

Minutes of the Regular meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, January 13, 2010 at 4:00 pm

PRESENT: Chair G. Giles,
Directors K. Cossey, M. Dorey, L. Duncan,
B. Harrison, D. Haywood, R. Hutchins <4:07 pm>,
L. Iannidinaro, P. Kent, K. Kuhn, M. Marcotte,
T. McGonigle <5:18 pm>, I. Morrison, G. Seymour
and T. Walker

ALSO PRESENT: Warren Jones, Administrator
Joe Barry, Corporate Secretary
Brian Dennison, General Manager,
Engineering & Environmental Services
Bob McDonald, Manager,
Recycling & Waste Management
Kate Miller, Manager, Regional Environmental Policy
Dan Derby, General Manager, Public Safety

**APPROVAL OF
AGENDA**

10-009

**It was moved and seconded that the agenda be amended with the
Deletion of Agenda Item B1 "CVRD Bylaw No. 3320"**

and the addition of New Business items:

NBCS1 Third Party Negotiations {Sub (2) (b)}
NBCS2 Employee Relations {Sub (1) (c)}
**NB1 Staff Report from the Bylaw Enforcement Officer
Re: Ticketing Bylaw Amendment**
**NB2 "Cowichan Valley Regional District Bylaw No. 3349 -
Ticket Information Authorization Amendment Bylaw,
2010", 1st, 2nd and 3rd reading and adoption**
NBRES2 Appointment of Area I Parks Commission

and that the agenda, as amended, be approved.

MOTION CARRIED

**RESOLVE INTO
CLOSED SESSION**

10-010 **It was moved and seconded that the meeting be closed to the public in
4:04 pm** **accordance with the Community Charter Part 4, Division 3, Section
90, Subsections (1) (c), (e), (g), and (2) (b)}.**

MOTION CARRIED

**RISE FROM
CLOSED SESSION**

10-013 **It was moved and seconded that the Board rise without report and
5:35 pm** **return to the Regular portion of the meeting.**

MOTION CARRIED

The Board agreed by consensus to adjourn until 6:00 pm.

6:07 pm **The Regular portion of the Board meeting of January 13, 2010 resumed at
6:07 pm.**

**ADOPTION OF
MINUTES**

10-014 **It was moved and seconded that the minutes of the December 9, 2009
Regular Board meeting be adopted.**

MOTION CARRIED

**BUSINESS ARISING
FROM MINUTES**

There was no business arising.

DELEGATIONS

D1 Tina Phillips representing the Cowichan Search and Rescue Society
provided the Board with an update of the Cowichan Search and Rescue
acquisitions, activities and training progress and capabilities as they
pertain to public safety and rescue in the CVRD.

REPORT OF CHAIRPERSON

RC1 The Chair provided an overview of the 2010 CVRD Standing Committee
appointments.

The **2010 CVRD Standing Committee** appointments are listed for
information:

2010 STANDING COMMITTEES**REGIONAL SERVICES:**

Director P. Kent, Chair	Director L. Iannidinardo
Director R. Hutchins, Vice - Chair	Director K. Kuhn
Director K. Cossey	Director M. Marcotte
Director M. Dorey	Director T. McGonigle
Director L. Duncan	Director I. Morrison
Director G. Giles	Director G. Seymour
Director B. Harrison	Director T. Walker
Director D. Haywood	

ELECTORAL AREA SERVICES:

Director B. Harrison, Chair	Director G. Giles
Director M. Marcotte, Vice - Chair	Director L. Iannidinardo
Director K. Cossey	Director K. Kuhn
Director M. Dorey	Director I. Morrison
Director L. Duncan	

ENGINEERING & ENVIRONMENTAL SERVICES:

Director K. Cossey, Chair	Director D. Haywood
Director K. Kuhn, Vice – Chair	Director L. Iannidinardo
Director M. Dorey	Director P. Kent
Director L. Duncan	Director M. Marcotte
Director G. Giles	Director I. Morrison
Director B. Harrison	

PARKS:

Director M. Dorey, Chair	Director B. Harrison
Director I. Morrison, Vice - Chair	Director D. Haywood
Director K. Cossey	Director L. Iannidinardo
Director L. Duncan	Director P. Kent
Director G. Giles	Director K. Kuhn

TRANSIT:

