

Minutes of the Regular meeting of the Regional Services Committee held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, October 28, 2009 at 6:05 pm.

PRESENT: Chair P. Kent
Directors K. Cossey <at 6:07 pm>, M. Dorey,
L. Duncan, G. Giles <to 8:27 pm>, B. Harrison,
D. Haywood, R. Hutchins <at 6:13 pm>,
L. Iannidinaldo, K. Kuhn, T. McGonigle, I. Morrison,
M. Marcotte, G. Seymour, and T. Walker

ALSO

PRESENT: Warren Jones, Administrator
Mark Kueber, General Manager, Corporate Services
Tom Anderson, General Manager, Planning and
Development
Brian Dennison, General Manager, Engineering and
Environment
Sharon Moss, Manager, Finance
Geoff Millar, Manager, Economic Development
Kate Miller, Manager, Regional Environmental Policy
Jacob Ellis, Manager, Corporate Planning
Kathleen Harrison, A/Manager, Corporate Secretariat
Dominique Beesley, Recording Secretary

**APPROVAL OF
AGENDA**

It was moved and seconded that the agenda be approved.

MOTION CARRIED

6:07 pm

Director Cossey joined the meeting at 6:07 pm.

**ADOPTION OF
MINUTES
2M1**

It was moved and seconded that the minutes of the Regular meeting of Regional Services Committee held September 23, 2009 be adopted.

MOTION CARRIED

**BUSINESS
ARISING FROM
THE MINUTES**

Director Morrison noted that he received a telephone inquiry regarding Item NB2, Page 3 of the minutes, and requested the Administrator to verify the origin of the caller.

DELEGATIONS

4D1

Theresa Gerritsen representing Safer Futures and the CVRD Community Safety Advisory Committee provided a presentation on activities of the Committee which, she said, include:

- the *Cowichan Region Safety Lens, Community Safety Bulletin, and Making the Links: A Tool Kit for Engaging Local Neighbourhoods* documents;
- a safe needle disposal strategy toolkit;
- implementing a designated domestic violence court;
- working with the citizens' advisory on parole release; and
- the ongoing creation of strategies to address issues of safety.

6:13 pm

Director Hutchins joined the meeting at 6:13 pm.

4D2

Gary Rolston representing Cowichan Valley Agricultural Study provided a presentation on the draft Cowichan Valley Agricultural Plan and responded to questions from the Committee.

STAFF REPORTS

5SR1

Staff Report from the Manager, Economic Development dated October 28, 2009, regarding the Cowichan Region Area Agricultural Plan, was considered.

It was the consensus of the Committee that more information regarding the hiring of an Agricultural Development Officer and the formation of an Agricultural Development Committee, including the proposed terms of reference, membership, and reporting hierarchy, was needed.

It was moved and seconded that the Staff Report from the Manager, Economic Development dated October 28, 2009, regarding the Cowichan Region Area Agricultural Plan, be referred to the Administrator for further clarification.

MOTION CARRIED

5SR2

Staff Report from the Manager, Finance dated October 16, 2009, regarding Municipal Insurance Association Liability Insurance, was considered.

It was moved and seconded that staff provide an update on Westcoast Landfill Diversion Corporation at a future Closed Session meeting.

MOTION CARRIED

It was moved and seconded that the Staff Report from the Manager, Economic Development dated October 28, 2009, regarding the Cowichan Region Area Agricultural Plan, be received and filed.

MOTION CARRIED

5SR3 Staff Report from the General Manager, Engineering & Environment dated October 21, 2009, regarding Utility Takeover Policy, was received.

5SR4 Staff Report from the Manager, Regional Environmental Policy dated October 20, 2009, regarding the Cowichan Valley Regional District Environment Commission membership, was considered:

It was moved and seconded that it be recommended to the Board that the following appointments to the Environment Commission be approved:

Appointed for a term to expire December 31, 2010:

**Chris Wood;
Peter Keber;
Rodger Hunter; and
Roger Wiles.**

MOTION CARRIED

5SR5 Staff Report from the Manager, Regional Environmental Policy dated October 20, 2009, re: status of the Chinook fisheries, was received.

**RESOLVE INTO
CLOSED
SESSION
8:19 pm**

It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter Part 4, Division 3, Section 90, Subsection (1) (l) Regional Objectives.

MOTION CARRIED

**RISE FROM
CLOSED
SESSION
8:37 pm**

It was moved and seconded that the Committee rise without report and return to the Regular portion of the meeting.

MOTION CARRIED

5SR6 Staff Report from the Manager, Corporate Planning dated October 21, 2009, regarding corporate strategic planning, was received.

ADJOURNMENT
8:37 pm

It was moved and seconded that the meeting adjourn.

MOTION CARRIED

The meeting adjourned at 8:37 pm.

Chairperson

Recording Secretary

Dated:_____