

Minutes of the regular meeting of the Island Savings Centre Commission held in the Centre Board Room, 2687 James Street, Duncan, on Thursday, November 8, 2012 at 2:30 pm.

**PRESENT:** A. Siebring, B. Lines, L. Duncan, T. Duncan, J. Woike, L. Heinio

**ALSO**

**PRESENT:** J. Ellis, Manager, Corporate Planning  
J. Wakeham, Manager, Facility, Fleet & Transit  
J. Elzinga, Manager, Island Savings Centre  
K. Schrader, Manager, Arts & Culture  
B. Coleman, Coordinator, North/Central Cowichan Facility  
A. Plunet, Recording Secretary

**ABSENT:** P. Kent, L. Iannidinardo

**APPROVAL OF  
AGENDA  
2012- 80**

**It was moved and seconded that the agenda be amended to include:**  
**D2 Cowichan Valley Arts Council**  
**BA7 CVAC Proposal move to address with D2**

**and that the agenda be approved as presented.**

**MOTION CARRIED**

**ADOPTION OF  
MINUTES  
2012-81**

**It was moved and seconded that the minutes of the October 11, 2012 regular meeting of the Island Savings Centre Commission be approved.**

**MOTION CARRIED**

**DELEGATION**

An estimated 600-700 athletes will compete in the BC High School Championships March /2013, to be hosted by the Cowichan Valley Wrestling Club. Facing a significant cost to heat the Arena to a competition temperature, the Club requested that a facility cost reduction be considered for rental of the Arena, Multi-Purpose Hall and Heritage Hall.

**2012-82**

**It was moved and seconded that discussion on the reduction of facility fees for the Cowichan Valley Wrestling Club be tabled and readdressed under New Business.**

**MOTION CARRIED**

**D2**

The Cowichan Valley Arts Council submitted a building improvement proposal to the ISC Cowichan Suite further to an approved Commission motion that the CVAC jointly fund the building improvements. Total costs for Phase One Improvements are estimated at \$8150. Phase Two improvements are estimated at \$1250, with a total cost for all

suggested improvements estimated at \$9400.

The Arts and Culture Manager expressed gratitude to the Arts Council for their efforts with promoting the long range plans for Arts & Culture, stating that upgrades to create the largest art gallery space in the CVRD could encourage other large art shows to rent the gallery space.

The Arts Council proposed to dedicate \$1000 towards the total cost of improvements in order to produce an “art-friendly” colour scheme and a professional lighting plan, and requested Commission support for the remaining costs.

**2012-83**

**It was moved and seconded that the Island Savings Centre Commission reprioritize the expenditure of funds within the existing budgets to pay for the total cost of proposed improvements to the Cowichan Suite for the full amount of \$9400, recognizing a contribution of \$1000 from the Cowichan Valley Arts Council.**

**MOTION CARRIED**

**BUSINESS  
ARISING**

**BA1**

J. Elzinga reported on the ESS apartment fire incident of October 28/12 that initiated the opening of the Island Savings Centre as a Primary Reception Centre. Further discussion is anticipated to ensure the provision of a pre- planned rotational schedule prior to the next ESS incident.

**BA2**

As per Commission direction, the ISC submitted a request to amend Liquor Licensing of the dressing rooms. Exterior signage on the ISC facility has been posted to allow for public input.

**BA3**

J. Elzinga reported that Vancouver Island Health Authority continues to pursue the wellness concept of a potential partnership with the Aquannis Centre.

**BA4**

For Commission information, the CVRD Regional Services Committee has approved the Regional Grant in Aid request to host the 2013 World Junior A Hockey Challenge.

**BA5**

Through the process of assessing the economic impact for the World Jr. A Hockey Challenge, the CVRD Economic Development Commission determined that resources should be allocated to assess and encourage Sport Tourism opportunities in the future.

**BA6**

Staff have researched smoking policies of other facilities to determine a standard for a no-smoking perimeter. It was suggested that the ISC staff discuss the possibility of designated smoking areas.

**2012-84**

**It was moved and seconded that ISC staff be directed to research the option of designated smoking areas for the property.**

**MOTION CARRIED**

To remain consistent with the Aquatic Centre's No Smoking Policy, discussions are anticipated with North Cowichan.

K. Schrader left the meeting at 3:55 pm.

**BA8**

The Island Savings Centre Sustainable Plan will be presented to the public for discussion through a series of five community meetings.

J. Ellis, Manager of Corporate Planning, reviewed a breakdown of questions that will be presented to the public for audience input and opinion on the Sustainable Plan, with goals of being transparent with projected costs, and encourage maximum input from the community.

Discussions to save or borrow to replace a facility currently insured for \$6.8M would be encouraged rather than questions directed strictly with a budgetary focus. Questions for audience input will include:

- Part One: Programs & Services
- Part Two: Building Improvement & Repair
- Part Three: Long Term Capital & Reserve

It was agreed that questions regarding the old Aquaniss Centre Space should not be limited for discussion at meetings held in areas in the District of North Cowichan, but that dialogue on the development of the space would be requested at all of the community meetings.

It was agreed to remove questions relating to discussion on the Cowichan Hospital.

Additional points requested to consider:

- The public should be clearly informed that accumulation will occur in incremental increases;
- As the cost to rebuild is likely to continue to rise on its own trajectory, the figures could be added to the projected costs.

**DEPARTMENTAL  
STAFF REPORTS:**

B. Coleman, North/Central Cowichan Facility Coordinator, reported on:

- Repairs to the boiler, installation of the Arena sprinkler system into the west side suites, amendment to Parking Lot signage.
- Old tables that have been replaced will be made available to the public as rentals.

J. Elzinga, ISC Manager invited all to attend the upcoming annual Christmas Chaos event at the Island Savings Centre.

J. Ellis left the meeting at 4:57 pm.

**UNFINISHED**

No Unfinished Business

**BUSINESS**

**CORRESPONDENCE** No correspondence

**NEW BUSINESS**

**NB1**

The Cow Café Hockey Club has requested a reduction in ice rental fees to help maximize their donation to the Cowichan Valley Fire Prevention Association that would help fund a new fire safety house.

Further discussion was tabled until the next meeting. Staff reviewed the ISC policy regarding no free rent. Directors suggested that the public discuss gathering assistance through Grants in Aid with their Electoral Directors rather than through a request for a reduction in rates.

The subject of facility cost reduction for the BC High School Wrestling Championships was readdressed.

It was discussed that the some or all of facility rental fees could be waived and the school be charged all of the hard costs of the event as the wrestling event is a school venture.

**2012-85**

**It was moved and seconded that the Island Savings Centre Commission waive half of the Island Savings Centre facility rental fees associated with the BC High School Wrestling Championships in March 2013, and that the hard costs and half of the facility rental fees be charged for an reduction in cost to the Cowichan Valley Wrestling Club of approximately \$1460.**

**MOTION CARRIED**

One opposing vote was submitted by T. Duncan, who requested clarification from the school regarding their financial involvement.

**ADJOURNMENT**

**2012-86**

5:07 p.m.

**It was moved and seconded that the meeting be adjourned.**

**MOTION CARRIED**

Certified Correct:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Dated: