

Minutes of a Meeting of the
Community Safety Advisory Committee
held in CVRD Committee Room #2, 175 Ingram Street, Duncan,
on Friday, May 5th, 2006 at 9:30 a.m.

PRESENT: Director Phil Kent, Chairperson
Director Gerry Giles
Michelle Bell, South-end Community Representative
Jan Christenson, Town of Ladysmith Councillor
Sandra Goth, Cowichan Family Life
Melissa Hailey, North Cowichan Councillor
Eden Haythornthwaite, School District #79
Candace Spillsbury, Social Planning Cowichan

REGRETS: Carol Blatchford, Cowichan Lake Community Services
Kathryn Dale, Community Options Society
Jim Harnden, CV Independent Living RC

ALSO PRESENT Terri Dame, Safer Futures
Frank Raimondo, CVRD Administrator
Saila Hull, CVRD Special Projects Coordinator
Bonnie Walsh, CVRD Recording Secretary

AGENDA

It was moved and seconded that the agenda be approved.

MOTION CARRIED

**ORIENTATION OF
COMMITTEE**

Attendees introduced themselves and identified the organization(s) they are associated with. Saila Hull provided binders to the new members; she reviewed the binder contents and asked that members make suggestions to her of any other additional items they would like included. Terri Dame provided a brief introduction and history of the committee for the new members.

**ADOPTION OF
MINUTES**

It was moved and seconded that the minutes of the October 6th, 2005, meeting be adopted.

MOTION CARRIED

**BUSINESS
ARISING FROM
THE MINUTES**

BA1

Draft Terms of Reference (TOR). Saila provided draft Terms of Reference to the committee. Following discussion and a briefing by Mr. Raimondo, it was the consensus of the committee to individually review the TOR with a goal of the committee completing a final draft by the end of July. Committee member comments should be forwarded to Saila Hull, the staff liaison for this committee. <Mr. Raimondo departed at 9:50>.

- BA2** **Community Health and Safety Action Plan.** Terri Dame briefed the committee on the history of the action plan. She asked that members review the report and suggested that once the report has been reviewed, the goal of this committee could be to develop the action plan. Developing the plan would be achieved by the committee identifying who or what agency would be capable of acting upon specific issues and by devising mechanisms to enable the committee to work with those agencies.
- BA3** **Comprehensive Community Safety Initiative (CCSI) Update.** Terri Dame provided the committee with the history of the CCSI. She advised that Safer Futures has applied for funding of a 3-year project that, if approved, would begin in July. They hope to be advised by the end of May if their application is successful. She noted that this initiative has strong ties with the City of Duncan, the Municipality of North Cowichan and Social Planning Cowichan. The possibility of holding a workshop to review the Community Health and Safety Action Plan, as well as the CCSI was discussed. Members were asked to review both documents and to e-mail Terri advising what they would like the focus of the workshop to be. A date for the workshop will be discussed at the next meeting.

INFORMATION

- IN1** **Community Partnerships in Support of Offender Reintegration Survey.** Saila Hull briefed the committee on the subject letter that also included a survey. She advised that the CVRD did not respond to this FCM initiative and that the item is provided for information only.
- IN2** **Youth Outreach Worker Position at the Cowichan Centre.** Saila Hull advised that in the binders she provided there is information that details some of the background with regard to the establishment of this position. She noted that the position was originally staffed in a temporary capacity but has since been established as a permanent position. The first report of the Youth Outreach Worker wasn't presented, due to a delay in the Cowichan Centre Commission (CCC) meeting. For procedural reasons, the report will be received first by the CCC, and then released for further distribution. A possible second position (not funded by the CVRD) was discussed. It was noted that an internal candidate with a recreation background filled the first position; however it is understood that the intention is to staff the second position with a person having a "street work outreach" background.

IN3

Transit Initiatives Update. Saila Hull reported that as a result of this committee's delegation, the Transit committee explored the possibility of offering free transit. A new fare structure was devised which offers larger discounts for students and seniors as well as for the purchase of tickets and passes. As well, a couple of free transit days are being planned. In addition, an assistance program in cooperation with the United Way will provide several hundred free tickets to service providers for use by their member agencies. The implication of free transit passes/tickets on Para transit, which is funded differently, was also noted.

NEW BUSINESS**NB1**

Contact Information – Committee Representatives. Saila Hull provided a contact list of current members; she asked that members liaise directly with her to update or augment any of the information

NB2

Meeting Date and Time. The meeting date and time was discussed. It was agreed that the CSAC would plan to meet on the first Tuesday of each month at 5:00 p.m.

NEXT MEETING

The next meeting will be held June 6th at 5:00 p.m. in CVRD Committee Room #2.

ADJOURNMENT

11:05 a.m.

It was moved and seconded that the Community Safety Advisory Committee meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 11:05 a.m.

Chairperson

Recording Secretary

Dated: _____