

Minutes of the Regular meeting of the Regional Services Committee held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, February 24, 2010 at 6:05 pm.

PRESENT: Chair P. Kent
Directors K. Cossey, M. Dorey, L. Duncan, G. Giles,
D. Haywood, R. Hutchins, L. Iannidinardo, K. Kuhn,
T. McGonigle, I. Morrison, M. Marcotte, G. Seymour and
T. Walker

ABSENT: Director B. Harrison

ALSO

PRESENT: Warren Jones, Administrator
Mark Kueber, General Manager, Corporate Services
Brian Dennison, General Manager, Engineering and
Environmental Services
Tom Anderson, General Manager, Planning and
Development
Ron Austen, General Manager, Arts, Recreation and
Culture
Dan Derby, General Manager, Public Safety
Sharon Moss, Manager, Finance
Brian Farquhar, Manager, Parks and Trails
Geoff Millar, Manager, Economic Development
Kate Miller, Manager, Regional Environmental Policy
Kate McIntosh, Manager, Human Resources
Steve Hurcombe, Budget Coordinator
Dominique Beesley, Recording Secretary

**APPROVAL OF
AGENDA**

It was moved and seconded that the agenda be amended with the addition of the following New Business item:

NB1 Environment Commission

Re: Report and Recommendation of Meeting held February 18, 2010;

and that the agenda, as amended, be approved.

MOTION CARRIED

ADOPTION OF MINUTES

2M1

It was moved and seconded that the minutes of the Regular meeting of Regional Services Committee held January 27, 2010 be adopted.

MOTION CARRIED

DELEGATIONS

4D1 Ian Graeme, resident of Youbou, BC, provided a presentation on Regional Parkland Acquisition Funding and requested that the results of the November 15, 2008 referendum be implemented.

CORRESPONDENCE

5C1 A letter from Lynn Ketch, Director of Corporate Services, City of Duncan dated January 21, 2010, regarding parks land acquisition fund for 2010, was considered:

It was moved and seconded that the letter from Lynn Ketch, Director of Corporate Services, City of Duncan, dated January 21, 2010, regarding parks land acquisition, be received.

MOTION CARRIED

NEW BUSINESS

NB1 It was the consensus of the Committee to consider New Business Item No. NB1 at this time.

Report and recommendation of the Environment Commission of meeting held February 18, 2010, listed one item, was considered:

It was moved and seconded that agenda be amended by placing item no. NB1 after item no. 6SR3.

MOTION CARRIED

REPORTS

6SR1 Staff Report from the General Manager, Corporate Services dated February 15, 2010, regarding draft 2010 Regional Budgets, was considered:

Speaking to his report Mr. Kueber provided an overview to the Committee on the draft 2010 Budget and said that recommendations were required tonight regarding the eight Regional 2010 Budgets; noting the Board would consider these motions at its next meeting as part of the Five Year Financial Plan Bylaw.

Mr. Kueber provided additional information on items that were currently not included in the draft 2010 Budget, such as:

- an increase to the Requisition of \$135,000 for Solid Waste that

was recommended by the Engineering and Environmental Services Committee;

- Corporate Leadership Team recommendations;
- Regional grant-in-aid recommendations;
- a \$5,000 addition to General Government for the Cowichan Environmental Estuary Management Plan that was recommended by the Planning and Development Services' Committee; and
- four supplemental items from the Environment Commission (described in agenda item no. 6CR1) totaling \$274,000 or \$1.85 per \$100,000 assessment.

7:00 pm

Director Dorey left the Board Room at 7:00 pm.

6CR1

Report and recommendations of the Environment Commission of its meeting held December 10, 2009, listing two items, was considered:

Function 100—General Government

It was moved and seconded that funding in the amount of \$100,000. be added to Expenditures for Function 100 – General Government for the development of an integrated sustainability plan; with \$67,000. being funded from Gas Tax Grant Revenue and \$33,000. being funded from Requisition; and that this amendment be included in the 2010 Budget.

MOTION CARRIED

It was moved and seconded that funding in the amount of \$20,000. be added to Function 100 – General Government for an outreach program for the Environment Commission and that this amendment be included in the 2010 Budget.

MOTION CARRIED

It was moved and seconded that funding in the amount of \$5,000. be added to Function 100 – General Government for the Manager, Community and Regional Planning to carry out the obligations contained in the *Cowichan Estuary and Environmental Management Plan* and that this amendment be included in the 2010 Budget.