Director G. Seymour, Chair	Director D. Haywood
Director I. Morrison, Vice-Chair	Director L. Iannidinardo
Director K. Cossey	Director P. Kent
Director L. Duncan	Director K. Kuhn
Director G. Giles	Director T. McGonigle
Director B. Harrison	

HEALTH ADVISORY COMMITTEE:

Director G. Seymour, Chair	Director R. Hutchins
Director M. Marcotte, Vice-Chair	Director L. Iannidinardo

Director M. Dorey
Director G. Giles

Director P. Kent

COMMUNITY SAFETY ADVISORY COMMITTEE:

Director L. Iannidinardo, Chair

Director P. Kent, Vice-Chair

KINSOL TRESTLE REHABILITATION COMMITTEE:

Director G. Giles, Chair

Director K. Cossey

Director P. Kent, Vice-Chair

Director D. Haywood

Director B. Harrison

TREATY ADVISORY COMMITTEE:

Director L. Duncan, Chair (TAC Rep)

Director R. Hutchins

Director T. Walker, Vice-Chair (TAC Alt)

Director P. Kent

Director G. Giles

COMMISSION APPOINTMENTS

10-015 It was moved and seconded that the following CVRD Board appointments to the Economic Development Commission for 2010 be approved:

Director P. Kent

Director I. Morrison

MOTION CARRIED

Chair Giles also announced the appointment of Bruce Sampson as Chair of the Economic Development Commission and Dave Jackson as Vice-Chair of the Economic Development Commission for terms to expire December 31, 2010.

10-016 It was moved and seconded that the following CVRD Board appointments to the Environment Commission for 2010 be approved:

Director L. Iannidinardo

Director P. Kent

Director R. Hutchins

MOTION CARRIED

10-017 It was moved and seconded that the following appointments to the Environment Commission be approved:

Term to expire December 31, 2011:

Dave Polster

Kevin Visscher

MOTION CARRIED

NON-CVRD COMMITTEES/AUTHORITIES APPOINTMENTS

10-018 It was moved and seconded that the following appointment to the Mayor's Advisory Committee For People with Disability Issues (formerly known as the "Mayor's Advisory Committee for People with Disabilities") be approved:

Director G. Seymour

MOTION CARRIED

10-019 It was moved and seconded the following appointments to the Municipal Finance Authority be approved:

Director T. Walker

Director K. Kuhn (Alternate)

MOTION CARRIED

10-020 It was moved and seconded that the following appointments to the Municipal Insurance Authority of BC (MIABC) be approved:

Director T. Walker

Director K. Kuhn (Alternate)

MOTION CARRIED

10-021 It was moved and seconded that the following appointment to the Island Coastal Economic Trust (ICET) be approved:

Director G. Giles

MOTION CARRIED

10-022 It was moved and seconded that the following appointment to the Island Corridor Foundation (ICF) be approved:

Jack Peake

MOTION CARRIED

The appointment of Director Kuhn and Director I. Morrison, as Alternate, to the Cowichan Lake Community Forest Cooperative were reiterated for information purposes.

10-023 It was moved and seconded that the following appointments to the Vancouver Island Regional Library Board be approved:

Director M. Dorey

Director L. Duncan (Alternate)

MOTION CARRIED

10-024 It was moved and seconded that the following appointments to the Cowichan Water Board be approved:

Director R. Hutchins, Co-Chair **Director K. Kuhn**
Director L. Iannidinardo

MOTION CARRIED

10-025 It was moved and seconded that the following appointments to the Cowichan Water Board be ratified:

Chief Lydia Hwitsum, Co-Chair
Councilor Darin George
Mayor Ross Forrest
Tim Kulchyski
David Anderson
Bruce Fraser

MOTION CARRIED

10-026 It was moved and seconded that the following Advisory Member appointments to the Cowichan Water Board be ratified:

Advisory Members:
Dr. Arvid Charlie (Luschiim), Elder Advisor
**Dr. Nicole Vaugeois, BC Regional Innovation Chair in Tourism
and Sustainable Rural Development
Vancouver Island University**

MOTION CARRIED

RC2 **DRAFT 2010 CVRD Committee Calendar**

10-027 It was moved and seconded that the 2010 CVRD Committee Calendar be approved.

MOTION CARRIED

CORRESPONDENCE

C1 Correspondence from Mayor Tom Walker, District of North Cowichan dated December 10, 2009 requesting CVRD Board resolution supporting the District's funding request to improve the Cowichan River diking system.

