

MINUTES OF ELECTORAL AREA I (Youbou/Meade Creek) PARKS COMMISSION MEETING

DATE: October 11, 2011

TIME: 7:00pm

MINUTES of the Electoral Area I Parks Commission Meeting held on the above noted date and time in Youbou Lanes, Youbou, BC. Called to order by chair at 7:01pm.

PRESENT:

Chairperson: Marcia Stewart

Vice-chairperson: Gerald Thom

Members: Dave Charney, Dan Nickel, Gillian Scott, Ken Wilde

ALSO PRESENT:

Director: Klaus Kuhn

Alternate Director:

Secretary: Tara Daly

REGRETS:

GUESTS: Ryan Dias, CVRD

ACCEPTANCE OF AGENDA

It was Moved and Seconded to accept the agenda with additions under Old Business Bear Proof Garbage Cans and under New Business Lifeguard Shack and Little League Park Concession included with Budget and Price Park Boundary Adjustment and BC Hydro Hazard Tree Risk Assessment.

MOTION CARRIED

ACCEPTANCE OF MINUTES

It was Moved and Seconded that the minutes of September 13, 2011 be accepted.

MOTION CARRIED

BUSINESS ARISING

- None

CORRESPONDENCE

- None

DIRECTOR'S REPORT

- **Lake Accesses** ~ several people have approached Director Kuhn about the Highways Public accesses; he has approached Brian Farquhar about costs of taking over; R. Dias said the Capital Regional District has an agreement with Ministry of Highways and Infrastructure that is being looked at; possibly lean towards a 5-year permit agreement rather than purchase; identify a few to begin with rather than all; G. Thom has a map of the accesses that he will bring to the next meeting
- **Arbutus Park** ~ CLR will not pay towards upgrades and/or new buildings at the park; discussion held about the possibility of charging users; building with two (2) toilets and two (2) sinks per side with lifeguard and storage space in middle is needed; CVRD is looking into putting Grant applications forward to the Provincial Government with the announcement by

Premier Christy Clark's \$30 million Recreation Grant monies available; Commission should think about donations to help defray the costs

COWICHAN LAKE RECREATION

- **Hallowe-en Party** ~ annual gathering at Youbou Community Hall on October 31st; costume judging, Haunted House, free hotdogs, fireworks

CHAIRPERSON'S REPORT

- **None**

COWICHAN VALLEY REGIONAL DISTRICT

- **Marble Bay Park** ~ signage has been updated to reflect the trail extension and difficulty

OLD BUSINESS

- **Community Survey** ~ as M. Stewart received no responses, this will be reviewed at a later date; if Commission members have any ideas they can email M. Stewart
- **Broom Puller** ~ Pallisers don't have it; R. Dias will check their equipment to see if it's there; it is CVRD property

NEW BUSINESS

- **Little League Park Concession** ~ the cooking area needs freshening with maintenance being done on the screen above the grill and the vent; the hot water tank and the fridge don't work; discussion by Commission about which direction should be taken; not used a great deal, OAPs use during Labour Day Weekend, Slow Pitch uses a BBQ and coolers; it's important to have the washroom facilities; R. Dias will check into what exactly needs to be done and costs
- **Price Park** ~ Bear Proof Garbage Cans are situated so that the back door for emptying and changing the bag is too close to the park sign; R. Dias will check into
- **Boundary Adjustment** ~ Tanya Soroka, CVRD Parks Planner has suggested that this long standing situation be resolved

It was Moved and Seconded that the part of the trail through Price Park that cuts across Lot 27 Miracle Way be surveyed, at the owner's request,

AND THAT the total costs (survey and legal) be split 50/50 between the owner of Lot 27 and Youbou/Meade Creek Parks

AND THAT at least two (2) estimations be sought from Land Surveyors

MOTION CARRIED

M. Stewart opposed

- **Hazard Tree Risk Assessment** ~ BC Hydro approached unsolicited CVRD with concerns of some danger trees – in Price Park there are four (4) Douglas Firs and one (1) Big Leaf Maple and in Lubin Park there is one (1) dead Alder; this is a pro-active program by BC Hydro with no cost to the Commission; R. Dias noted they have asked to be on site when the trees will be removed to determine what will be done with the fallen trees and also to ensure that, if possible, the trees be only taken down to 'habitat height of the surrounding trees'; there is currently no policy for tree cutting or removal in parks but one will be coming forward to the CVRD Board
- **Safety Audit** ~ done by CLR; corporate responsibility is to inform the Commission and to put in place the suggestions; some of the concerns include signage upgrade, signage on dock informing where it's safe to dive, replace diving board, handrail on concrete wall, replace boomsticks with swim floats

- **Summer Student Crew** ~ four (4) days is not really enough time to make a difference; this coming summer will see the crew reporting to Youbou allowing them to work eight (8) hour days rather than being paid travelling time; Commission decided to put five (5) days in the 2012 Budget; R. Dias suggested the Commission think of the Summer Crew as supplemental maintenance; some ideas brought up were trail maintenance, Little League Park backstop painting, Little League Park concession clean-up
- **Five Year Plan** ~ R. Dias urged the Commission to look seriously at 5-year plans for all parks
- **Reserve Amount** ~ R. Dias will email amount
- **Grant Application** ~ hopefully B. Farquhar will have further information on the progress of the grants

ADJOURNMENT

It was Moved and Seconded that the meeting be adjourned 9:25pm.

MOTION CARRIED

NEXT MEETING

November 8, 2011

7pm at Youbou Upper Hall

/s/ Tara Daly

Secretary