

Minutes of the Regular meeting of the Regional Services Committee held in the Board Room, 175 Ingram Street, Duncan BC, on Wednesday, June 27, 2012 at 6:00 pm.

PRESENT: Chair J. Lefebure
Directors L. Iannidinardo, M. Dorey, L. Duncan, M. Walker,
B. Fraser, R. Hartmann, P. Kent, I. Morrison, P. Weaver,
G. Giles, R. Hutchins, B. Lines, M. Marcotte, T. McGonigle

ALSO

PRESENT: Warren Jones, Chief Administrative Officer
Joe Barry, Corporate Secretary
Mark Kueber, General Manager, Corporate Services
Sharon Moss, Manager, Finance
Bob McDonald, Manager, Recycling and Waste Management
Dave Leitch, Manager, Water Management
Kirsten Schrader, Manager, Arts and Culture
Harmony Huffman, Recycling and Waste Management
Tara Daly, Recording Secretary

APPROVAL OF AGENDA

It was moved and seconded that the agenda be amended with the addition of the following New Business items:

NB1 **UBCM;**
NB2 **Outdoor Burning;**
CSNB1 **Multi-Jurisdictional Negotiations {Sub 90 (2) (b)}; and**
that the agenda, as amended, be approved.

MOTION CARRIED

M1

It was moved and seconded that the minutes of the Regular meeting of the Regional Services Committee, held May 23, 2012, be adopted.

MOTION CARRIED

REPORTS/CORRESPONDENCE

R1

Staff Report dated May 30, 2012, from the General Manager, Corporate Services re: Regional Grants-in-Aids and Annual Financial Contributions was considered.

It was moved and seconded that it be recommended to the Board that:

1. Grant applications include a budget for the year the funds are requested as well as the prior year's financial statements.
2. Successful grant recipients provide a summary report that states how the funds were used, how the community benefited and any outcomes, if applicable.
3. Grants approved as part of the annual budget be distributed to recipients as soon as possible after the adoption of the budget.

MOTION CARRIED

R2 Report from Director Dorey re: The Process of Public Engagement on a Special Project was presented for information.

R3 Staff Report from Chief Administrative Officer re: South Cowichan Eco Depot was considered. The CAO gave a PowerPoint presentation with an outline of the timeline, costs, and recommendations.

It was moved and seconded that it be recommended to the Board that the South Cowichan Eco Depot Report be received at this time.

MOTION CARRIED

NEW BUSINESS

NB1 Director Giles commented on the 2012 UBCM Community Excellence Awards Program and suggested putting forward an application regarding the Kinsol Trestle Rehabilitation Project.

It was moved and seconded that it be recommended to the Board that an application be submitted to the 2012 UBCM Community Excellence Awards Program for Leadership & Innovation, under the Regional District category, for the Kinsol Trestle Rehabilitation Project.

MOTION CARRIED

NB2 Director Lefebure commented on the issue of outdoor burning in the Cowichan Valley.

It was moved and seconded that it be recommended to the Board that a staff report be prepared on the progress of bylaws for outdoor burning and air quality.

MOTION CARRIED

It was moved and seconded that it be recommended to the Board that a letter be sent to Don McRae, the Honourable Minister of Agriculture, asking the government to review the recent burning practices on farmland in Saltair.

MOTION CARRIED

**RESOLVE INTO
CLOSED
SESSION
7:40 pm**

It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter Part 4, Division 3, Section 90, (1) (c).

MOTION CARRIED

**RISE FROM
CLOSED
SESSION
8:04 pm**

It was moved and seconded that the Committee rise without report and return to the Regular portion of the meeting.

MOTION CARRIED

**ADJOURNMENT
8:04 pm**

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 8:04 pm.

Chairperson

Recording Secretary

Dated: _____