10-028 It was moved and seconded that the CVRD supports the Municipality of North Cowichan's request to the Province of British Columbia diking authority for funding to improve diking to protect the residential communities of the Municipality of North Cowichan, the

City of Duncan, Cowichan Tribes and the Cowichan Valley Regional District; and further that the diking be done in a manner consistent with an Integrated Flood Management Plan and that the CVRD electoral areas be included in the Integrated Flood Management Plan.

MOTION CARRIED

INFORMATION There were no information items.

COMMITTEE REPORTS

CR1 The report and recommendations of the Environment Commission meeting held December 10, 2009 listing three items, was considered.

It was moved and seconded:

1. That the Regional Board require all CVRD departments to implement the Environmental Lens Review for all operations and capital initiatives by April 30, 2010.

10-029 **It was moved and seconded that the motion be amended by replacing the word "implement" with "develop" and add "for the Board's review by April 30, 2010".**

Opposed: Director Marcotte

MOTION CARRIED

VOTING RESUMED ON THE ORIGINAL MOTION AS AMENDED

Motion restated for clarification:

10-030 **1. That the Board require all CVRD Departments to develop an Environmental Lens Review for all operations and capital initiatives for the Board's review by April 30, 2010.**

Opposed: Director Marcotte

MOTION CARRIED

10-031 **It was moved and seconded:**

2. **That the Regional Board require that the format for staff reports include environmental implications.**

Opposed: Directors Cossey, Dorey, Duncan, Harrison, Haywood, Iannidinardo, Kuhn, Marcotte, McGonigle, Morrison, Seymour, Walker and Giles

MOTION DEFEATED

10-032 It was moved and seconded that the Board require the format for staff reports to the Board or Committees of the Board to include Environmental Implications; once the Board has received and accepted the Environmental Lens.

MOTION CARRIED

It was moved and seconded:

3. That CVRD and all member municipalities engage in a Regional Growth Management Strategy.

10-033 It was moved and seconded that the motion "That the CVRD and all member municipalities engage in a Regional Growth Management Strategy" be referred to a future Regional Services Meeting.

Opposed: Director Cossey

MOTION CARRIED

STAFF REPORTS

SR1 The Staff Report from the Manager, Development Services Division, dated January 5, 2010 re: Third Reading and Adoption of Official Community Plan Amendment Bylaw No. 3337 and Zoning Amendment Bylaw No. 3338 (Inwood Creek), was received for information.

SR2 The Staff Report from the Corporate Secretary dated January 13, 2010 re: Results of Alternative Approval Process - CVRD bylaw No. 3320 - Cowichan Aquatic Centre Annual Contribution Service Establishment Bylaw, 2009, was considered.

10-034 It was moved and seconded that the *Certificate of Results* confirming that the CVRD Board must not proceed to adopt Bylaw No. 3320, unless the bylaw receives the assent of the electors, be received.

MOTION CARRIED

SR3 The Staff Report from the General Manager, Public Safety dated December 24, 2009 re: Sahtlam RFP PS-2009-01 Purchase was considered.

10-035 It was moved and seconded that the Board authorize the purchase of the CAN/ULC - S515-04 Mobile Water Tender Firefighting Apparatus for the Sahtlam Fire Protection Service Area from Rocky Mountain Phoenix in the amount of \$185,869 (before taxes).

MOTION CARRIED

SR4 The Staff Report from the Environmental Technologist dated January 4, 2010 re: Cowichan Biodiesel Cooperative - Membership and Project Update, was considered.

10-036 **It was moved and seconded:**

- 1. That the Board Chair and Corporate Secretary be authorized to sign a lease agreement with the Cowichan Energy Alternatives Society regarding the establishment of a waste vegetable oil collection/recycling depot and bio-fuel production facility at the CVRD's Bings Creek Solid Waste Management Complex; and**
- 2. That the Board Chair and Corporate Secretary be authorized to sign a membership agreement with the Cowichan Biodiesel Cooperative for the purpose of allowing the CVRD to purchase bio-fuel from said Cooperative.**

MOTION CARRIED

7:59 pm Director Kent left the meeting at 7:59 pm.

SR5 The Staff Report from the General Manager, Public Safety dated January 6, 2010 re: CVRD Sahtlam Volunteer Fire Department Chief Appointment, was considered.

