

Minutes of the regular meeting of the Island Savings Centre Commission held in the Centre Board Room, 2687 James Street, Duncan, on Thursday, May 9, 2013 at 2:30 pm.

**PRESENT:** A. Siebring, B. Lines, S. Jackson, T. Duncan, J. Woike

**ALSO**

**PRESENT:** W. Jones, CAO  
R. Austen, General Manager, Parks Recreation & Culture  
J. Elzinga, Manager, Island Savings Centre  
J. Wakeham, Manager, Facility, Fleet and Transit  
B. Coleman, Coordinator, North/Central Cowichan Facility  
D. Williams, Programmer, Youth Outreach  
A. Plunet, Recording Secretary

**ABSENT:** K. Schrader, L. Duncan, L. Iannidinaro

The order of the meeting was adjusted to address D1 Delegation first on the agenda, and to move up in order: R1 Staff Report; MB4 Operations Work Plan; and R2 Youth Outreach Staff Report.

**APPROVAL OF  
AGENDA  
2013-27**

**It was moved and seconded to approve the agenda as presented.**

**MOTION CARRIED**

**ADOPTION OF  
MINUTES  
2013-28**

**It was moved and seconded that the minutes of the March 14, 2013 regular meeting of the Island Savings Centre Commission be approved.**

**MOTION CARRIED**

**D1**

Val Nicol of Cowichan Division of Family Practice spoke on the overlap of goals and objectives between VIHA, Island Savings Centre and the Cowichan Valley Division of Family Practice. Although VIHA has not identified a sustainable plan for this Division past March 31, 2015, Commission support was given to continue to pursue the concept of possible partnership opportunities with this community service. It was suggested that a meeting be called for further discussion.

**2013-29**

**It was moved and seconded that the Island Savings Centre coordinate a meeting to discuss the Primary Health Care Facility at the Island Savings Centre, with invitations sent to the Cowichan Division of Family Practice, the Cowichan Community Health Network, the Cowichan Valley Regional Hospital District, and VIHA.**

**MOTION CARRIED**

**R1** B. Coleman, North/Central Cowichan Facility Coordinator, gave a verbal staff report on ongoing projects at the Island Savings Centre, including site development of fast charge and secondary charge stations, arena roof tender, improving the loading dock area, repainting of Portals and Cowichan Suite, replacement of emergency generator, arena door replacement, developing of a roundabout on University Way, compressor replacement and working with the CVRD recreation centres, to improve air quality for user groups in the arenas through an upgrade for gas detection.

**NB4** The Manager of Facility, Fleet and Transit submitted the Operations Division Work Plan for 2013, identifying high, medium and low priorities. Security cameras were identified among the list of priorities to help address the increase in security issues at the Island Savings Centre.

J. Wakeham and B. Coleman left the meeting at 3:50 p.m.

#### **BUSINESS ARISING**

**BA1** The Island Savings Centre Manager reported with a power point presentation on Sport Tourism potential in the Cowichan Valley, for present discussion and budget discussion at a future date. General support was given for establishing a framework of how to consider sport tourism initiatives. Although Manager Elzinga's presentation was specific to Sports Tourism, Councillor Jackson stated that the same community benefits as presented in the Sports Tourism concept, could also be applied to Cultural Tourism. The Manager was directed to present his report to other recreation commissions to gauge if there is support to establish a sport tourism strategy.

**2013-30** **It was moved and seconded that the Sport Tourism presentation be taken to other Recreation Centre Commissions to establish if there is a level of support to pursue a Sport Tourism strategy.**

#### **MOTION CARRIED**

**BA2** J. Elzinga reviewed for Commission information, the liquor inspector visit during an Old timers' hockey game, and the Commission approved initiative to begin serving alcohol in the dressing rooms in a three way partnership between the Island Savings Centre, the user group and the Liquor Licensing Branch.

**BA3** At the Commission's request, a historical background of the Arts and Culture Division was provided by W. Jones, CAO. Although Commission support was expressed for the Theatre and arts and culture activities benefiting the contributing partners, concerns raised about funding work outside of the Cowichan Theatre and the nine funding partner jurisdictions.

Support was voiced for the development of an arts and culture plan and function that would serve the entire region and would be funded regionally.

**BA4**

J. Woike offered to Chair, and B. Lines and S. Jackson to be on a Food and Beverage Sub Committee to review food and beverage in the Island Savings Centre.

**CORRESPONDENCE**

**C1**

An April 11, 2013 email from Darrin St. Amand requested clarity regarding the decision to deny funding relief to a local hockey tournament. As the Island Savings Centre is already highly subsidized, staff was directed to contact Mr. St. Amand to explain the Commission decision not to fund.

**INFORMATION**

**IN1**

Councillor S. Jackson gave notice of motion that she will be bringing forward a resolution at the June 13, 2013 Island Savings Centre Regular Commission meeting:

“In light of recent emails widely broadcast as a result of the on line discussion of our previous minutes, that the ISC Commission request that the CVRD staff review The CVRD Harassment Policy and make recommendations to the Board including but not limited to:

- i. updating the language and
- ii. consequences of harassment by staff or elected representatives”.

**DEPARTMENT REPORTS**

**R2**

D. Williams, Youth Outreach Programmer reported: Youth Outreach continues to work with community agencies. Recent outreach activities include Youth Week, Spring Break workshop and activities with Cowichan Tribes, and cultural diversity discussions at a BCRPA conference. Rebalancing of work duties now includes developing children’s programs.

D. Williams left the meeting at 4:10 p.m.

**BA3**

In K. Schrader’s absence, J. Elzinga reported for the Arts & Culture Division on her plans to write a Cultural Spaces Grant with bundling of projects for maximum benefit. Should the grant be approved, a 50% savings could be obtained. If a washroom at stage level was included in the bundle, and the grant was approved, the cost for the capital projects would still be less than the approved 2013 Budget.

**2013-31**

**It was moved and seconded to approve a Cowichan Theatre washroom at stage level subject to the inclusion of it in the Cultural Spaces Grant proposal, and subsequent approval of the grant.**

**MOTION CARRIED**

**R4** J. Elzinga, reported on significant events at the Island Savings Centre, including the U16 Female Cup, Provincial wrestling event, and potential arena cross motor event. The Aquannis Centre Management agreement will require some clarification before being brought forward for Commission information. Discussion is underway with the School District regarding provision of additional parking.

W. Jones and R. Austen left the meeting at 5:15 p.m.

**NEW BUSINESS**

**NB1** Four successful recipients of the 2013 Cowichan Valley Arts and Sports Scholarships awards have been chosen. Chair Siebring and Councillor Duncan will present the awards at the school's upcoming graduation ceremonies.

**NB2** It was suggested that the Island Savings Centre and Arts & Culture Divisional Work Plans be tabled for discussion to the next Commission meeting.

**2013-32** **It was moved and seconded to table discussion on the Island Savings Centre and Arts & Culture Division Work Plans for further discussion at the June 13, 2013 Commission meeting.**

**MOTION CARRIED**

**RESOLVE INTO CLOSED SESSION** **2013-33**  
5:23 p.m. **It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter, Section Part 4, Division 3, Section 90, Subsection (1) (k) Negotiations.**

**MOTION CARRIED**

**RISE FROM CLOSED SESSION** **2012-36**  
5:38 p.m. **It was moved and seconded that the Commission rise without Report.**

**MOTION CARRIED**

**ADJOURNMENT** **2012-37**  
5:38 p.m. **It was moved and seconded that the meeting be adjourned.**

**MOTION CARRIED**

Certified Correct:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Dated: