

Minutes of the Regular meeting of the Regional Services Committee held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, May 27, 2009 at 6:00 p.m.

PRESENT: Chair P. Kent
Directors M. Dorey, L. Duncan, G. Giles, D. Haywood,
R. Hutchins, L. Iannidinardo, K. Kuhn, M. Marcotte,
T. McGonigle, I. Morrison and G. Seymour
Alternate Director R. Hartmann

ABSENT: Directors K. Cossey, B. Harrison and T. Walker

ALSO

PRESENT: Warren Jones, Administrator
Kathleen Harrison, Deputy Corporate Secretary
Mark Kueber, General Manager, Corporate Services
Tracy Bowen, Accountant, Corporate Services
Tom Anderson, General Manager,
Planning & Development
Kate Miller, Manager, Regional Environmental Policy
Jacob Ellis, Manager, Corporate Planning
Dominique Beesley, Recording Secretary

**APPROVAL OF
AGENDA**

It was moved and seconded that the agenda be amended with the addition of the following New Business Item:

**NB1 Staff Report from the Parks and Trails Manager
Re: Projects for Application to the Western Economic
Diversification Canada Program;**

and that the agenda, as amended, be approved.

MOTION CARRIED

**ADOPTION OF
MINUTES
2M1**

**It was moved and seconded that the minutes of the May 27, 2009
Regular Regional Services Committee meeting be adopted.**

MOTION CARRIED

It was the consensus of the Committee to vary the order of the agenda by placing Item 5SR1 before Item 4D1.

STAFF REPORTS

5SR1

Staff Report from the Manager, Finance Division dated May 19, 2009, re: Cowichan Valley Regional District's 2008 Financial Statements and 2008 Audit Report, was considered:

The General Manager, Corporate Services, introduced Baljeet Basi, Assurance Manager and Terry Shepherd, Business Advisor both of Meyers Norris Penny who conducted an audit of the CVRD's 2008 Financial Statements.

Terry Shepherd provided an overview and answered questions from the Committee.

It was moved and seconded that it be recommended to the Board:

- 1. That the Cowichan Valley Regional District's 2008 Financial Statements be accepted.**
- 2. That the Directors' 2008 Statement of Remuneration and Expenses be accepted.**
- 3. That the Audit Findings Report dated April 24, 2009 be received.**

MOTION CARRIED

DELEGATIONS

4D1

The Manager, Corporate Planning, introduced Kyle Braid and Paul Musca, representing Ispos Reid who presented and distributed the first draft of the Cowichan Valley Regional District 2009 Strategic Planning Survey. Mr. Braid provided an overview and answered questions regarding the Survey which included responses from 400 residents from all areas of the Regional District.

NEW BUSINESS

NB1

Staff Report from the Parks and Trails Manager dated May 27, 2009, re: projects for application to the Western Economic Diversification Canada Program, was considered:

7:01 p.m.

Director Seymour left the meeting at 7:01 p.m.

It was moved and seconded that it be recommended to the Board that the following two projects for application to the Western Economic Diversification Canada Program Grants be approved:

- 1. Recreational Infrastructure Canada Program: Cowichan Valley Trail – Lake Cowichan to Nanaimo Regional District Section**
- 2. Community Adjustment Fund – Historic Kinsol Trestle Rehabilitation.**

MOTION CARRIED

ADJOURNMENT

It was moved and seconded that the meeting adjourn.

MOTION CARRIED

7:03 p.m.

The meeting adjourned at 7:03 p.m.

Chairperson

Recording Secretary

Dated: _____