

Minutes of the Regular meeting of the Regional Services Committee held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, January 27, 2010 at 6:05 pm.

PRESENT: Chair P. Kent
Directors M. Dorey, L. Duncan, G. Giles,
B. Harrison, D. Haywood, R. Hutchins, L. Iannidinardo,
K. Kuhn, T. McGonigle, I. Morrison, M. Marcotte,
G. Seymour and T. Walker
Alternate Director G. Gutensohn

ABSENT: Director K. Cossey

ALSO

PRESENT: Warren Jones, Administrator
Joe Barry, Corporate Secretary
Mark Kueber, General Manager, Corporate Services
Sharon Moss, Manager, Finance
Kate Miller, Manager, Regional Environmental Policy
Jacob Ellis, Manager, Corporate Planning
Steve Hurcombe, Budget Coordinator
Dominique Beesley, Recording Secretary

**APPROVAL OF
AGENDA**

It was moved and seconded that the agenda be amended with the addition of:

NB1 Announcement from Director Giles re: Appointments to the Cowichan Watershed Board;

and that the agenda, as amended, be approved.

MOTION CARRIED

**ADOPTION OF
MINUTES**

2M1

It was moved and seconded that the minutes of the Regular meeting of Regional Services Committee held November 25, 2009 be adopted.

MOTION CARRIED

DELEGATIONS

4D1

Tina Neale representing the Ministry of Environment provided a presentation and answered questions from the Committee on sea level rise and storm surge impacts for Coastal BC.

STAFF REPORTS

5SR1 Staff Report from the Manager, Finance Division dated January 4, 2010, re: Interim Borrowing for the Regional District, was considered.

It was moved and seconded that it be recommended to the Board that the Finance Division be authorized to proceed with interim borrowing through the Municipal Finance Authority in an amount not to exceed \$9,000,000 for operational purposes only, and that "CVRD Bylaw No. 3345 – Cowichan Valley Regional District Revenue Anticipation Borrowing Bylaw, 2010" be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

5SR2 Staff Report from the Manager, Finance Division dated January 11, 2010, re: Spring Security Issuing Bylaw, was considered.

It was moved and seconded that it be recommended to the Board that "Cowichan Valley Regional District Bylaw No. 3346 – Security Issuing (Loan Authorization Bylaw No. 3391) Bylaw, 2010" be considered for three readings and adoption.

MOTION CARRIED

5SR3 Staff Report from the Manager, Finance Division dated January 20, 2010, re: Spring Security Issuing Bylaw, was considered.

It was moved and seconded that it be recommended to the Board that "Cowichan Valley Regional District Bylaw No. 3347 – Security Issuing (Loan Authorization Bylaw No. 3019, Loan Authorization Bylaw No. 3197, Loan Authorization Bylaw No. 3272, and Loan Authorization Bylaw No. 3278) Bylaw, 2010" be considered for three readings and adoption.

MOTION CARRIED

5SR4 Staff Report from the Manager, Finance Division dated January 21, 2010, re: Cowichan Valley Regional District Audit, was considered.

It was moved and seconded that it be recommended to the Board:

- 1. That the Audit Service Plan be received and filed.**
- 2. That the Chair and Corporate Secretary be authorized to sign the Engagement Letter with the auditors for the 2009 audit.**

MOTION CARRIED

5SR5 Staff Report from the General Manager, Corporate Services dated January 21, 2010, re: Regional District Budget Process, was considered.

It was moved and seconded that the Board Chair and staff establish one or two special budget workshops to discuss the 2010 budget process and to bring forward a budget process for 2011.

MOTION CARRIED

5SR6 Staff Report from the Manager, Corporate Planning dated January 19, 2010, re: Organizational Restructure, was considered.

Responding to a question from a member of the Committee regarding Directors being able to access the CVRD Intranet site, the Administrator advised that he would look into it and let Committee members know.

It was moved and seconded that the Staff Report from the Manager, Corporate Planning dated January 19, 2010, regarding organizational restructure, be received.

MOTION CARRIED

DISCUSSION

6D1 A discussion from Director Ian Morrison regarding Regional Tourism and Economic Development was considered.

Director Morrison said that he had recently attended a meeting with Directors Kuhn and McGonigle, Mayor Ross Forrest, Town of Lake Cowichan and the Chair of the Town of Lake Cowichan's Chamber of Commerce. Director Morrison said that the Information Centre, which services The Town of Lake Cowichan and Electoral Areas F and I, is an integral part of his community and which is currently facing huge challenges.

Director Morrison raised the possibility of the Information Centre being funded from the Regional Tourism function.

The Committee noted that all CVRD Electoral Areas and municipalities contribute to the Regional Tourism function and funding for local tourist information centres is done on an individual sub-regional basis.

NEW BUSINESS

NB1 *Announcement Regarding the Ratification of Appointments to the Cowichan Watershed Board*

Director Giles announced that the following appointments were made to

the Cowichan Watershed Board:

Dr. Lorna Medd, Provincial appointee;
David Slade, Provincial appointee; and
Don Radford, Department of Fisheries and Oceans, Federal
appointee.

Director Giles noted that there will be a press release regarding the
Cowichan Water Board issued on January 28, 2010.

ADJOURNMENT **It was moved and seconded that the meeting adjourn.**

7:45 pm

MOTION CARRIED

The meeting adjourned at 7:45 pm.

Chairperson

Recording Secretary

Dated: _____