MOTION CARRIED

7:03 pm

Director Dorey returned to the Board Room at 7:03 pm.

It was moved and seconded that funding in the amount of \$95,000. be added to Function 100 – General Government; for either an environmental analyst staff position or a corporate planning and community climate change mitigation plan; and that this amendment be included in the 2010 Budget.

MOTION CARRIED

It was moved and seconded that the Regional Grant-in-Aid application from the Chesterfield Sports Society for funding in the amount of \$100,000. be approved and included in the 2010 Budget.

MOTION CARRIED

It was moved and seconded that the Regional Grant-In-Aid application from Bike to Work Cowichan in the amount of \$375. for organizing and hosting bike to work week event be denied.

MOTION CARRIED

It was moved and seconded that the Regional Grant-in-Aid application in the amount of \$20,000. from O.U.R. Ecovillage / O.U.R. Community Association for *Clean Air from Restored Wetlands – A Full Biological Systems Approach* project be denied.

MOTION CARRIED

It was moved and seconded that the Regional Grant-in-Aid application from Cowichan Carbon Busters in the amount of \$10,000. for *Energy Solution-on-Wheels* – a trailer with alternative energy demonstrations for public viewing project be denied.

MOTION CARRIED

It was moved and seconded that funding in the amount of \$5,000. be given to Cowichan Carbon Busters for *Energy Solution-on-Wheels* – a trailer with alternative energy demonstrations for public viewing project and that this amendment be included in the 2010 Budget.

MOTION DEFEATED

It was moved and seconded that the Regional Grant-in-Aid application from Cowichan Green Community Society for funding in the amount of \$30,000. be denied.

MOTION CARRIED

It was moved and seconded that the Regional Grant-in-Aid application from Serenity Child and Parent Society in the amount of \$5,000. for a residential specialized resource project be denied.

MOTION CARRIED

It was moved and seconded that it be recommended to the Board that an Annual Financial Contribution Service be created for the Chesterfield Sports Society with a maximum annual requisition limit of \$100,000.

MOTION CARRIED

It was moved and seconded that it be recommended to the Board that the Board Chair send a letter to those applicants whose 2010 Regional Grant-in-Aid applications were denied to relay the CVRD's Regional Grant-in-Aid application process.

MOTION CARRIED

It was moved and seconded that funding for a Communications Officer staff position not be approved for the 2010 Budget.

MOTION CARRIED

It was moved and seconded that 20% of surplus for Function 100 – General Government not be carried forward to Reserves in the 2010 Budget.

MOTION CARRIED

7:50 pm

It was the consensus of the Committee to take a short recess from the meeting.

8:00 pm

The meeting resumed at 8:00 pm.

Function 105 – Human Resources

It was moved and seconded that funding in the amount of \$82,120. for a Human Resources staff position be added to Function 105 – Human Resources and that this amendment be included in the 2010 Budget.

MOTION CARRIED

Function 109—Emergency 9-1-1

It was moved and seconded that for Function 109 – Emergency 9-1-1: Transfer to Reserve Fund be reduced from \$12,000. to \$0.; and Repairs and Maintenance – Machinery & Equipment be increased from \$12,500. to \$24,500.; and that that these amendments be included in the 2010 budget.

MOTION CARRIED

Function 121—Economic Development

It was moved and seconded that Requisition for Function 121 – Economic Development be increased from \$434,516. to \$464,516. for the development of a sustainable Economic Development strategy and that this amendment be included in the 2010 Budget.

MOTION DEFEATED

It was moved and seconded that a report to Regional Services Committee be prepared regarding the feasibility of implementing a sustainable Economic Development strategy within the existing draft 2010 Budget.

MOTION CARRIED

It was moved and seconded that Function 121 – Economic Development budget be approved as presented and included in the 2010 Budget.

MOTION CARRIED

Function 123—Regional Tourism

It was moved and seconded that Function 123 – Regional Tourism budget be approved as presented and included in the 2010 Budget.

MOTION CARRIED

Function 205—Emergency Planning

It was moved and seconded that for Function 205 – Emergency Planning: Revenue, Provincial Conditional be decreased from \$10,155. to \$0.; and Requisition be increased from \$483,302 to \$493,457. and that these amendments be included in the 2010 Budget.

