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**COWICHAN VALLEY REGIONAL DISTRICT  
SHAWNIGAN LAKE COMMUNITY CENTRE**

Minutes of the Annual General meeting of the Shawnigan Lake Community Centre Commission meeting held at Shawnigan Lake Community Centre, Lounge on Tuesday, March 27, 2012 at 7:30 pm.

**PRESENT:** Barb Schultz, Sarah Malerby, Marian Davies, Sheila Bell-Irving  
**ALSO PRESENT:** Kim Liddle- Division Manager, South Cowichan Rec.  
Bruce Fraser- Area B Director  
Tony Liddle- South Cowichan Facility Operations Coordinator

**CALL TO ORDER:** Division Manager, Kim Liddle called the meeting to order at 7:35 pm.

**APPROVAL OF AGENDA:** It was moved and seconded that the agenda be approved as presented.

***MOTION CARRIED***

**ADOPTION OF THE MINUTES:** It was moved and seconded that the minutes from the March 29, 2011 Annual General Meeting of the Shawnigan Lake Community Centre Commission meeting be adopted.

***MOTION CARRIED***

**YEAR IN REVIEW:** Kim Liddle, South Cowichan Recreation Division Manager gave a report on projects that we have been working on over the past year including- a long term lease agreement with SD79 for the Elsie Miles Property, developing a work plan to amalgamate the CLASS databases for Shawnigan Lake Community Centre and Kerry Park Recreation, and the development of policy and procedures that would be implemented at both facilities to allow clear guidelines for staff working in both facilities as well creating consistency within the CVRD facilities.

**CORRESPONDENCE:** None

**BUSINESS ARISING FROM MINUTES:** None

**ELECTIONS:** An introduction of past commission members, staff and new attendees took place with each giving an overview of their history/interest with Shawnigan Lake; then proceeded to conduct elections for the six available positions on the Shawnigan Lake Community Centre Commission for a one-year term dating April 1, 2012 through to March 31, 2013.

Nominations were received from the floor:

Barb Shultz  
Sarah Malerby  
Marian Davies  
Sheila Bell-Irving

Motion to close nominations was made

***MOTION CARRIED***

Nominations appointed by acclamation

***MOTION CARRIED***

With Elections complete, 2 vacancies remain on the commission which will be filled with appointees made by Area B Director Fraser.

**NEW BUSINESS:**

Discussion took place regarding in Special Events and Youth Programs and to look at options for increasing services in these two areas.

Division Manager discussed the Village Core/Elsie Miles Area and noted that we were unsuccessful in receiving the grant funds through the Community Recreation Program. There is a meeting scheduled for Thursday, March 29<sup>th</sup> to discuss future plans for the area and possible funding alternatives; comments came that a “Community in Bloom” project would be good for the village.

**ADJOURNMENT:**

**It was moved and seconded that the meeting be adjourned at 8:15 pm**

***MOTION CARRIED***

**NEXT MEETING:**

April 26<sup>th</sup>, 2012 7:00 pm

Certified Correct:

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Chairperson

Kim Liddle  
Secretary

March 29, 2012  
Dated