

Minutes of the regular meeting of the Engineering Services Committee held in the Boardroom, 175 Ingram Street, Duncan, on June 11, 2008 at 4:00 p.m.

PRESENT: Director Walker, Chair
Directors Cossey, Dorey, Duncan, Giles, Hartmann
(4:36 p.m.), Hodson, Kent, Peake, Tansley and
Alternate Director McKenzie

ABSENT: Allan, Hutchins, Lefebure, Marcotte

ALSO Warren Jones, Administrator (4:20 p.m.)
PRESENT: Brian Dennison, Manager, Engineering Services
Bob McDonald, Manager, SW & Environment
Joanne Bath, Recording Secretary

**APPROVAL
OF AGENDA**

Agenda Items R3 and Item R4 -were withdrawn, and the following items were added under New Business:

- South-end road conditions
- Shawnigan Lake Water quality study

It was moved and seconded that the agenda be approved as amended.

MOTION CARRIED

**ADOPTION
OF MINUTES**

It was moved and seconded that the minutes of the May 14, 2008 regular Engineering Services Committee meeting be adopted.

MOTION CARRIED

**BUSINESS ARISING
OUT OF MINUTES**

The Manager, Engineering Services, reported that Four-Ways Properties have put their request for CVRD takeover of a sewer system by inclusion to the Lambourn Sewer System on hold until July.

DELEGATIONS

No delegations

REPORTS

R1

A staff report was brought forward, providing amendments to Bylaw 2108 – Solid Waste Management Charges and Regulations.

Director Peake asked that staff meet with the Town of Lake Cowichan regarding providing the Town with a second bin for yard and garden waste.

It was moved and seconded that it be recommended that "CVRD Bylaw No. 3127 – Solid Waste Management Charges and Regulations Amendment Bylaw, 2008" be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

R2 A staff report was considered providing an amendment of the Sentinel Ridge Sewer System service area. boundaries.

It was moved and seconded that it be recommended that "CVRD Bylaw No. 3116 – Sentinel Ridge Sewer System Service Amendment Bylaw, 2008" be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

R3 Withdrawn

R4 Withdrawn

R5 Staff report providing bylaws for management of the Cobble Hill Village Drainage #2 System.

It was moved and seconded that the following bylaws be forwarded to the Board for three readings and adoption:

- 1. "CVRD Bylaw No. 3123 – Cobble Hill Village Drainage #2 System Management Bylaw, 2008".**
- 2. "CVRD Bylaw No. 3132 - Cobble Hill Village Drainage #2 System Capital Reserve Fund Establishment Bylaw, 2008".**

MOTION CARRIED

R6 Staff report providing bylaws for management of the Cobble Hill Sewer System.

It was moved and seconded that the following bylaws be forwarded to the Board for three readings and adoption:

- 1. "CVRD Bylaw No. 3122 – Cobble Hill Sewer System Management Bylaw, 2008".**
- 2. "CVRD Bylaw No. 3130 – Cobble Hill Sewer System Capital Reserve Fund Establishment Bylaw, 2008"**
- 3. "CVRD Bylaw No. 3131 – Cobble Hill Sewer System Parcel Tax Roll Bylaw, 2008".**

MOTION CARRIED

R7

A staff report was brought forward, introducing Bylaw No. 3085 – Cobble Hill Drainage System Establishment Bylaw, 2008.

It was moved and seconded that "CVRD Bylaw No. 3085 – Cobble Hill Village Drainage System Establishment Bylaw, 2008" be forwarded to the Board for consideration of three readings, and following provincial and voter approval, be adopted.

MOTION CARRIED

R8

A staff report was brought forward providing bylaws for management of the Lanes Road Drainage System.

It was moved and seconded that "CVRD Bylaw No. 3100 – Lanes Road Drainage System Management Bylaw, 2008" be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

R9

A staff report was introduced regarding change of hours at the Meade Creek Recycling Drop-off Depot.

Staff were asked to look into providing hours of operation on signage at the highway.

It was moved and seconded that it be recommended that hours for Meade Creek Recycling Drop-off Depot be extended from 3-days a week to 4-days a week (Tuesday, Wednesday, Saturday and Sunday) on a trial basis from June 15 to November 1, 2008, and that the hours of operation be advertised.

MOTION CARRIED

R10

A staff report was brought forward, introducing Bylaw No. 3138 – South Cowichan Water Plan Study Service Establishment Bylaw, 2008.

Staff were given direction to include water quality in the water plan study.

It was moved and seconded that "CVRD Bylaw No. 3138 – South Cowichan Water Plan Study Service Establishment Bylaw, 2008" be forwarded to the Board for consideration of three readings, and following provincial and voter approval through completion of a successful alternative approval process, be adopted.

MOTION CARRIED

NEW BUSINESS

NB1 The Director for Electoral Area B advised staff that the issue of South-end road conditions was also discussed at the last Electoral Area Services meeting, and asked that both departments work together to arrange a meeting with the Ministry of Transportation.

NB2 Discussed under Item R10 above.

**RESOLVE INTO
IN CAMERA
4:45 p.m.** It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, Sections 90 (g)

MOTION CARRIED

**RISE FROM
IN CAMERA
5:00 p.m.** It was moved and seconded that the Committee rise without report.

MOTION CARRIED

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 5:02 pm

Chair

Recording Secretary

Dated: _____