

Minutes of the Cowichan Station/Sahtlam/Glenora Parks and Recreation Commission Meeting held on January 28th, 2010, at the Sahtlam Fire Hall

Present: Ron Smith, Mike Lees, Howard Heyd, Frank McCorkell, Paul Slade, Irene Evens, Phil Gates and Director Loren Duncan

Call to Order: The meeting was called to order at 9:30 p.m.

Election of Positions:

Director Loren Duncan requested that the Commission decide on a Chair and Vice Chair for the next term. It was decided that Ron Smith would continue as Chair and Frank McCorkell as Vice Chair.

New Business:

Since the Commission had not met for a few months there were a number of issues to be discussed. Land acquisition was to be discussed.

The meeting moved into closed session.

The closed session meeting rose without report and returned to regular session.

1. Glenora Staging Area Community Park Improvements were discussed and Frank McCorkell outline a number of projects that should be immediately undertaken with funds coming from this years Commission budget (2009-10) The following are included:

-a number of minor corrections to the washroom doors, a lip to keep water inside the shower areas instead of spreading out throughout the change room, the caretaker should have a key to some of the facility, and a timer to adjust the heat within the washrooms which would allow the heat to be decreased when not in use (e.g. at night). Also the entire exterior of the building should be immediately graffiti proofed (similar to the work that was recently done to the Cowichan Aquatic Centre. The cost for this particular work would be about \$2,000.

-the completion of two horse corrals.

-move the kiosk that is presently near the washrooms to the outer parking lot and placed near the water tap or the new trail leading to the Trans Canada Trail.

-installation of a playground in an area near the new washrooms. The equipment suggested would be in the neighbourhood of \$25,000, plus additional site preparation and installation costs.

-A better and more substantial sign at the entrance to the park indicating with the words "Glenora Staging Area Community Park".

There was also the matter of dust control that was supposed to have taken place along the park road last year yet was not undertaken. The Commission would like to know if money was allocated from our budget for work not carried out but more importantly want this work to be undertaken this year.

Frank McCorkell indicated that he will arrange a meeting with Tanya Soroka to go over the above mentioned improvements or additions to the park and other costs associated with the work. The Commission was in agreement this work be undertaken as there is adequate funds within this years operating budget and reserves.

Minutes of the Cowichan Station, Sahtlam and Glenora Parks and Recreation Commission meeting of January 28th, 2010 continued:

2. The Commission also discussed other work needed to complete the first phase of the Glenora Staging Area Community Park that should be done early in the spring. These were the installation of the two new information signs for kiosk wall of the washroom and acquiring picnic tables. There should be a couple in the kiosk, one or more near the playground and at least two for the new cement pads near the horse corrals.

3. It was agreed by the Commission that future meetings will take place at the CVRD office in Duncan. While it was suggested by some that it should take place in the afternoon others suggested that it be held in the morning (e.g. 9:30). All agreed that it would be more convenient for them to have daytime meetings.

Next Meeting: It was suggested by the Chair that the Commission schedule a meeting for the latter part of February.

Adjournment: The meeting adjourned at 10:40 p.m.