

Minutes of the Special meeting of Regional Services Committee held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, February 12, 2009 at 4:05 p.m.

**PRESENT:** Chair P. Kent  
Directors K. Cossey, M. Dorey, L. Duncan, G. Giles,  
B. Harrison, D. Haywood, L. Iannidinardo, K. Kuhn,  
M. Marcotte, T. McGonigle, I. Morrison, G. Seymour  
and T. Walker

**ALSO**

**PRESENT:** Warren Jones, Administrator  
Joe Barry, Corporate Secretary  
Mark Kueber, General Manager, Corporate Services  
Ron Austen, General Manager, Parks, Recreation &  
Culture  
Tom Anderson, General Manager, Planning &  
Development  
Brian Dennison, General Manager, Engineering &  
Environmental Services  
Dan Derby, General Manager, Public Safety  
Brian Farquhar, Manager, Parks & Trails  
Kate Miller, Manager, Regional Environmental Policy  
Jacob Ellis, Coordinator of Policy, Research & Special  
Projects  
Sharon Moss, Manager, Finance  
Dominique Beesley, Recording Secretary

**ABSENT:** Director R. Hutchins

**APPROVAL OF  
AGENDA**

**It was moved and seconded that the agenda be approved.**

**MOTION CARRIED**

By consensus of the Committee the order of the agenda was varied to place Item No. 2C1 – '2009 Regional Grant in Aid Applications' to occur last.

**2009 BUDGET  
STAFF REPORTS  
2SR1**

Memorandum from General Manager of Corporate Services dated February 4, 2009, re: 2009 draft budget, was received as information.

The General Manager, Corporate Services, presented a brief overview of the 2009 draft budget explaining that all General Managers have provided their input and that the Board's approval should be given by the end of this March.

Mr. Kueber specifically reviewed the budgets for:

- new services approved by the Board during 2008;
- items that staff recommended be added to the draft 2009 budget; and
- items that staff had requested but were not being recommended for inclusion in the draft 2009 budget.

Mr. Kueber noted that funding for the outstanding Grant in Aid applications was included in this budget.

Responding to questions regarding the proposed new Communications/First Nations Manager staff position, the Administrator said that he would provide job descriptions with work duty time allocations, for the Committee's review, for both this and the proposed new Emergency Planning Manager.

**2SR2**

Staff Report from General Manager of Corporate Services dated February 5, 2009, re: 2009 Regional Hospital Budget, was considered.

**It was moved and seconded that it be recommended to the Cowichan Valley Regional Hospital District Board:**

- 1. That the 2009 Regional Hospital budget be approved as presented;**
- 2. That the Hospital Board approve the requested funding level of 1.8 million for minor equipment and projects from Vancouver Island Health Authority for a three year commitment to start in the 2010 budget year; and**
- 3. That Hospital Board approve Vancouver Island Health Authority's request to cost share 40% towards the Pharmacy Replacement Project at Cowichan District Hospital in the amount of up to \$808,340.**

**MOTION CARRIED**

**CORRESPONDENCE**

**2C1**

*2009 Regional Grant in Aid Applications*

**It was moved and seconded that Item No. 2C1 - 2009 Regional Grant in Aid applications be referred to the next meeting of Regional Services Committee.**

**MOTION CARRIED**

**ADJOURNMENT**

**It was moved and seconded that the meeting adjourn.**

**MOTION CARRIED**

**5:45 p.m.**

The meeting adjourned at 5:45 p.m.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_