

Minutes of the Regular meeting of the Regional Services Committee held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, November 25, 2009 at 6:34 pm.

PRESENT: Acting Chair R. Hutchins
Directors K. Cossey, M. Dorey, L. Duncan, G. Giles,
B. Harrison, D. Haywood, L. Iannidinardo, K. Kuhn,
T. McGonigle, I. Morrison, M. Marcotte and
G. Seymour
Alternate Directors R. Cadorette and R. Hartmann

ABSENT: Chair P. Kent and Director T. Walker

ALSO

PRESENT: Warren Jones, Administrator
Joe Barry, Corporate Secretary
Mark Kueber, General Manager, Corporate Services
Tom Anderson, General Manager,
Planning and Development
Brian Dennison, General Manager,
Engineering and Environment
Sybille Sanderson, A/General Manager, Public Safety
Sharon Moss, Manager, Finance
Geoff Millar, Manager, Economic Development
Kate Miller, Manager, Regional Environmental Policy
Kate McIntosh, Manager, Human Resources
Steve Hurcombe, Budget Coordinator
Dominique Beesley, Recording Secretary

**CALL TO
ORDER**

The Corporate Secretary explained that Director Kent, Mayor, City of Duncan and Director Walker, Mayor, District of North Cowichan were absent because they were attending a meeting for their citizens who were affected by the recent Cowichan River flooding.

The Corporate Secretary called the Committee meeting to order and explained the procedure for appointing an acting Chair.

It was moved and seconded that Director Hutchins be appointed to Chair the meeting.

MOTION CARRIED

**APPROVAL OF
AGENDA**

It was moved and seconded that the agenda be approved.

MOTION CARRIED

**ADOPTION OF
MINUTES
2M1**

It was moved and seconded that the minutes of the Regular meeting of Regional Services Committee held October 28, 2009 be adopted.

MOTION CARRIED

4D1

Catherine Brandon, Cowichan Sportsplex and representing Chesterfield Sports Society introduced Don McClintock, President, Andy Hutchins, former President, and Richard Ellis, Treasurer all of the Chesterfield Sports Society. Ms. Brandon provided a presentation on the Cowichan Sportsplex and requested a regional grant-in-aid of \$100,000.

7:56 pm

Director Morrison left the Board Room at 7:56 pm.

It was moved and seconded that the grant-in-aid request in the amount of \$100,000 from the Chesterfield Sports Society be referred to the 2010 budget deliberations.

MOTION CARRIED

7:58 pm

Director Morrison returned to the Board Room at 7:58 pm.

4D2

Christine Fagan and Bev Thompson, Volunteer Coordinator, both representing the Cowichan Intercultural Society, provided a presentation on 'greeting our stories about our house' and circulated an invitation for training on *The Arts and Civic Engagement Toolkit* from 5:00 pm on Thursday, January 21, 2010 to 5:00 pm on Saturday, January 23, 2010.

4D3

Rodger Hunter, Coordinator, representing Cowichan Basin Water Advisory Council, provided a presentation on the status of the Cowichan Basin Water Management Plan and presented proposed governance for a Cowichan basin water advisory council.

7:40 pm

The Committee recessed from 7:40 pm to 7:47 pm.

**2010 BUDGET
REVIEW**

The General Manager, Corporate Services provided a brief overview of the 2010 draft budget review process to date noting that staff were in attendance to answer any questions.

Staff has prepared the draft budget, explained Mr. Kueber, based on the core 2009 budget. Mr. Kueber noted that a substantial decrease in surplus has occurred this year which resulted in an \$800,000 increase to the tax requisition.

Responding to questions from the Committee regarding the process to make changes to the draft 2010 budget, Mr. Kueber explained that a Committee resolution, for the Board's approval, would be required.

Mr. Kueber also reviewed the Board's General Government allocation policy as well as all the other allocations that due to charging the various functions with the services they receive.

5SR1 Staff Report from the Acting General Manager, Public Safety dated November 18, 2009, regarding Antenna Site Agreement—Mt. Bruce, Saltspring Island, was considered:

It was moved and seconded that it be recommended to the Board that the Chair and Corporate Secretary be authorized to sign the renewal agreement for the use of the Mt. Bruce CI911 Antenna Site.

MOTION CARRIED

6C1 Director Ian Morrison, regarding Regional tourism, was considered.

It was moved and seconded that the correspondence from Director Ian Morrison regarding Regional tourism be referred to the next Regional Services Committee meeting.

MOTION CARRIED

ADJOURNMENT **It was moved and seconded that the meeting adjourn.**
9:00 pm

MOTION CARRIED

The meeting adjourned at 9:00 pm.

Chairperson

Recording Secretary

Dated:_____