

Minutes of the meeting of the Cowichan Lake Recreation Commission held at the Arena Meeting Room, Thursday, August 12, 2010. Called to order at approximately 7:30 after a tour of the facility.

PRESENT: Members: S. McFarlane (Chairperson); D. Darling R. Wise; C. Bath, B. Peters; I. Morrison (Area F Director); K. Kuhn (Area I Director); B. Day (Councilor – Town of Lake Cowichan).

ABSENT: R. Forrest (Mayor – Town of Lake Cowichan),

ALSO PRESENT: L. Backlund, Manager, Cowichan Lake Recreation; J. Elzinga, Manager Island Savings Centre; N. Olive, Capital Works Manager, CVRD; R. Austen, General Manager, Parks, Recreation & Culture Department, CVRD; R. Frost, West Cowichan Facility Coordinator.

**ADOPTION OF
AGENDA**

It was moved and seconded:

That the agenda be approved as amended with the addition of Lake Cowichan Christian Fellowship letter under correspondence.

MOTION CARRIED

**ADOPTION OF
MINUTES**

It was moved and seconded:

That the minutes of the June 24, 2010, Cowichan Lake Recreation Commission regular meeting be approved as presented.

MOTION CARRIED

**BUSINESS ARISING
FROM THE
MINUTES**

BA1-Arena Renovation Project:

- 1. Tour of the work to date:** The Commission is pretty proud of how things are looking so far and passed congratulations and thanks onto Rocky Wise for getting the donated wood.
- 2. Project Schedule:** N. Olive agreed with the Commission that the roof looks great and hopes to put in a wood council nomination later this year. The substantial completion date is now October 4, 2010 but could be as late as the end of October. The Commission was informed that a letter had been sent to Blackline Holdings regarding notice of default for delaying the project.

7:55 p.m. B. Day (Councilor – Town of Lake Cowichan) left the meeting.

It was moved and seconded:

That N. Olive call Venture Pacific and request that the Manager attend the next Commission meeting.

MOTION CARRIED

- 3. Updated Shoulder Item List:** From a cost point of view, the project is going well. The July Commission meeting date was moved around because staff was waiting for cost estimates. J. Elzinga presented a staff report titled “Updated Shoulder Items”.

It was moved and seconded:

That the Cowichan Lake Recreation Commission meet in approximately two weeks time, with the expectation to give updated direction on the inclusion in the project of work on the spine, curling envelope, seismic upgrade, increased ventilation in the curling rink, and the bridge to the north concourse.

MOTION CARRIED

- 4. Commission Meeting in two weeks:** Commission decided to meet on Monday August 30, 2010 at 10:00 a.m. Location will be announced at a later date.
- 5. Parking Lot Design:** N. Olive presented the draft parking lot scheme for discussion.
- 6. Gas Tax Funding:** J. Elzinga walked the Commission through a staff report that he presented titled “Regionally Significant Gas Tax Funding and Arena Parking Lot Improvements” written August 5, 2010. Staff made the following recommendations:

That the design for environmentally friendly parking in both the front and back areas suitably eligible for Gas Tax funding continue.

That the tendering process in August 2010 identifies an appropriate amount of work, targeting the upper parking/east end of the arena area, for the expenditure of approximately \$183,000, which will include the cost of full design.

That the CVRD Board be requested to confirm that an application for \$367,000 for Regionally Significant Gas Tax Funding for the Cowichan Lake Sports Arena Back Parking Lot be presented to UBCM once funding is announced, and further, that this project will be 100% funded through RSGT.

That the Cowichan Lake Recreation Commission considers the possibility that a) there may be no Gas Tax funding in 2011, and/or b) that this back parking lot environmentally friendly paving project may not be approved by UBCM. Also, that the announcement by UBCM may come after the approval of the 2011 budget. The Commission may choose to continue with the paving project by increasing the 2011 requisition, placing funds into either contingency or reserve. Note that this contingency amount could be for \$367,000 for an environmentally friendly project, or a lesser amount to only pave the area.

It was moved and seconded:

To accept the recommendation as presented.

MOTION CARRIED

Recorded as opposed: Area I Director - K. Kuhn

8:50 p.m. N. Olive; J. Elzinga; R. Austen; I. Morrison left the meeting

DELEGATIONS

None

CORRESPONDENCE

- 1) Letter from Animal Rescue Society – Received and Filed
- 2) Lake Cowichan Christian Fellowship request for reduced hall rental fees for Sundays in the month of October and November 2010.

It was moved but not seconded

To give the Lake Cowichan Christian Fellowship a 40% reduction of fees.

MOTION FAILED

It was moved and seconded

To deny the request of the Lake Cowichan Christian Fellowship.

MOTION CARRIED

NEW BUSINESS

NB1 - CVRD Board Meeting Review: Director Kuhn further discussed the parking lot project.

OLD BUSINESS

None at this time

**WEST COWICHAN
FACILITY
COORDINATOR
REPORT**

R. Frost gave a verbal report highlighting repairs and maintenance work currently being done at the Honeymoon Bay and Youbou Community Halls.

**RECREATION
MANAGER'S
REPORT**

L. Backlund gave a verbal report on the following:

- Ice Allocations
- Youbou Regatta – August 14, 2010 – volunteer help needed
- Hockey School August 16 – 21, 2010 – cancelled week 1 due to lack of registrants. 53 registered this year to date for week 2.
- Summer Bonspiel, August 26 – 29, 2010 – 28 teams confirmed
- Great Lake Walk, September 18, 2010
- Discussion of ice and hall use hours for last season from CLASS generated reports. Note that more review of how CLASS is pulling data for these reports will happen at a staff level.

NEXT MEETING

Monday August 30, 2010 at 10:00 a.m. Venue to be determined.

J. Elzinga to do the minutes as L. Blatchford will be on vacation.