10-037 **It was moved and seconded that the Board of Directors approves the appointment of Mr. Allan Reid as Fire Chief to the CVRD Sahtlam Volunteer Fire Department for a 1-year term to expire December 31, 2010.**

MOTION CARRIED

10-038 **It was moved and seconded that a letter of thanks be sent to Mr. Mike Lees for his 18 years of service as Fire Chief of the CVRD Sahtlam Volunteer Fire Department.**

MOTION CARRIED

PUBLIC HEARINGS

PH1 The Public Hearing Report and Minutes re: Official Community Plan Amendment Bylaw No. 3337 and Zoning Amendment Bylaw No. 3338 (Inwood Creek), applicable to Electoral Area E - Cowichan Station/Sahtlam/Glenora, were considered.

10-039 **It was moved and seconded that the Public Hearing Report and Minutes re: Official Community Plan Amendment Bylaw No. 3337 and Zoning Amendment Bylaw No. 3338 (Inwood Creek), applicable to Electoral Area E - Cowichan Station/Sahtlam/Glenora be received.**

MOTION CARRIED

BYLAWS

B1 Deleted at Adoption of Agenda as amended.

B2 It was moved and seconded that "CVRD Bylaw No. 3343 - Fern
10-040 Ridge Water System Service Amendment bylaw, 2009" be adopted.

MOTION CARRIED

B3 It was moved and seconded that "Cowichan Valley Regional District
10-041 Bylaw No. 3337 - Area E - Cowichan Station/Sahtlam/Glenora
Official Community Plan Amendment Bylaw (Inwood Creek), 2009",
be granted 3rd reading.

MOTION CARRIED

B4 It was moved and seconded that "Cowichan Valley Regional District
10-042 Bylaw No. 3338 - Area E - Cowichan Station/Sahtlam/Glenora Zoning
Amendment Bylaw (Inwood Creek Estates), 2009", be amended as
noted in agenda item SR1.

Opposed: Director Marcotte

MOTION CARRIED

B4 It was moved and seconded that "Cowichan Valley Regional District
10-043 Bylaw No. 3338 - Area E - Cowichan Station/Sahtlam/Glenora Zoning
Amendment Bylaw (Inwood Creek Estates), 2009" be granted 3rd
reading as amended.

Opposed: Director Marcotte

MOTION CARRIED

RESOLUTIONS

RES 1 It was moved and seconded that the following appointments to the
10-044 Electoral Area E - Cowichan Station/Sahtlam/Glenora Advisory
Planning Commission be approved:

Term to expire November 30, 2010:

**David Coulson
Dan Ferguson
Coleen McGregor
Ben Marrs
Jim Marsh
Frank McCorkell
David Tattam
Keith Williams**

MOTION CARRIED

**NBRES 2
10-045** **It was moved and seconded that the following appointments to the Electoral Area I - Youbou/Meade Creek Parks Commission be approved:**

Term to expire December 31, 2010:

**Sheny Gregory
Marcia Stewart
Daniel Nickel**

MOTION CARRIED

**UNFINISHED
BUSINESS** No unfinished business

**NOTICES OF
MOTION** No notices of motion

NEW BUSINESS

NB1 The Staff Report from the Bylaw Enforcement Officer dated January 13, 2010 re: Ticketing Bylaw Amendment was considered for information.

**NB2
10-046** **It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3349 - Ticket Information Authorization Amendment Bylaw, 2010", be granted 1st, 2nd and 3rd reading.**

Opposed: Directors Marcotte and Morrison

MOTION CARRIED

**NB2
10-047** **It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3349 - Ticket Information Authorization Amendment Bylaw, 2010" be adopted.**

Opposed: Directors Marcotte and Morrison

MOTION CARRIED

**RESOLVING INTO
CLOSED SESSION**

**10-048
8:20 pm** **It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter Part 4, Division 3, Section 90, Subsections (1) (c), (g), and (2) (b)}.**

MOTION CARRIED

**RISE FROM
CLOSED SESSION**

10-052 **It was moved and seconded that the Board rise without report and**
8:51 pm **return to the Regular portion of the meeting.**

MOTION CARRIED

ADJOURNMENT

10-053 **It was moved and seconded that the Regular Board meeting be**
8:51 pm **adjourned.**

MOTION CARRIED

The meeting adjourned at 8:51 pm

Certified Correct:

Chairperson

Corporate Secretary

Dated: _____