MOTION CARRIED

6SR3

It was the consensus of the Committee to consider Agenda Item No. 6SR3 at this time.

Staff Report from the Parks and Trails Manager dated February 17, 2010, regarding 2010 Working Paper Budgets: Regional Parks (280) and Regional Parkland Acquisition Fund (285), was considered:

It was moved and seconded that the recommendations contained in agenda item no. 6SR3 be dealt with separately by the Committee.

MOTION CARRIED

Function 285—Regional Parkland Acquisition

It was moved and seconded that Requisition for Function 285 – Regional Parkland Acquisition Fund be increased from \$300,000. to \$715,000. and that that this amendment be included in the 2010 Budget.

It was moved and seconded that the motion be amended by removing the words be increased "from \$300,000 to \$715,000." and replacing them with the words "by being set at \$5. per \$100,000. property assessment".

MOTION DEFEATED

VOTING RESUMED ON ORIGINAL MOTION

It was moved and seconded that Requisition for Function 285 – Regional Parkland Acquisition Fund be increased from \$300,000. to \$715,000. and that that this amendment be included in the 2010 Budget.

It was moved and seconded that the motion be amended by removing the figure '\$715,000.' and replacing it with the figure '\$500,000.'

MOTION CARRIED

VOTING RESUMED ON ORIGINAL MOTION AS AMENDED

Motion restated for clarification:

It was moved and seconded that Requisition for Function 285 – Regional Parkland Acquisition Fund be increased from \$300,000. to \$500,000. and that this amendment be included in the 2010 Budget.

MOTION CARRIED

Function 280—Regional Parks

It was moved and seconded that Requisition for Function 280 – Regional Parks be increased from \$554,345. to \$795,277. to include:

- \$175,000. for capital project work on the Cowichan Valley Trail; and
- \$65,932. for the cost-sharing with Community Parks and Trails (279) of a Parks and Trails Planner staff position (35%), a Parks Coordinator – Capital Projects staff position (35%); and a parks vehicle;

and that this amendment be included in the 2010 Budget.

MOTION CARRIED

It was moved and seconded that for Function 280 – Regional Parks: Transfer from Reserve be increased from \$0. to \$35,000.; Transfer/General Capital Fund be increased from \$5,570,094. to \$5,605,094.; and that these amendments be included in the 2010 Budget.

MOTION CARRIED

Function 205—Emergency Planning

It was moved and seconded that funding in the amount of \$86,875. be added to Function 205 – Emergency Planning for an Emergency Planning Coordinator staff position and that this amendment be included the 2010 Budget.

MOTION CARRIED

9:27 pm

Director Cossey left the Board Room at 9:27 pm.

Function 520—Solid Waste Management Complex

It was moved and seconded that for Function 520 – Solid Waste Management Complex: Transfer to Reserve be increased from \$0. to \$100,000.; and funding in the amounts of \$20,000. (composter sales) and \$15,000. (woodstoves) be added; and that these amendments be included in the 2010 Budget.

MOTION CARRIED

9:30 pm

Director Cossey returned to the Board Room at 9:30 pm.

6SR2 Staff Report from the General Manager, Corporate Services dated February 15, 2010, regarding proposed 2010 Hospital Budget, was considered:

9:35 pm Director Duncan left the Board Room at 9:35 pm.

Cowichan Valley Regional Hospital District Budget

It was moved and seconded that it be recommended to the Regional Hospital District Board that the Cowichan Valley Regional Hospital District 2010 Budget as presented be forwarded to the Hospital Board for consideration.

MOTION CARRIED

9:37 pm Director Duncan returned to the Board Room at 9:37pm.

6SR4 Staff Report from the Manager, Facilities, Fleet and Transit dated February 17, 2010, regarding a new transit coordinator position, was considered:

Function 107—Transit

It was moved and seconded that funding in the amount of \$28,750. for creation of a part-time transit coordinator staff position not be added to Function 107 – Transit budget.

MOTION CARRIED

NEW BUSINESS

NB1 Report and Recommendation of Environment Commission meeting held February 18, 2010 was not dealt with at this meeting.

ADJOURNMENT **It was moved and seconded that the meeting adjourn.**

9:47 pm

MOTION CARRIED

The meeting adjourned at 9:47 pm.

Chairperson

Recording Secretary

Dated:_____