRICULTURAL  
ADVISORY  
COMMITTEE WRAP  
UP**

The Chair reported this is the last Agricultural Advisory Committee meeting. Appointments for the Regional Agricultural Advisory Commission will be made by the new Board. Bylaw No. 3515 requires the non-elected member appointment terms be staggered. A form has been created for you to commit your timeline. The Alternates will also be consulted. Chair Marcotte will submit the form as an informal recommendation to the new Board.

Discussion took place. George Robbins emphasized more representation is required. The Commission will not work without the farmers buy in. Further discussion took place regarding governance. Chair Marcotte will bring forward to the new CVRD Chair.

**NEW BUSINESS**

**NB1  
A FIELD GUIDE TO  
CONSERVATION  
FINANCE**

For information Director Iannidinardo brought forward a copy of "A Field Guide to Conservation Finance" by Story Clark. The information was given to her by Fred Gallagher and outlines a method in the East Hamptons for strong land conservation.

**NEXT MEETING**

Not applicable.

**ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

**MOTION CARRIED**

The meeting adjourned at 1:08 pm.

Certified Correct:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Dated:



## COWICHAN VALLEY REGIONAL DISTRICT

### BYLAW NO. 3515

#### A Bylaw to Establish a Regional Agricultural Advisory Commission for the Cowichan Valley Regional District.

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**WHEREAS** the Board of Directors of the Cowichan Valley Regional District has adopted the Cowichan Region Area Agricultural Plan;

**AND WHEREAS** the Board wishes to increase awareness of agricultural issues in the Cowichan Valley Regional District and provide leadership in the promotion of agriculture as an important economic driver in the region;

**AND WHEREAS** the Board wishes to establish a Regional Agricultural Advisory Commission to direct the implementation of the Area Agricultural Plan;

**NOW THEREFORE** the Board of Directors of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

#### 1. CITATION

This bylaw may be cited for all purposes as "**CVRD Bylaw No. 3515 – Regional Agricultural Advisory Commission Establishment Bylaw, 2011**".

#### 2. DEFINITIONS

In this bylaw:

- a) "**Commission**" means the Regional Agricultural Advisory Commission established by this Bylaw.
- b) "**Board**" means the Board of the Cowichan Valley Regional District.

#### 3. MEMBERSHIP

The Commission shall consist of sixteen members, as follows:

- a) Five Commission members shall be Directors of the Cowichan Valley Regional District (three Electoral Area Directors, one North Cowichan Municipal Director, and the Board Chairperson).
- b) One representative from each of the following organizations:
  - i. Nanaimo Cedar Farmer's Institute
  - ii. Shawnigan Cobble Hill Farmer's Institute
  - iii. Cowichan Agricultural Society
  - iv. CVRD Economic Development Commission

- v. CVRD Environment Commission
- vi. The Regional Agrologist, Ministry of Agriculture
- vii. Duncan Farmer's Market
- viii. Farm Credit Canada
- ix. Cowichan Watershed Board
- x. District A Farmer's Institute
- xi. Cowichan Exhibition Society

c) All non-elected members shall be appointed by Board resolution

**4. TERM OF OFFICE**

- a) The term of office for Commission members shall be three years and terms shall be staggered.
- b) In the event of vacancy of office, a replacement appointee shall hold office for the otherwise unexpired term of office.
- b) Commission members may be re-appointed for a further term or terms.
- c) The Board may, at any time, terminate the appointment of a member.
- d) The Board may remove from membership any member appointed who has failed to attend three consecutive Commission meetings without good cause.

**5. PROCEDURE**

- a) The Board Chair shall appoint a Chairperson and Vice-Chairperson of the Commission who shall hold office until a successor is appointed.
- b) In the absence of the Chairperson or Vice-Chairperson, the Commission shall elect from the members present a temporary Chairperson for the purpose of that meeting only.
- c) A quorum is nine members, one of whom must be a Director of the Board.
- d) All decisions, resolutions and recommendations of the Commission shall be made by a majority of the members present at the meeting, with each member having one vote.
- e) Where not otherwise covered in this bylaw, the rules of procedure governing Commission meetings shall be those of the current Board Committee and Commissions Procedures Bylaw of the Cowichan Valley Regional District.
- f) Minutes shall be kept for all meetings of the Commission, and a copy of such minutes shall be forwarded to the Legislative Services Division of the Cowichan Valley Regional District.

**6. RESPONSIBILITIES**

The responsibilities of the Commission shall be as follows:



- a) Implement the CVRD Agricultural Area Plan and the recommendations contained in that Plan. More specifically to:
  - Review all 78 recommendations;
  - Identify those activities already underway and identify the groups and organizations undertaking those activities;
  - Ensure that sufficient resources are available to accomplish activities and if required, identify the additional resources needed;
  - Prioritize activities to be undertaken;
  - Identify the activities that have not been addressed and prioritized;
  - Identify the necessary resources to complete those activities; and
  - Make recommendations to the CVRD to allocate resources to accomplish those activities.
  
- b) Advise the Board on issues of importance to the agricultural community, and on ALR exclusion applications, ALR subdivision applications and change of use applications as referred by the Electoral Area Services Committee as well as any other matters referred to it by the Board.
  
- c) Subject to the provisions otherwise contained in this bylaw, provide the Board with advice by way of:
  - (i) Matters which may legally or financially bind or commit the Board.
  - (ii) Provide input to an annual financial plan which will become a specific Economic Development Agriculture Project in the annual Function 121 budget.
  - (iii) Quarterly progress/status reports to the Board.

**7. GENERAL**

- a) All members of the Commission shall serve without remuneration, except for such "out of pocket" expenditures as may have received prior authorization by the Board.
  
- b) No recommendation of the Commission or other matter requiring ratification by the Board shall be acted upon until it has been approved by the Board.

READ A FIRST TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

READ A SECOND TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

READ A THIRD TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Secretary