

Minutes of the Kinsol Trestle Revitalization Committee Meeting held on Tuesday, November 24, 2009, at 3:00 pm in the Regional District Board Room, 175 Ingram Street, Duncan, BC

**PRESENT**

Director Gerry Giles, Chair  
Director Phil Kent, Vice-Chair  
Director Loren Duncan  
Director Dave Haywood  
Director Mel Dorey  
Director Lori Iannidinardo

Absent: Director Ken Cossey

**CVRD STAFF**

Ron Austen, General Manager, Parks, Recreation and Culture Department  
Brian Farquhar, Manager, Parks and Trails Division  
Norm Olive, Manager, Capital Projects Management  
Brian Dennison, Manager Engineering and Environment  
Laura Gale, Recording Secretary

**DELEGATIONS**

Signy Madden and John Kaye, fundraising consultants for the Kinsol Fundraising Campaign

**APPROVAL OF  
AGENDA**

It was Moved and Seconded  
That the agenda, as amended, be approved.

MOTION CARRIED

**M1 – MINUTES**

It was Moved and Seconded  
That the Minutes of the Kinsol Trestle Revitalization Committee Meeting of July 8, 2009, be accepted.

MOTION CARRIED

**CSM1 – CLOSED  
SESSION MINUTES**

It was Moved and Seconded  
That the Closed Session Minutes of the Kinsol Trestle Revitalization Committee Meeting of July 8, 2009, be accepted.

MOTION CARRIED

**DELEGATIONS**

**D1 – Kinsol  
Fundraising Campaign**

Clayton Consulting distributed a Campaign Progress Report regarding the Kinsol Trestle Fundraising Campaign. Verbal update by Signy Madden of Clayton Consulting regarding the Kinsol Trestle Fundraising Campaign.

**STAFF REPORTS**

**SR1 – Kinsol Trestle  
Revitalization Grant  
Funding Status Update**

Staff Report from Brian Farquhar, Parks and Trails Manager to provide an update on the Kinsol Trestle Revitalization Grant Funding Status Update.

It was Moved and Seconded  
That this report be received and filed.

**MOTION CARRIED**

**SR2 – Ministry of  
Transportation and  
Infrastructure Due  
Diligence Review**

Staff Report from Brian Farquhar, Parks and Trails Manager to provide an update on Ministry of Transportation and Infrastructure Due Diligence Review.

It was Moved and Seconded  
That the Kinsol Trestle Rehabilitation Project be formally approved to proceed based on the \$5.671 million in funding secured to date for the project; and that the Board Chair and Corporate Secretary be authorized to execute the necessary documents to enter into a License Agreement with the Ministry of Transportation and Infrastructure for construction, operation and maintenance of the Cowichan Valley Trail within the former CNR railway corridor, inclusive of undertaking the full rehabilitation and ongoing maintenance of the historic Kinsol Trestle, for the sections of the former railway corridor between Sooke Lake Road and the eastern boundary of Cowichan River Provincial Park to the Pine Street intersection in the Town of Lake Cowichan.

**MOTION CARRIED**

It was Moved and Seconded:  
That a copy of SR1 and an explanation of the Condition of Grant be distributed to the Board members at the meeting of November 25, 2009.

**MOTION CARRIED**

**SR3 – 2010 Working  
Paper Historic Kinsol  
Trestle Maintenance  
Budget**

Staff Report from Brian Farquhar, Parks and Trails Manager, providing an update on 2010 Working Paper for the Historic Kinsol Trestle Maintenance Budget.

It was Moved and Seconded:

That \$30,000, under Historic Kinsol Trestle Maintenance Budget (283), be recommended in the Budget for 2010.

**MOTION CARRIED**

**SR4 – Sole Source  
Heritage Advisor for  
the Kinsol Trestle  
Design Stage**

Staff Report from Norm Olive, Manager, Capital Projects Management, regarding Sole Source Heritage Advisor for the Kinsol Trestle Design Stage.

It was Moved and Seconded

That a sole services contract in the amount of \$15,000, plus taxes and disbursements, be awarded to Commonwealth Historic Resource Management to provide specialized heritage design and preservation consulting services to the Historic Kinsol Trestle Rehabilitation Project.

**MOTION CARRIED**

**SR4 – Sole Source  
Technical Manager for  
the Kinsol Trestle  
Design and  
Construction**

Staff Report from Norm Olive, Manager, Capital Projects Management, regarding Sole Source Heritage Advisor for the Kinsol Trestle Design Stage.

It was Moved and Seconded:

That a sole services contract in the amount of \$98,000 inclusive of taxes and disbursements be awarded to MMM Group Limited to provide the specialized services of Joost Meyboom, P. Eng., Regional Manager – Western Canada Project Delivery and Management for overall project management coordination of the Historic Kinsol Trestle Rehabilitation Project.

**MOTION CARRIED**

**CORRESPONDENCE**

No correspondence received.

**INFORMATION**

**IN1**

“Kinsol Snags Big Grant”, newspaper article by Sarah Simpson of *The Citizen*

**IN2**

“Trestle has Government Support, does it have yours?”, newspaper article by Mike D’Amour of *News Leader Pictorial*

**IN3**

“WFP, Steelworkers help save Kinsol Trestle”, newspaper article by Doug Marner of the *News Leader Pictorial*

**IN4**

“Kinsol Trestle Project gets Financial Boost”, newspaper *The Nanaimo Daily News*

**IN5**

“Work could begin on Kinsol Trestle next Spring” newspaper article by Judith Lavoie of the *Times Colonist*

**IN6**

“Kinsol Trestle gets \$250,000 Donation” newspaper *Lake Cowichan Gazette*

**IN7**

“Trans Canada Trail adds a quarter-million to Kinsol pot” newspaper *Victoria News*

**IN8**

“Highlights of the Cowichan” newspaper *MetroNews.ca, Vancouver*

- IN9** “Foundation boosts Kinsol Trestle” newspaper article by Judith Lavoie of the *Times Colonist*
- IN10** “WFP, Union throw support to Kinsol” newspaper article by Doug Marner of the *Lake Cowichan Gazette*
- IN11** “Trestle gets \$250,000 from TC Trail Group” newspaper article by Lexi Baines of the *Cowichan Valley Citizen*
- IN12** “Kinsol Trestle gets \$250,000 boost from Trans Canada Trail” media release from *Save the Historic Kinsol Trestle*
- IN13** “Western Forest Products and Steelworkers/IWA plan significant contribution to Kinsol Trestle Rehabilitation Campaign,” media release from *Save the Historic Kinsol Trestle*
- NEW BUSINESS** There was no new business to report.
- PUBLIC QUESTIONS** There were no questions from the public.
- ADJOURNMENT** It was Moved and Seconded  
That the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 4:50 p.m.

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Chair

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Recording Secretary