

MINUTES OF ELECTORAL AREA I (Youbou/Meade Creek) PARKS COMMISSION MEETING

DATE: October 12, 2010

TIME: 7:00pm

MINUTES of the Electoral Area I Parks Commission Meeting held on the above noted date and time at Youbou Lanes, Youbou, BC. Called to order by chair at 7:07pm.

PRESENT:

Chairperson: Marcia Stewart

Vice-chairperson: Sheny Gregory

Members: Dan Nickel, Gerald Thom

ALSO PRESENT:

Director: Klaus Kuhn

Alternate Director:

Secretary: Tara Daly

REGRETS: Dave Charney, Wayne Palliser

GUESTS: Ryan Dias (CVRD)

ACCEPTANCE OF AGENDA

It was Moved and Seconded to accept the agenda as circulated.

MOTION CARRIED

ACCEPTANCE OF MINUTES

It was Moved and Seconded that the minutes of September 14, 2010 be accepted with the following amendment:

Sheny Gregory as Vice-chairperson

MOTION CARRIED

BUSINESS ARISING

- **Mile 77 Park** ~ the dead trees at the creek mouth have been removed. The dirt area around the trees on the grassy area will be increase to avoid damage done by weed-wacking
- **Nantree Park** ~ the broken wharf ladder will be fixed in January
- **Font Board** ~ is on from 5pm to 9:30pm. R. Dias is checking to see if it has a photo cell
- **Student Crew** ~ overage is a matter of bookkeeping not increased costs, Finance wants Student Crew costs in one place for monitoring
- **Maintenance Contract** ~ fragmenting the contract cannot be accomplished unless given by CVRD Board direction; Swordfern Park maintenance wouldn't show much of a savings by having a resident maintain; CVRD contractors have liability insurance
- **Maintenance Contractor duties** ~ washrooms aren't be cleaned very well, garbage isn't removed regularly at Nantree Park allowing the bears to get into it
- **Arbutus Park** ~ unsafe trees that were brought down have been cut up by a local resident but there were complaints/concerns by others so it has stopped to avoid confrontation
- **Mile 77 Park** ~ Commission suggested no watering at park next year; R. Dias noted watering was only three (3) days a week and the potential for weeds and the turf dieing is great, he noted that maintenance staff make decisions on the necessity to water; aeration and overseeing is done on a yearly basis, fertilizing is two (2) to three (3) times a year, once done through the winter

CORRESPONDENCE

- NONE

DIRECTOR'S REPORT

- attended UBCM
- **Mann property** ~ owners had previously commented on the public right-of-way located 15 metres from the high water mark suggesting a property exchange; the Commission would like to maintain the right-of-way
- **Woodland Shores** ~ no rezoning application has been received at this point for a boat launch
- **Font Board** ~ suggested at some point that it could say 'Entering Youbou – speed limit 50km'

COWICHAN LAKE RECREATION

- **PlayBook** is out with registration going well; badminton and ping pong will start in Youbou next Wednesday
- **Arena** completion date is the end of November 2010
- **Youbou Community Hall** kitchen (upper hall) is completed, electrical upgrades for the entire hall will be completed by the end of the year (2010), the outside of the hall will be powerwashed; L. Blatchford has asked that the upper section of the mainhall be painted to match the lower part

CHAIRPERSON'S REPORT

- **Photo-op** at Woodland Shores to announce the opening of the new park and the 'name the park' contest winners

COWICHAN VALLEY REGIONAL DISTRICT – Ryan Dias

- covered in other areas

OLD BUSINESS

- NONE

NEW BUSINESS

- **Flag at Arbutus Park** ~ G. Thom will organize its winter removal
- **Font Board** ~ G. Thom will change noting the need to clean up yards and keep in garbage to deter bears
- **Park Maintenance forms** ~ email to M. Stewart; R. Dias noted that CVRD staff need to know about problems and encourage calls; for meaningful after-hours emergencies the Parks hotline is 250-715-9191
- **Budget discussions**
 - * **Student Crew** is basically \$800/day, sometimes subsidized by grants which amount to \$4/hour; currently only using crew for 1½ days isn't too productive so suggest either increasing or getting rid of them completely; the hired crew spends seventeen (17) weeks in the Regional District
 - * **Woodland Shores** costs for cutting grass, blowing, and weeding once a week is \$350, there are three (3) parks and weedwacking on trails included in budget numbers (\$13 000/year)
 - * **Little League Park** ~ the blackberries have been cut back along back access road
 - * **Woodland Shores ~ Stoker Park** needs toilet paper dispensers in washroom and another fertilizer session; **Playfield** will be fertilized one more time this year; **Uplands** will have tree removals done if necessary to maintain safety

- * **Short term Debt** ~ this is last payment
- * **Any Budget Surplus** ~ buy materials needed (toilets for Arbutus Park) in 2010 but do installation in 2011; upgrade electrical properly at Arbutus Park
- * **Arbutus Park** ~ sand for the beach needs to be brought in for next summer
- * R. Dias noted that Area I Parks are not in a growth mode, but more of a maintenance mode; with eleven (11) major parks, the area is the envy of the rest of the CVRD
- * Commission noted that Creekside Park should be Mile 77 Park in the budget
- **Spring Beach** ~ Director Kuhn will look into the direction that Ministry of Forests is going with maintenance and use of parkland
- **For Maintenance Contract discussion** ~ Mile 77 Park should be cleaned 1/week for the season; Little League Park should be cleaned 1/week for the season except during ball season from May 1st to July 15th when it should be cleaned 2/week; Stoker Park should be cleaned 1/week for July and August only
- **Gatekeeper** will inform Maintenance contractor or Parks staff of any major issues
- **Playground at Mile 77 Park** ~ swing set is a minimum of \$7 000; fundraising is a possibility

ADJOURNMENT

It was Moved and Seconded that the meeting be adjourned at 8:45pm.

MOTION CARRIED

NEXT MEETING

November 9, 2010
7pm at Upper Hall

PLEASE NOTE: Location of meeting

/s/ Tara Daly
Secretary